



A meeting of the **OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH)** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 4 MARCH 2026** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

Apologies

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Performance and Growth) meeting held on 4th February 2026..

**Contact Officer: L Adams
01480 388234**

2. MEMBERS INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**Contact Officer: L Adams
01480 388234**

3. OVERVIEW & SCRUTINY WORK PROGRAMME (Pages 9 - 22)

- a) The Panel are to receive the Overview and Scrutiny Work Programme and Notice of Key Decisions for the period 1st March 2026 to 30th June 2026. Members to discuss future planning of items for the Work Programme
- b) Members to discuss future planning of items for the Work Programme

**Contact Officer: L Adams
01480 388234**

4. OUTSTANDING RESPONSES FROM PREVIOUS MEETINGS (Pages 23 - 24)

To note the responses outstanding from previous meetings.

Contact Officer: L Adams
01480 388234

5. COMMUNITY INFRASTRUCTURE LEVY FUNDING (Pages 25 - 68)

The Overview and Scrutiny Panel is invited to comment on Officer recommendations d) to l) from the Community Infrastructure Levy Spend Allocation Cabinet report attached.

Executive Councillor: T Sanderson.

Contact Officer: R Lyons
01480 388724

6. CORPORATE PERFORMANCE REPORT 2025/26 (QUARTER 3) (Pages 69 - 224)

The Overview and Scrutiny panel (Performance & Growth) is invited to consider and comment on progress and performance during Quarter 3 sssssas summarised in the Corporate Performance Report attached and detailed in Appendices A, B, C and D.

Executive Councillor: S Ferguson

Contact Officer: G Moore
01480 388860

24 day of February 2026

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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Please contact Miss Lauren Adams, Democratic Services Officer, Tel No. 01480 388234/e-mail Lauren.Adams@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH) held in Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Wednesday, 4 February 2026.

PRESENT: Councillor C M Gleadow – Chair.

Councillors A Blackwell, J R Catmur, S J Corney, I D Gardener, A R Jennings, R Martin, S R McAdam, Dr M Pickering and C H Tevlin.

APOLOGY(IES): Apologies for absence from the meeting were submitted on behalf of Councillors B S Chapman and S L Taylor.

53. MINUTES

The Minutes of the meeting held on 21st January 2026 were approved as a correct record and signed by the Chair.

54. MEMBERS' INTERESTS

No interests were declared.

55. OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme was presented to the Panel.

56. OUTSTANDING RESPONSES FROM PREVIOUS MEETINGS

The Panel received and noted the responses received in relation to questions arising at previous meetings of the Panel.

Councillor Jennings requested further insight into the question regarding missed bin collection. A response was circulated via email after the meeting.

57. 2026/27 REVENUE BUDGET & MEDIUM-TERM FINANCIAL STRATEGY (2027/28 TO 2029/30); INCLUDING THE CAPITAL PROGRAMME

By means of a report by the Corporate Director of Finance and Resources (a copy of which was appended in the Minute Book), the 2026/27 Revenue Budget and Medium Term Financial Strategy (2026/27 to 2029/30) including the Capital Programme was presented to the Panel.

Councillor Tevlin entered the meeting at 19:07.

Clarification was sought on the proposed 5% salary increase, noting that this appeared high compared with private sector trends and inflation forecasts. It was further queried the overall 12.3% increase in salary costs and requested additional information on employee numbers, seeking to understand the factors contributing to the increase across Council departments. The Panel's attention was drawn to Section 9 of the report and were assured that clarity would be given and ready for Full Council if requested.

After a question from the Panel, it was confirmed that the RGS grant included that of the Food Waste and that provisions have been made internally to cover those costs.

It was asked whether the internal audit budget bid proposed continuing with an external provider, or moving the service in-house, noting that an in-house model might offer greater efficiency and cost-effectiveness. It was confirmed that it would continue to be an external provider.

Clarity was sought regarding Appendix 7 on Reserves, querying the absence of the £3 million allocated for Local Government Reorganisation (LGR). It was suggested that a single consolidated table of all Reserves would be helpful. Further insight was requested into what contributions were being made by other Local Authorities with whom the Council may be aligned following LGR, and how fairness in those contributions would be ensured. The Panel heard that the absence was due to the funds not having been released yet but this could be added for full transparency. It was advised there is a Working Group drafting terms of reference and understanding based on the experience of other Authorities who have already been through LGR and looking at how the costs were shared.

The Panel enquired about the assessments undertaken to determine the financial impact of the current planning fees on the Council. It was advised this is being undertaken in the Improvement Plan and that the Council's fees and charges are in line with inflation.

A discrepancy was highlighted in Table 6 of the Commercial Investment Reserve and it was confirmed that it was an error and would be corrected before the report goes onto Cabinet.

The view was expressed that the Medium Term Financial Strategy (MTFS) should cover the standard timeframe rather than a reduced period, noting that Local Government Reorganisation may not proceed and that it would be more prudent to await a confirmed Government timetable.

The fee increase for the Pests was questioned and it was confirmed that this is a discretionary service that the Council provides residents and that all Services have been driven to reviewing their fees and charges against statutory guidance and increasing where they need to.

The Panel wondered whether the earmarked reserves were being

reviewed by Cabinet or the Section 151 Officer, suggesting reserves showing no movement over the MTFS period could be released and redirected to more productive use. It was advised this is being reviewed by the new Officer in the role for the reason raised and that this will potentially fall under the decision of the new Administration.

The Section 151 Officer was asked what the biggest risk was to achieving the budget as set out. The Panel heard that the only concerns would be the Final Settlement but has confidence in the financial sustainability.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations within the report.

58. CIL GOVERNANCE - PHASE 2 - STRATEGIC ALLOCATION

By means of a report by the Head of Planning, Infrastructure & Public Protection (a copy of which was appended in the Minute Book), the CIL Governance - Phase 2 - Strategic Allocation was presented to the Panel.

The Panel sought further information regarding what the decision-making process for the proposal would entail. The purpose of the new plan was questioned in comparison with existing arrangements and why the current approach could not continue. Concern was expressed regarding the potential creation of a two-tier system between external applicants and the Council's own applications. The Panel were advised that Council applications have to go through the same process and meet the same requirements as external applicants. It was confirmed that this Phase 2 of the Governance allows for faster paced decisions so projects can be completed if the costs rise.

After a question regarding Parish Councils, the Panel heard that Parish Councils are still able to apply for Community Infrastructure Levy (CIL).

The Panel wondered whether any remaining Community Infrastructure Levy (CIL) funds at the point of Local Government Reorganisation (LGR) could be ring-fenced to ensure that CIL raised within the District is spent on projects benefiting the local area. It was confirmed that there are considerations other than LGR which must be taken into account, such as the Spatial Development Plan. It was advised that more guidance around CIL was being released but at the present, the idea of ring-fencing remains unclear. The Section 151 Officer reiterated that they are looking at how to fund strategic projects within the District that provide a District-wide benefit in a prudent way. The Panel's attention was drawn to Point 3.18 of the report regarding LGR.

It was confirmed that CIL application criteria has evolved through comments from Parishes and the Team remain open to feedback.

It was queried if the criteria for awarding CIL funding were set too high and whether the scheme was being sufficiently publicised. It was asked, at the point of Local Government Reorganisation (LGR), if the option of passing CIL funds to Town Councils had been considered. The Panel heard that the process has improved, such as earlier engagement from the Team with applicants. It was also noted that the Team are available to work with Parishes.

After further comments from the Panel, it was confirmed that the Neighbourhood Plans are developed by the Parishes. It was advised that the Team can assist Parishes with their ideas but they are unable to do the work for CIL applications for them.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations within the report.

Chair

Overview and Scrutiny Work Programme 2025-26 - Performance and Growth

Forward Agendas

Meeting Date	Pre-Scrutiny	Scrutiny Review
4 th March 2026	<ul style="list-style-type: none"> • Community Infrastructure Levy Funding • Corporate Performance Report 2025/26 (Quarter 3) 	
1 st April 2026	<ul style="list-style-type: none"> • Housing Strategy Refresh 	

Unscheduled Agenda Items

Item	Notes	Progress
Local Plans		
Parking Strategy Refresh		Under development, anticipated for inclusion in the democratic cycle in Spring 2026

O&S Topics Identified For Further Consideration

Subject	Brief	Status
Huntingdonshire Evening Economy	<ul style="list-style-type: none"> • Huntingdonshire's Evening Economy - supporting the night-time economy across our District • How HDC currently supports the evening economy across our market towns and rural areas (possibly across financial/business support, safety, growth, CCTV service, rural rates relief policies), as well as how we can influence our partners to provide further support for this strategic sector (including wider economic support, skills and employment). 	More info and scoping requested from Cllrs

Overview and Scrutiny Work Programme 2025-26 - Environment, Communities and Partnerships

Forward Agendas

Meeting Date	Pre-Scrutiny	Scrutiny Review
5 th March 2026	<ul style="list-style-type: none"> • Parks and Open Space Commercial Sustainability Plan • Voluntary Sector Grants • Armed Forces Covenant 	<ul style="list-style-type: none"> • Local Area Energy Plan Report 2025/26
2 nd April 2026		

Unscheduled Agenda Items

Item	Notes	Progress
Community Safety Partnerships	<ul style="list-style-type: none"> • Consider bringing forward a paper to review and understand what Huntingdonshire District Council has done or is currently doing in relation to the Community Safety Partnership (CSP). • Given the importance of community safety, I believe it would be beneficial to examine the CSP's activities, outcomes, and any ongoing initiatives to ensure transparency and alignment with 	Report being developed ahead of scheduling onto the Agenda.

	<p>local needs, thus improve local understanding.</p> <ul style="list-style-type: none"> • Is it working, could this be improved? 	
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O&S Topics Identified For Further Consideration

Subject	Brief	Status
Civil Parking Enforcement Update	<ul style="list-style-type: none"> • An update on implementation and feedback on progress was requested by Councillor Alban at the July meeting of the Panel 	Investigating with Officers an appropriate time to schedule onto the agenda
Hinchingbrooke Hospital	<ul style="list-style-type: none"> • Update on redevelopment works • Big organisations making a difference locally, local recruitment • Link to preventative and integrated care 	More info and scoping requested from Cllrs
Open Spaces in Huntingdonshire	<ul style="list-style-type: none"> • HDC owned – HCP, Paxton Pits • Great Fen • Green spaces perspective and how links with the local plan • Access for residents – health lifestyles, mental health, OLAL • Purpose of open spaces, and strategic use of them • Mental Health, Well-being • Wildlife corridors 	More info and scoping requested from Cllrs
Customer Service Model	<ul style="list-style-type: none"> • Community support • Merits of speed of customer contact versus depth of discussion and customer outcome 	More info and scoping requested from Cllrs
Huntingdonshire's Legacy	<ul style="list-style-type: none"> • Culture and influence of Huntingdonshire • Creating a legacy for the district 	More info and scoping requested from Cllrs

Working Groups

Climate Working Group

Members: Cllrs N Hunt, T D Alban, M Hassall, C Lowe, B Pitt and D Shaw

Lead Officer: Adjusted to suit the topic, enquiries to B Buddle

Progress:

November 2022: Initial Meetings held to establish Terms of Reference for the group.

April 2023: Regular meetings established. Evidence and information gathering to be progressed.

Group to be involved in the Electric Vehicle Charging Strategy Development.

January 2024: Meetings held to discuss proposed work plan for the group and to discuss HVO Fuels project

November 2024: Meeting to discuss future proposed projects

January 2025: Group met to review the HVO draft report prior to its consideration by the Panel

August 2025: Group met twice to discuss both the Energy Strategy and the Fleet Decarbonisation Project for initial feedback prior to their inclusion in the democratic cycle of meetings over Autumn 2025

February 2026: Group invited to comment on the Interim RECAP Partnership Waste Strategy. This will be brought to Members through the Members Briefing.

Next Steps: Meetings to be scheduled as required to allow involvement in proposed works.

Disabled Facilities Grants Group

Members: I P Taylor, B Banks, C Tevlin and C Lowe

Lead Officer: Claudia Deeth

Progress:

February 2024: Councillors invited to express their interest in being involved with the project.

August 2024: initial meeting held and scope of project discussed

February 2025: Further meeting held to update the group on the progress of the project

Next Steps: DFG team to arrange ongoing schedule of meetings

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NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor Sarah Conboy, Executive Leader of the Council
Date of Publication: 16 February 2026
For Period: 1 March 2026 to 30 June 2026

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Page 15	Councillor S J Conboy	Executive Leader of the Council and Executive Councillor for Place
		Cloudberry Cottage 9 Earning Street Godmanchester Huntingdon PE29 2JD Tel: 01480 414900 / 07831 807208 E-mail: Sarah.Conboy@huntingdonshire.gov.uk
	Councillor L Davenport-Ray	Executive Councillor for Climate, Transformation and Workforce
		73 Hogsden Leys St Neots Cambridgeshire PE19 6AD E-mail: Lara.Davenport-Ray@huntingdonshire.gov.uk
Councillor S Ferguson	Executive Councillor for Resident Services and Corporate Performance	9 Anderson Close St Neots Cambridgeshire PE19 6DN Tel: 07525 987460 E-mail: Stephen.Ferguson@huntingdonshire.gov.uk

Councillor J Harvey	Executive Governance Services Councillor for and Democratic	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN Tel: 07941 080531 E-mail: Jo.Harvey@huntingdonshire.gov.uk
Councillor S Howell	Executive Councillor for Communities, Health and Leisure	c/o Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon Cambridgeshire PE29 3TN Tel: 01733 794510 E-mail: Sally.Howell@huntingdonshire.gov.uk
Councillor J Kerr	Executive Councillor for Parks and Countryside, Waste and Street Scene	15 Crown Walk St Ives Cambridgeshire PE27 5QN Tel: 07906 899425 E-mail: Julie.Kerr@huntingdonshire.gov.uk
Councillor B Mickelburgh	Executive Councillor for Finance & Resources	2 Grainger Avenue Godmanchester Huntingdon Cambridgeshire PE29 2JT Tel: 07441 392492 E-mail: Brett.Mickelburgh@huntingdonshire.gov.uk

Councillor T Sanderson	Deputy Executive Leader and Executive Councillor for Planning	29 Burmoor Close Huntingdon Cambridgeshire PE29 6GE Tel: 01480 436822 E-mail: Tom.Sanderson@huntingdonshire.gov.uk
Councillor S Wakeford	Executive Councillor for Economy, Regeneration and Housing	4 Croft Close Brampton Huntingdon Cambridgeshire PE28 4TJ Tel: 07762 109210 E-mail: Sam.Wakeford@huntingdonshire.gov.uk

Notice is hereby given of:

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- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

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Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

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- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Infrastructure Levy Funding	Cabinet	17 Mar 2026		Claire Burton, Implementation Team Leader Tel: (01480) 388274 or email Claire.Burton@huntingdonshire.gov.uk		T Sanderson	Performance & Growth
Corporate Plan Update	Cabinet	17 Mar 2026		Lucy Aston, Business Performance and Transformation Manager Tel: (01480) 388604 or email Lucy.Aston@huntingdonshire.gov.uk		S Conboy	Performance & Growth
Empty Homes Strategy	Cabinet	17 Mar 2026		Pamela Scott, Head of Economy, Regeneration and Housing Delivery Tel: (01480) 388146 or email Pamela.Scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Parks and Open Space Commercial Sustainability Plan	Cabinet	17 Mar 2026		Gregg Holland, Head of Leisure Service, Health and Environment Tel: (01480) 388157 or email: Gregg.Holland@huntingdonshire.gov.uk		J Kerr	Environment, Communities & Partnerships
Community Chest Grant Aid Awards 2025/26 Do consider applications received via the Community Chest Awards Scheme for 2024/25.	Grants Panel	18 Mar 2026		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk		S Howell & L Davenport-Ray	Environment, Communities & Partnerships

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Business Rates Discretionary Rate Relief Policy - Update	Executive Councillor for Resident Services and Corporate Performance and Section 151 Officer	18 Feb 2026		Zoe Warren, Council Tax & Business Rates Manager Tel: (01480) 388461 or email Zoe.Warren@huntingdonshire.gov.uk		S Ferguson	
Award of Contracts for the Public Advice and Information Service and Infrastructure and Support to the Voluntary and Community Sector****##	Cabinet	17 Mar 2026		Claudia Deeth, Public Protection Manager Tel: (01480) 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk	3	S Howell	Environment, Communities & Partnership

Matter for Decision Description of Decision	Decision Maker	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Housing Strategy Refresh***	Cabinet	17 Mar 2026		Pamela Scott, Head of Economy, Regeneration and Housing Delivery Tel: (01480) 388146 or email Pamela.Scott@huntingdonshire.gov.uk		S Wakeford	Performance & Growth
Armed Forces Covenant***	Cabinet	17 Mar 2026		Amanda Turner, Community Development Officer, Community Development Officer Tel: 01480 387058 or email Amanda.Turner@huntingdonshire.gov.uk		S Conboy	Environment, Communities & Partnerships

Overview and Scrutiny (Performance and Growth) Panel – Questions and actions requiring a response.

Minute No.	Item	Councillor	Question	Answer
25/56	Outstanding Responses from previous meeting	Cllr Jennings & Chapman	Further information about missed bin collection in Eaton Ford was requested	Response circulated via email 06.02.2026
25/56	Outstanding Responses from previous meeting	Cllr Jennings	Requested further clarification regarding salary costs.	Response circulated via email 10.02.2026

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Public
Key Decision – Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Community Infrastructure Levy Spend Allocation (CIL)

Meeting/Date: Overview & Scrutiny (Performance and Growth)
4th March 2026

Executive Portfolio: Executive Councillor for Planning (TS)

Report by: Chief Planning Officer (CK)

Ward(s) affected: All

RECOMMENDATIONS:

The Overview and Scrutiny Panel is invited to comment on Officer recommendations d) to l) from the Community Infrastructure Levy Spend Allocation Cabinet report attached.

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HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter:	Community Infrastructure Levy Spend Allocation
Meeting/Date:	Overview & Scrutiny (Performance and Growth) – 4th March 2026 Cabinet – 17th March 2026
Executive Portfolio:	Executive Councillor for Planning (TS)
Report by:	Head of Planning, Infrastructure & Public Protection (CK)
Ward(s) affected:	All Ward(s)

Executive Summary:

CIL is restricted in how it can be used through Legislation, and under Regulations 59 (1) and (3) of the Community Infrastructure Levy Regulations 2010 (as amended) local authorities must spend the levy on delivering infrastructure needed to support the development of their area through:

- increasing the capacity of existing infrastructure or
- repairing failing existing infrastructure, if that is necessary to support new development.

This report contains information on the CIL funding round that closed 19th December 2025.

The latest funding round was launched on 27th October 2025 with a closing date of 19th December 2025, a window of 8 weeks for submission. Bids received within that round for CIL funding towards infrastructure projects have been assessed by officers to reach the recommendations within this report. The outcomes of this round do not preclude applicants from submitting applications to future rounds, and they will be considered against the adopted criteria at the time of determination.

Recommendation(s):

The Cabinet is

RECOMMENDED

- a) Note the updates on delivery in relation to the projects previously allocated or in receipt of CIL funding commitments (see Appendix 1).
- b) Note any new allocated CIL projects for £100,000.00 or less approved by delegation on 5th February 2026 (see Appendix 2).
- c) Note the project to be approved in accordance with Stage 2 CIL governance review with the level of funding to be agreed in line with delegated authority as stated at para 2.5 of this report.
- d) Agree officer recommendations at Paragraph 4.3 to **APPROVE** funding for 3 Padel Courts in Huntingdon.
- e) Agree officer recommendations at Paragraph 4.4 to **APPROVE** funding for a construction skills workshop in Huntingdon.
- f) Agree officer recommendations at Paragraph 4.5 to **APPROVE** funding for enhancements and improvements to Paxton Pits.
- g) Agree officer recommendations at Paragraph 4.6 to **APPROVE** funding for relocation of the 6th form college at Abbey College in Ramsey.
- h) Agree officer recommendation at Paragraph 4.7 to **APPROVE** funding for reconfiguration and refurbishment of the fire station in St Ives.
- i) Agree officer recommendation at Paragraph 4.8 to **APPROVE** funding for the SAPHIRE new constructional skills centre in St Neots
- j) Agree officer recommendation at Paragraph 4.9 to **REFUSE** funding for the reconfiguration of a retail unit to become a youth centre in ST Neots.
- k) Agree officer recommendations at Paragraph 4.10 to **APPROVE** funding for the increase of two classrooms for Warboys Primary Academy.
- l) Agree officer recommendation at Paragraph 4.11 to **APPROVE** an extension of time for Wheatsheaf Road

PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to invite the Cabinet to consider recommendations relating to infrastructure projects seeking funding of £100,001 or more in whole or in part from an amount of the Community Infrastructure Levy (CIL) monies.

WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 The strategic proportion of CIL is available for Huntingdonshire District Council as the charging authority to spend on the provision, improvement, replacement, operation, or maintenance of infrastructure to support the growth/development of its area.
- 2.2 Prior to this funding round, circa £31m of CIL has been allocated to funding 64 projects throughout the district supporting the delivery of over £104m worth of infrastructure. This has contributed to delivering infrastructure across the priorities in the Council's Corporate Plan 2023 – 2028 to meet Local Plan growth.
- 2.3 An update on the live projects allocated CIL funding previously can be found at Appendix 1 – projects previously reported as completed to Cabinet are not referenced again in the update.
- 2.4 Under the stage 1 governance arrangements approved by Cabinet in June 2024, Cabinet is to consider applications for CIL funding over £100,000.00. Any requests of £100,000.00 or less have been considered and approved in line with delegated authority and are detailed for information at Appendix 2. The total amount of funding to be considered for allocation in a financial year will not exceed £500,000 for allocations of £100,000.00 or less, including those for non-parished areas.
- 2.5 The stage 2 governance review was set out to Cabinet and approved by them in February 2026. This has set out the Strategic Allocation of CIL to form the Strategic Priority Programme for delivery along with the use of CIL funding , or 'forward funding', towards infrastructure projects that form part of the Councils wider Capital Programme. Within this the Corporate Director (Place) and the Corporate Director (Finance and Resources and Section 151 Officer) in consultation with the Leader, Executive Councillor for Finance, and the Executive Councillor for Planning have delegated authority to determine the level of allocation of CIL funding to be awarded towards projects which form part of the Councils agreed Capital Programme. This report relates to the second funding round for the 2025/26 financial year.
- 2.6 It is important to be able to demonstrate how a decision has been reached, with clear reasons, in order to uphold the integrity of the process, and ensure that the decision can be understood even if it is not agreed with. If Members are minded to reach alternative conclusions to those as recommended in this report, reasons for this should be clearly articulated and evidenced where possible.
- 2.7 An update to the Huntingdonshire Local Plan is underway and anticipated to be submitted to the Planning Inspectorate by December 2026. The Local Plan will be accompanied by an Infrastructure Delivery Plan highlighting the infrastructure needs to support the successful delivery of the housing and economic growth for Huntingdonshire in the future to meet the growth aspirations for the area. With the Statement of Intent, see para 3.4, this will

provide updated evidence of need for consideration as part of the CIL funding assessment process.

- 2.8 In May 2025 a CIL funding enquiry form was launched online and promoted via a number of channels with partners and community groups. Applicants were encouraged to submit this form before completing a CIL Strategic funding application in order for the Implementation team to be able to support any applications and prevent anyone completing an application for an ineligible project. Since its launch, 24 enquiry forms have been submitted and applicants feedback has been that the responses they received have been helpful.

3 OPTIONS CONSIDERED/ANALYSIS

- 3.1 In October 2025, stakeholders were invited to submit on-line proforma applications for funding from the Strategic Proportion of CIL, in line with [Council Guidance on Allocation and Spending webpage](#) . Communications were issued to infrastructure providers including the County Council, NHS, Emergency Services, Town & Parish Councils and HDC Members. The Council website was also updated to announce a new round, plus social media posts were issued. The projects submitted during this funding round have been reviewed to ensure they meet the criteria for Strategic CIL funding.
- 3.2 CIL is intended to be used on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development. It can be used to increase the capacity of existing infrastructure or to repair failing existing infrastructure if that is considered necessary to support new development.
- 3.3 There is further information on CIL available on the HDC website [Community Infrastructure Levy \(CIL\) - Huntingdonshire.gov.uk](#). This includes detail on the Statement of Intent key principles:
- the primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.
 - CIL funded projects can also contribute towards achieving the outcomes identified in the council's Corporate Plan and Place Strategy
 - CIL should be used in a way which leverages other sources of funding for greater impact.
 - the use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (for example: Affordable housing).
 - a new approach to allocating CIL should follow a programme-led, evidence-based approach.
 - a new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.
 - there should be greater alignment between local and district-wide priorities.
- 3.4 There is circa £38m of CIL receipts now currently available for allocation on further infrastructure projects.

4. PROPOSALS FOR FUNDING FROM STRATEGIC CIL FOR MORE THAN £100,000.00

- 4.1 Detail on the bids submitted in response to the current round for over £100,000.00 CIL funding, which require Cabinet approval, as outlined in

paras 2.4 & 2.5 above, are stated below with the officer recommendations. Four project bids for £100,000.00 or less were considered at a meeting on 5th February 2026, in accordance with delegated authority. Information on these can be found at Appendix 2 to this report, including the officer's recommendation, and is for Members to note.

4.2 **Huntingdon Sports and Health Hub.**

Proposal: Improvements and extension to One Leisure Huntingdon to create a new Sport and Health Hub.

Applicant: Huntingdonshire District Council

Parish: Huntingdon

Total Project Cost: £30,500,000.00

CIL Ask: **In accordance with Stage 2 CIL governance review, this projects level of funding to be agreed in line with delegation stated at para 2.5.**

Scoring: 21+12 = Overall 33

RECOMMENDATION - DEEMED APPROVE

4.2 (a) **DESCRIPTION OF SUBMISSION**

The submission included a business plan and 33 supporting documents including letters of support from NHS and Huntingdon Town Council.

4.2 (b) **PROPOSAL**

The proposal is to improve the sport provision at One Leisure Huntingdon and to create a new health hub on the site. The full application details are available on [Public Access](#) under reference 25/02361/HDC, this application was approved at Huntingdon Development Management Committee 16th February 2026. Works include:

- New full-sized 3G Artificial Turf Pitch (ATP)
Improvements to the sports provision on the site are aimed at resolving the sports pitch shortage in the district as identified in the HDC Playing Pitch Strategy. A new full sized 3G Artificial Turf Pitch will be installed on the St Peter's Academy land allowing students access during school hours, and all residents access outside school hours.
- New dedicated learner pool
Installation of a learner pool onsite. This pool will be more suitable for learner swimmers and will also free up the bigger pool for more session spaces. Learning to swim benefits children and adults by improving their health and reducing numbers of deaths by drowning. There is an evidenced shortage of swimming lanes within the district, and this smaller pool will allow more learners access to swimming, a vital life skill.
- Refurbishment and extension to current 4 lane swimming pool
The Built Facility Strategy (2023) and Swim England Aquatics Review (2025) both identified a shortage of swimming pool provision within the

district. Alongside the learner pool freeing up pool access, this project aims to double the number of lanes on the site to 8. The refurbished and extended pool is also fully accessible with pool pods allowing users with disabilities to access the pool themselves.

- Increase in the number of gym stations by 33%
Currently there are 90 gym stations on this site, and this project aims to increase this number to 120. By increasing the number of stations, it will allow a wider range of programming and thus a better opportunity to increase provision and membership across full members, casual members, children and young people, low income and non-employed residents.
- New co-located health and well-being hub
This project proposes to deliver a dedicated 800 sqm. Health and well-being space onsite which has support from the Cambridgeshire & Peterborough Integrated Care Board (ICB).

The ICB is continuing to develop its operational plans and at this stage the space will either be used for a dedicated GP surgery or through the work they are doing with their neighbourhood teams the service provision may be multi-faceted to ensure the right provision is offered across Huntingdon.

This project is reducing current shortfalls in sports provision within the district whilst also including a health and well-being hub to support the anticipated growth in Huntingdon. The need for improvements on this site was identified within the Local plan to 2036 within the [infrastructure Delivery Plan – Infrastructure Schedule](#). HT55 and HT57 address the need for improvements on the site, with HT20 and HT21 recognising the need for more health provision in Huntingdon. Works are due to complete April 2028.

Existing site elevation



Proposed West elevation



Existing ground floor plan



Proposed ground floor plan



4.2 (c) SUBMISSION HISTORY

This is the first submission for this project. The applicants, including the ICB, have engaged with the Implementation Team regularly over the last year prior to the submission of the application.

4.2 (d) CONSULTATIONS MADE BY OFFICER ON THIS PROJECT

HDC Local Plan team were consulted about this project meeting the needs of the draft Local Plan to 2046 and they confirmed:

‘Therefore, I can confirm that the need for the proposed level of swimming provision is clearly identified in the evidence documents that we have.’

4.2 (e) ASSESSMENT

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – This project will part resolve the swimming pool shortage in place in the district but would also forward fund infrastructure for the planned growth in Huntingdon. Also, it increases current offering and includes a health provision

CIL funded projects can also contribute towards achieving the outcomes identified in the Council's Corporate Plan and Place Strategy	Yes – Corporate Plan - Priority 1 Improving quality of life for local people and Priority 2 creating a better Huntingdonshire for future generations of the Corporate Plan. It also links to journey 1 pride in place and Journey 3 health embedded of the Place Strategy.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – This project has a large amount of CIL requested at £10,000,000 but this at 33% of the project cost provides a good return on investment. HDC is also investing Capital Funding, if agreed, and potential S106 funding from NHS for the health hub part.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	Yes -This will enable infrastructure to be forward funded for new communities in the area, rather than waiting for the Section 106 financial obligations to be received.
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes – Supporting information provides evidence for need and support locally for the project, partnership working and the need for the additional facilities it will provide.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – This is part of a wider project which included collaboration between HDC, Huntingdon Town Council, Huntingdon Tennis Club and the Integrated Care Board (ICB).
There should be greater alignment between local and district-wide priorities.	Yes – The need for leisure improvements is referenced in the Local Plan to 2036, which shows the recognised District priority for improved sports provision and swimming pool provision at this site. It also included a health hub, which is both a priority for the Council and residents.

Using the interim scoring system this project scored 33.

4.2 (f) **RECOMMENDATION - DEEMED APPROVE**

subject to:

- Final costings approved by delegated authority by Corporate Director (Place) and Corporate Director (Finance and Resources and Section 151 Officer) in consultation with Head of Planning, Infrastructure and Public Protection
- Any contingency underspend, or project underspend to reduce CIL funding requirement by the amount of underspend.
- £1,000,000.00 S106 NHS funding from 18/01918/OUT to repay CIL forward funding spend.
- Should within the next 10 years the One Leisure be sold, CIL funding will be returned from the receipts of the sale to the Strategic CIL fund, or its replacement.
- Should the project be delayed beyond the milestones agreed in the application form, full details will need to be provided to the CIL

Charging Authority on why and proposed new milestones to then initiate a funding review approved by delegated authority by Corporate Director (Place) and Corporate Director (Finance and Resources and Section 151 Officer) in consultation with Head of Planning, Infrastructure and Public Protection.

By forward funding this project, it will bring additional swimming lanes, a learner pool and an accessible pool to the district which is a key priority as evidenced in the Infrastructure Delivery Plan of the Local Plan to 2036. It will enable new communities to have access to key health and leisure infrastructure earlier enabling infrastructure to be in place when development in the area comes forward eradicating the need to wait due to timing of obligation payments. There is an evidenced shortage of swimming lanes within the district, so this is a key benefit.

The project also includes an additional 3G pitch, which means the current deficit will be fully addressed. This links the project to the Health Open Spaces Strategy, Indoor and Built Sports Facility Strategy and the Playing Pitch and Outdoor Sports Strategy.

The increase in the number of sports stations by 30, means the growing population will be able to use the facilities. Alongside this is an evidenced campaign to make fitness facilities at the site more accessible for women/ladies and minority groups, all key strategies for the Council.

The need for more sports provision at this site was evidenced in the Local Plan to 2036, and with additional potential allocated Sites in the draft Local Plan to 2046 the need will only increase.

There is also a proposed Health facility on this site, with the details of this to be agreed. NHS availability is key for residents where there is growth, so this inclusion is a significant benefit to the growing community and Town. With the growth in the draft Local Plan to 2046 showing a predicted housing allocation of 5,130 homes in Huntingdon, which is in addition to Alconbury Weald and Ermine Street existing commitments of 8,148 homes, (1,152 already built).

This project is linked to two other projects, one of which has CIL funding for £125,000 for King George V Pavilion, and the other of which has also applied for CIL funding of £300,000 for Padel Courts. This is evidence of the partnership working between HDC, the Town Council and local sports groups. The evidence supplied with all three projects shows the support for and improved sports provision locally. With local schools and colleges also benefiting from working with HDC in order to make sports accessible for local residents.

Through this being a Council run centre the local residents on low income will benefit by being able to access the facilities at a reduced concessionary amount.

Although the current growth in Huntingdon is limited, this site is also accessed by Alconbury Weald and Brampton residents, who have both experienced significant growth, with more due in Alconbury Weald. Huntingdon is also due to experience higher levels of growth with its new growth cluster in the preferred options draft Local Plan to 2046. The proposed allocated sites include industrial areas and around 8900 homes over two sites.

It is recognised this is a significant project cost and CIL ask. However, this project has strong links to growth locally and is a good example of partnership working including with the NHS to address shortfalls within the District and through forward funding enables a significant project to be implemented much earlier for the benefit of our local communities.

4.3 **Huntingdon Padel courts.**

Proposal: To install three covered and floodlit padel courts at King George V playing fields.

Applicant: Huntingdon Tennis Club

Parish: Huntingdon

Total Project Cost: £300,000.00

CIL Ask: £600,000.00

CIL Ask %: 50%

Scoring: 27+12 =39 Overall

RECOMMENDATION - APPROVE

4.3 (a) **DESCRIPTION OF SUBMISSION**

The submission included a business plan, copy of the lease for the site, estimated cost breakdown. It also included letters of support from:

- Abbots Ripton Church of England Primary School
- Cambridge Regional College
- Huntingdon Primary School
- Spring Common School
- District Councillors for Hemingford Grey & Houghton
- County Councillor for Brampton & Buckden
- Houghton and Wyton Parish Council
- Huntingdon Town Council

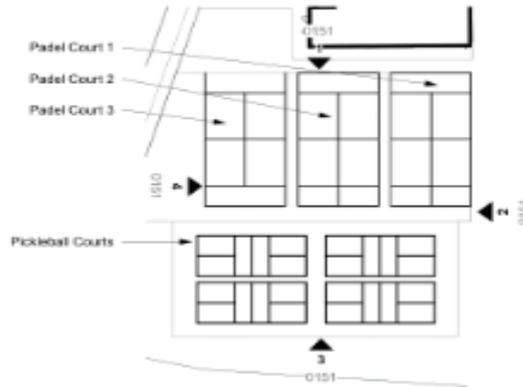
4.3 (b) **PROPOSAL**

Currently Huntingdonshire has two Padel courts, located in St Ives. The Huntingdonshire Playing Pitch & Outdoor Sports Strategy (PPOSS) reviewed the current sports revision within Huntingdonshire and identified Padel is a key area for growth, but that within the district there is a shortfall of 14 padel courts to meet the anticipated need.

There are a further 7 padel courts that have Planning Permission within the district, which cover locations from Huntingdon and St Neots. This project aims to reduce this shortfall by installing a further three covered courts. The letters of support received with this application confirm local need for further padel courts and the partnership working with local schools and colleges to support students using the courts.

This project has links to the already CIL approved improvements to the King George V Pavilion and proposed Huntingdon Sports and Health hub.

Proposed layout



4.3 (c) SUBMISSION HISTORY

This is the first submission for this project.

4.3 (d) CONSULTATIONS MADE BY OFFICER ON THIS PROJECT

No consultations were made on this project

ASSESSMENT

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – Supporting information shows a shortage in the amount of Padel courts, which this would help address. A growing population only highlights the need for this to achieve necessary capacity for the community use.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council’s Corporate Plan and Place Strategy	Yes – Corporate Plan - Priority 1 improving quality of life for local people and Place Strategy - Journey 3 health embedded.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – This has confirmed funding from the Tennis Club and potentially Capital funding from HDC.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	n/a
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes – Supporting evidence of shortage of courts and community support for the project.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – Information supplied shows collaboration with local schools/clubs to provide potential access to Padel.

There should be greater alignment between local and district-wide priorities.	Yes – This incorporates the Strategic goals of increasing sports provision within the District for the health and wellbeing of residents.
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Using the interim scoring system this project scored 40

4.3 (f) **RECOMMENDATION - APPROVE subject to:**

- Full funding being achieved.
- Planning permission being obtained.

This project will help address a shortage of Padel courts within the District, that will only be worsened with the continued planned growth.

The supporting information shows interest for the use of the courts by local colleges, schools and Parish Councils. This links to creating a better Huntingdonshire, which is a clear Strategic aim of the Corporate Plan and Place Strategy.

The project has match funding in place and awaiting approval of £300,000 (50% project cost) in total making it good value for money.

This project also has links to the previous King George V Pavilion, which has CIL funding allocated, and the Huntingdon Sports & Health Hub which has been submitted for Strategic CIL funding this round. Overall, the combined projects would support the growth in the Huntingdonshire Local Plan to 2036 and through forward funding enable this project, as part of the wider programme of sports and health strategic programme to be implemented much earlier for the benefit of our local communities.

4.4 **Construction workshop at Huntingdon campus of Cambridge Regional College.**

Proposal: Purchase and installation of a workshop for construction students at the Huntingdon Campus of Cambridge Regional College.

Applicant: Cambridge Regional College

Parish: Huntingdon

Total Project Cost: £350,540.00

CIL Ask: £150,000.00

CIL Ask %: 43%

Scoring: 34 + 12 = 46 Overall

RECOMMENDATION - APPROVE

4.4 (a) **DESCRIPTION OF SUBMISSION**

The submission included a business plan, full cost breakdown, quote for the works and a legal agreement for the site.

4.4 (b) **PROPOSAL**

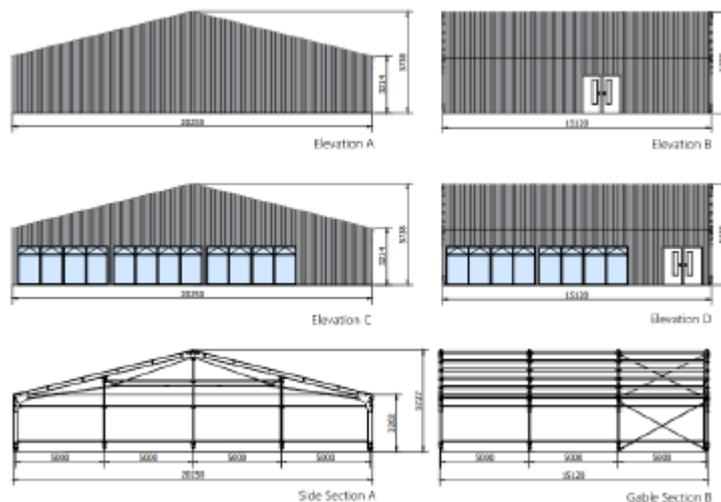
Following the successful CIL funding bid in the last funding round for a renewable skills workshop, this project aims to maintain the construction skills workshop on the site.

The current construction skills workshop onsite is being refurbished to create the renewable skills workshop, which then leaves a deficit in constructions skills workspace. This project will allow constructions skills training to continue in Huntingdon and increase the number of spaces for this type of training.

There has been a 40% increase in demand for these courses at the Huntingdon campus over the past four years, showing the need linked to both population growth through new housing and the increased need for these skills to continue new housing.

Huntingdon and its surrounding Parishes including Brampton and Alconbury Weald have seen significant growth in the last five years. Huntingdon, St Ives and Alconbury Weald are due to experience significant growth in the next 10 years. This project will support this growth by increasing the number of people with the skills in the local construction industry. It is supported by the HDC Economic Development Team, as noted in their response to a consultation included below at para 4.4(d).

Proposed plans



4.4 (c) **SUBMISSION HISTORY**

This is the first submission for this project. The applicants completed a CIL funding enquiry form.

4.4 (d) **CONSULTATIONS MADE BY OFFICER ON THIS PROJECT**

The Huntingdonshire District Council Economic Development team were consulted on this project and their response is below:

'This project proposes delivery of a new, purpose-built workshop facility, including installation, enabling works and specialist fit-out.

The project addresses a clear skills and employment infrastructure deficit arising from recent and planned housing and commercial development within the District. Growth has increased demand for skilled construction, engineering, and technical trades. We are seeing existing workshop and

training facilities at capacity and no longer fit for modern industry standards. This constrains workforce supply, productivity, and the ability of local employers to meet labour demand.

The Economic Development team supports the Construction Workshop at the Huntingdon Campus of Cambridge Regional College, recognising the significant economic benefits in addressing construction skills shortages, creating local employment and apprenticeship opportunities, reducing skills leakage to neighbouring areas, developing a workforce aligned with industry demand and supporting local employers and supply chains. By strengthening the local skills pipeline, the project will contribute to inclusive economic growth and support the delivery of development across the district.

The Construction Workshop meets key objectives in the Huntingdonshire Economic Growth Strategy, which emphasises fostering economic prosperity and creating employment opportunities. For reference, the strategy can be accessed here [Economic Growth Strategy](#). From an economic inclusion perspective, this delivers significant social value by providing accessible training pathways for young people. This feeds directly into the ‘inclusive economy’ journey set out in [The Future Place Strategy](#). It also aligns with the [Corporate Plan](#) for Huntingdonshire in creating a better Huntingdonshire for future generations.

4.4 (e) ASSESSMENT

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – This will allow additional spaces for students needed due to growth and to support and enable the growth.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council’s Corporate Plan and Place Strategy	Yes – for the Corporate Plan Priority 2 ‘Creating a better Huntingdonshire for future generations’ and for the Place Strategy - Journeys 2 inclusive economy & 4 environmental innovation.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – funding from the College
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	n/a
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes – supporting evidence is clear and factual.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – This project involves the College working with the construction industry.
There should be greater alignment between local and district-wide priorities.	Yes – this would support the District and education is a District priority.

Using the interim scoring system this project scored 46.

4.4 (f) **RECOMMENDATION - APPROVE**

This project will lead to a 20% increase in availability for Construction skills places for students in the District at CRC (Huntingdon campus).

This project fits well with the statement of intent and strategic needs for the District. There are clear links to the Corporate Plan priorities.

The project has match funding in place from the College, making it good value for money.

The supporting evidence is factual and shows the benefits of the project for the District clearly. Works on this project, if approved, are due to complete April 2026.

4.5 **Paxton Pits Visitor Experience Project.**

Proposal: Enhancements and improvements to Paxton Pits.

Applicant: The Friends of Paxton Pits

Parish: Little Paxton

Total Project Cost: £375,000.00

CIL Ask: £200,000.00

CIL Ask %: 53%

Scoring: 21 + 11 = 32 Overall

RECOMMENDATION - APPROVE

4.5 (a) **DESCRIPTION OF SUBMISSION**

The submission included a business plan, copy of the lease, feasibility study, feasibility estimate and the HDC Cabinet report from September 2025.

4.5 (b) **PROPOSAL**

This project forms part of the works involved in extending the Paxton Pits Nature Reserve.

Paxton Pits is a key tourist attraction in the Little Paxton/St Neots area which has seen an increase in visitor numbers from 14,562 in 2021/2022 to 20,241 in 2024/25. There has been significant growth in St Neots and Little Paxton which can be linked to the increase in visitor numbers. This well used attraction also hold an education centre run by the Bedfordshire, Cambridgeshire and Northants Wildlife Trust, showing partnership working.

This project will enhance the site by creating new pathways, new play features and additional shelters and seating. This will both support visitors to the site whilst maintaining the biodiversity on the site.



- Key:
1. Main signage point in car park with existing road crossings;
 2. Trumper storage;
 3. New interpretative signage or community artwork along the existing north building wall;
 4. Access across the front of the building from the footpath and crossing, to include signage;
 5. Main signage and information;
 6. New large covered shelter that can be used for events;
 7. Pump access maintained;
 8. Second shelter for dog walkers;
 9. Picnic seating;
 10. Upgraded pond safety;
 11. Existing pond overlook retained;
 12. Uncovered seating benches;
 13. Explorer area;
 14. Bird watching hide;
 15. Nature garden;
 16. Access from the public footpath;

4.5 (c) SUBMISSION HISTORY

This is the first submission for this project. A CIL funding enquiry form was not completed prior to submission.

4.5 (d) CONSULTATIONS MADE BY OFFICER ON THIS PROJECT

No consultations were made on this project

4.5 (e) ASSESSMENT

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – Evidence supplied shows an increase in visitors linked to local growth, including St Neots.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council’s Corporate Plan and Place Strategy	Yes – Corporate Plan - Priority 1 ‘improving quality of life for local people’ and Place Strategy - Journey 1 ‘Pride in Place’.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – This includes funding from the Friends of Paxton Pits (£75,000) and potentially a Capital Bid from HDC, which is due a decision in February 2026.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	N/A
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Partial – Evidence shows increase in visitor numbers and the benefits of the works. It did not include public support, or any indication the Parish/Town Councils had been approached,
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – On site there is partnership between the Friends of Paxton Pits, HDC and the Bedfordshire, Cambridgeshire and Northants

	Wildlife Trust. The Wildlife Trust maintain an education centre at Paxton Pits
There should be greater alignment between local and district-wide priorities.	Yes – This aligns with Corporate Policy for health, environment and creating a better Huntingdonshire. It also links to tourism.

Using the interim scoring system this project scored 32.

4.5 (f) **RECOMMENDATION - APPROVE**

This project is to improve the strategic infrastructure at Paxton Pits. Paxton Pits also has strong links to tourism in the Little Paxton/St Neots area and the data provided shows an increase in visitor numbers.

This project fits many of the Strategic Priorities for Huntingdonshire District Council with links to Biodiversity, health and open spaces. It is an area of particular importance with the Great Ouse area, which is one of the nature corridors identified in the Huntingdonshire Nature Recovery Network report. As such using CIL to improve the infrastructure for the growing population in Little Paxton/St Neots fits well with Huntingdonshire District Councils strategic priorities.

4.6 **Relocation of Abbey College, Ramsey, Sixth Form.**

Proposal: To move the 6th Form College onto the Cambridgeshire County Council-owned part of the site through repurposing/refurbishing an existing building.

Applicant: Cambridgeshire County Council

Parish: Ramsey

Total Project Cost: £2,620,065.65

CIL Ask: £1,310,032.80

CIL Ask %: 50%

Scoring: 28 + 12 = 40 Overall

RECOMMENDATION - APPROVE

4.6 (a) **DESCRIPTION OF SUBMISSION**

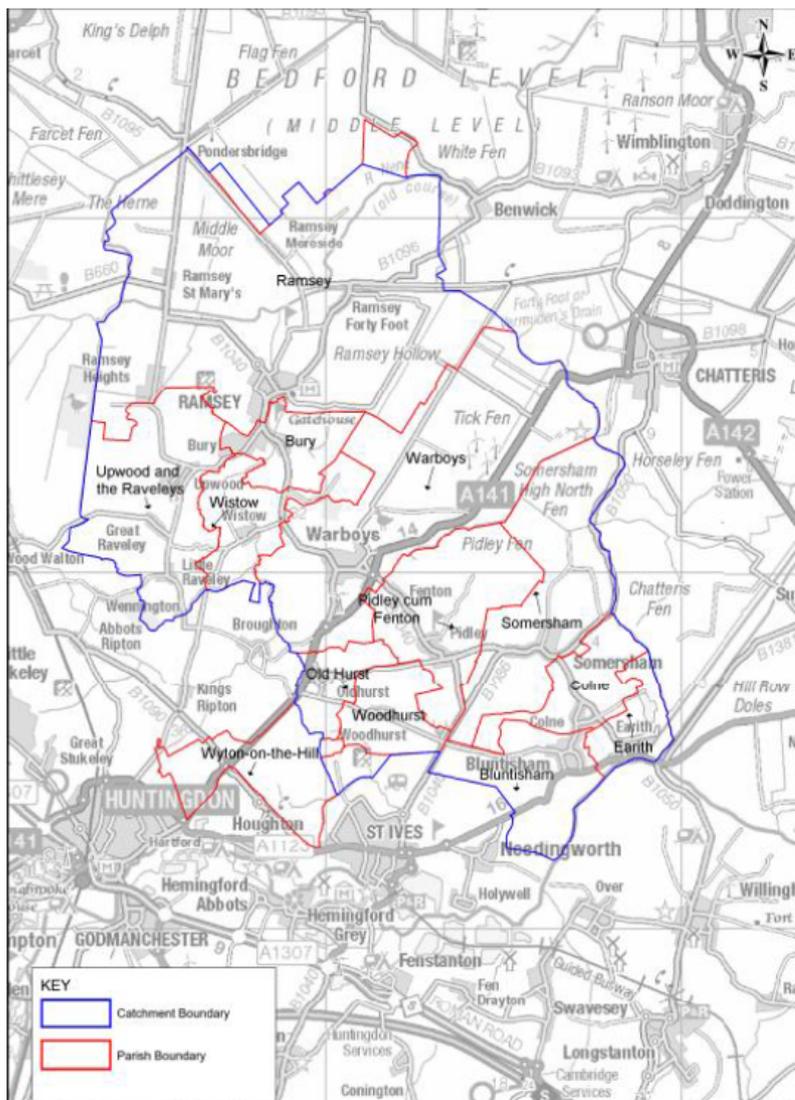
The submission included a business plan, full cost breakdown, funding agreement with the Academy and letters of support from the Town Council and the Ward Councillor for Warboys.

4.6 (b) **PROPOSAL**

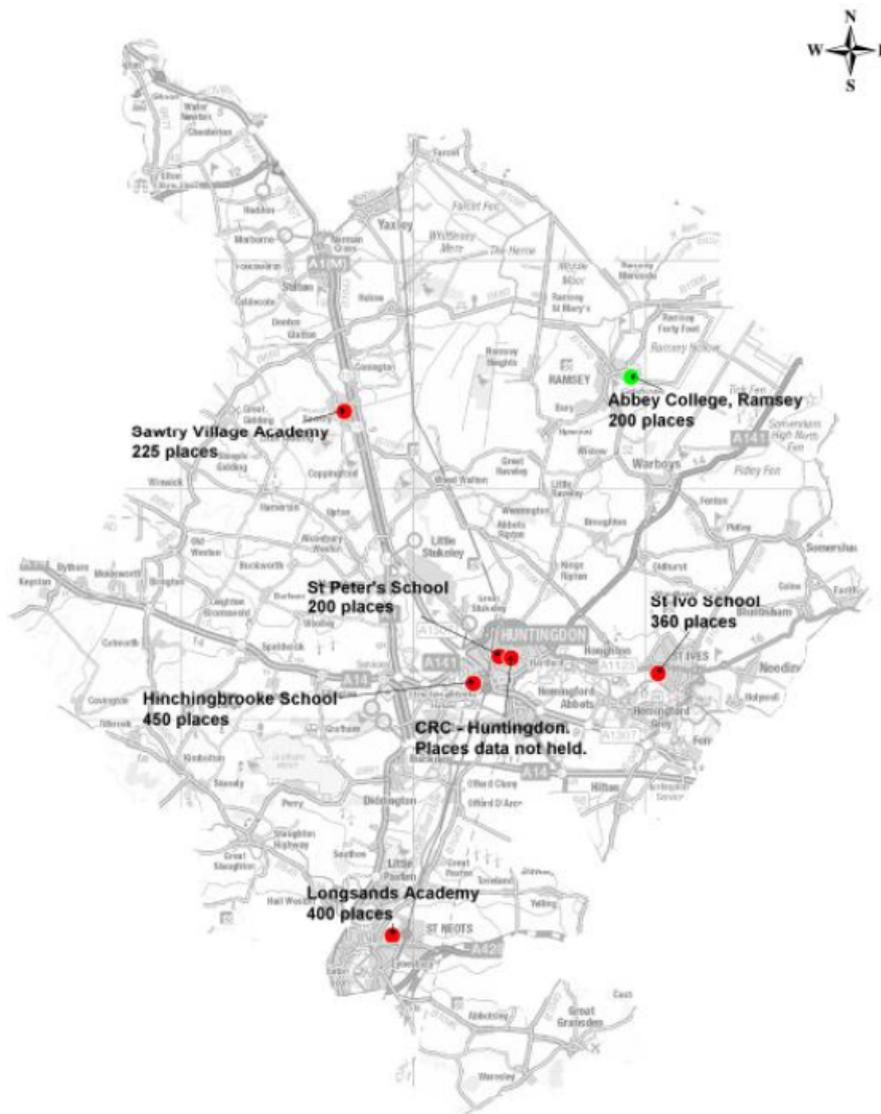
This project would retain the 6th Form at Abbey College in Ramsey. Currently Abbey College is split into two parts, the North site which is leased from a third party and the South Site which is owned by CCC and leased to the Meridian trust.

The North site fees are due to increase in 2027 and has increasing maintenance needs, with the buildings being condition expired and the repair being unaffordable. CCC are investing £8,588,675.43 into moving all of the Secondary College onto the South site. There is no provision though for moving the 6th form College onto this part of the site, and County do not hold the responsibility for providing 6th form education but for securing sufficient places by working with the market for delivery of them. This project would involve refurbishing an existing, recently unoccupied, building on the South Site for the new 6th form provision in the locality.

There is currently a provision for 300 6th form spaces on the North site for the Abbey College catchment area which includes Bury, Colne, Earith, Old Hurst, Pidley, Ramsey, Somersham, Bluntisham, Upwood, Warboys, Wistow and Woodhurst, as shown below.



There are currently 7 6th form colleges within Huntingdonshire, with Abbey College covering the Northwest area of the District (see map below)



The current curriculum for the College includes Art, Biology, Chemistry, English Lit, Further Math's, Law, ICT and Business and was rated as 'Outstanding' in it's most recent Ofsted report.

4.6 (c) SUBMISSION HISTORY

This is the first submission for this project. The applicants completed a CIL funding enquiry form and spoke to the Implementation team prior to submission of an application.

4.6 (d) CONSULTATIONS MADE BY OFFICER ON THIS PROJECT

No consultations were made on this project

4.6 (e) ASSESSMENT

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – The catchment for the College has seen growth and this is reflected in an increase in demand for further education places.

CIL funded projects can also contribute towards achieving the outcomes identified in the Council's Corporate Plan and Place Strategy	Yes – Corporate Plan - Priority 2 'creating a better Huntingdonshire for future generations' and Place Strategy - Journey 2 'Inclusive Economy' by supporting young people with their education and skills.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – this is a 50% CIL ask, with the remaining funds potentially being funded by CCC, the decision is due February 2026.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	n/a
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes – a good business plan was submitted which evidences local growth and the need for this project.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes - This would be partnership working between the College as part of the Meridian Trust and CCC.
There should be greater alignment between local and district-wide priorities.	Yes – This benefits the wider district with the catchment area including Ramsey, Warboys and Somersham. Bury, which also sits in the catchment is due large amounts of growth.

Using the interim scoring system this project scored 40.

4.6 (f) **RECOMMENDATION - APPROVE**

This project would ensure the retention of the 6th form college in Ramsey. Currently the college is located on the part of the campus not owned by CCC and the rent is due to be increased in 2027, alongside the site lease expiring. Also the current facilities have been neglected by the landlord and needing money investing in. All together it has made this the right time to explore other opportunities on the site.

This project would mean that local students can still receive a 6th form education, with the majority going onto University. There is due to be an increase in houses in the catchment area of the college, which will likely bring further demand for 6th form places. In the 2023 Ofsted inspection the 6th form was rated as 'Outstanding'.

This project links to the wider suite of works at the College being funded by CCC but crucially means the sixth-form college can stay open. The catchment area for this college includes Warboys and other local areas which have seen large growth. If approved for funding, works are due to complete August 2027.

4.7 **Reconfiguration and refurbishment of St Ives fire station.**

Proposal:	The reconfiguration and refurbishment of the fire station.
Applicant:	Cambridgeshire and Peterborough Fire Authority
Parish:	St Ives
Total Project Cost:	£962,700.00
CIL Ask:	£400,000.00
CIL Ask %:	42%
Scoring:	21 + 12 = 33 Overall

RECOMMENDATION - APPROVE

4.7 (a) **DESCRIPTION OF SUBMISSION**

The submission included a business plan, full cost breakdown, Reports from the Fire Service, a preliminary programme, sketches and letter of support from Councillor Burke and the Town Council.

4.7 (b) **PROPOSAL**

This project aims to modernise the fire station in St Ives. The works will include:

- Improvements to the layout of the station to improve decontamination controls.
- A new gym.
- Improvements to disabled access to key areas.
- Upgraded welfare provisions including showers and kitchen area.

The aim is to make this fire station able to maintain the appropriate crewing levels to support the growth in St Ives. Currently the Huntingdon fire service attends approximately 70% of the St Ives incidents, so by improving the offering in St Ives it is also supporting the growth in Huntingdon.



4.7 (c) **SUBMISSION HISTORY**

This is the first submission for this project and a CIL funding enquiry form was completed prior to submission of this application and a meeting was held between the Fire Service and the Implementation team.

4.7(d) **CONSULTATIONS MADE BY OFFICER ON THIS PROJECT**

No consultations were held for this project.

4.7 (e) **ASSESSMENT**

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – evidence of the need for this project due to growth has been supplied. Evidence shows increased population increases demand on the fire service and the improvements will support this.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council's Corporate Plan and Place Strategy	Yes – Corporate Plan – Priority 1 'improving quality of life for local people' and Place Strategy – Journey 1 'pride in place'.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – this is a 42% CIL ask. The additional funding is from the Fire Service.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	N/A
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes – the supporting evidence shows how housing growth increases pressure on the fire service.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – evidence of working with community groups.
There should be greater alignment between local and district-wide priorities.	Yes – this is a district priority for the health and wellbeing of our residents.

Using the interim scoring system this project scored 33.

4.7 (f) **RECOMMENDATION - APPROVE**

The evidence supplied shows the links between local growth and the need for this project. The modernisation will improve the building and increase capacity for retained crews and those supporting from other units.

The improvements will also increase the capacity for local training and community work. This means that fire prevention priorities will also be supported.

In terms of HDC Net Zero aims the evidence supplied is that St Ives is currently one of the worst performing stations for this and the works will drastically improve this.

The designation of St Ives has changed from rural to urban, this project will address issues within the community around fire, road safety and health and wellbeing.

Overall all due to the changing practices of the fire service the evidence shows that there is a link to growth and an increased capacity need for stations. Currently 2/3rds of call outs in St Ives are covered by Huntingdon fire station, so by improving St Ives this will also support the forecast growth in Huntingdon. If approved works would complete December 2026.

4.8 SAPHIRE project, St Neots.

Proposal: Installation of a new occupational skills training facility within a new Skills Build Centre.

Parish: St Neots

Total Project

Cost: £1,748,000.00

CIL Ask: £450,000.00

CIL Ask %: 26%

Scoring: 28 + 12 = 40

RECOMMENDATION - APPROVE

4.8 (a) DESCRIPTION OF SUBMISSION

The submission included a business plan, copy of part of the CPCA Cold Spot funding application and letters of support from Councillor Pitt, Councillor Seef, County Councillor Caine and Ian Sollom MP.

4.8 (b) PROPOSAL

This project is to create a new occupational skills area within a new Skills Build Centre in Wintringham. The applicant has already partnerships in place for this project with Urban and Civic (the developers at Wintringham), large-scale construction partners through the Cambridgeshire Construction Consortium, DWP and Constructed Pathways CIC.

This project already has £1,298,000.00 funding from the CPCA (Cambridgeshire & Peterborough Combined Authority) 'Cold Spot' capital investment to help build the Skills Centre hub. Alongside this funding the land for the Skills Centre is being donated by Urban and Civic.

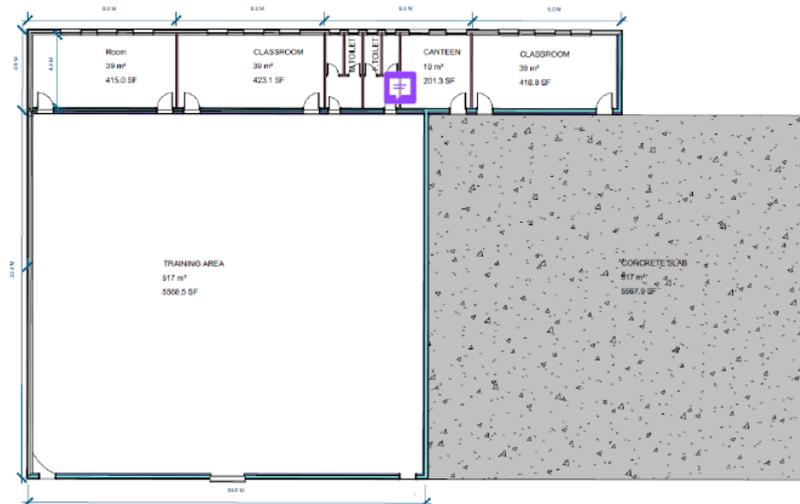
The expectation for numbers to enroll in these courses is 1400 adult learners over the first three years. The average age range for learners is 19-49, although they are anticipating a number of over 50s to enroll too.

The anticipated outcome from the courses is for the students to be placed into the local construction industry, and the College has established links within the industry, and the DWP, to support this.

Courses being offered will include:

- Plumbing & Heating
- Green Technology
- Apprenticeships
- Construction & Housing

Proposed site plan



4.8 (c) SUBMISSION HISTORY

This is the first submission for this project, an enquiry form was completed prior to submission.

4.8 (d) CONSULTATIONS MADE BY OFFICER ON THIS PROJECT

The Huntingdonshire District Council Economic Development team was consulted about this project and their response was:

*From an Economic Development perspective, we are pleased to offer our support for this funding application. The Sapphire Project represents a strong economic investment that directly supports the delivery of sustainable growth across Wintringham and the wider St Neots area. The proposed training facility will meet key objectives of the **Huntingdonshire Economic Growth Strategy**, which emphasises fostering economic prosperity and creating employment opportunities. For reference, the strategy can be accessed here [Economic Growth Strategy](#). From an economic inclusion perspective, The Sapphire Project delivers significant social value. By providing accessible training pathways for young people and career changers the project helps ensure that the benefits of development are shared more widely across the community. This inclusive approach supports reduced dependency on public services, strengthens local economic participation and aligns with the 'inclusive economy' journey set out in [The Future Place strategy](#). It also aligns with the [Corporate plan](#) for Huntingdonshire in creating a better Huntingdonshire for future generations.*

The Economic Development team supports The Sapphire Project and St Neots Construction Training Hub, recognising their significant economic benefits in addressing construction skills shortages, creating local employment and apprenticeship opportunities and developing a workforce aligned with industry demand. By providing modern training in construction and green technologies, these initiatives support high-quality housing delivery, sustainable building practices, and local industry growth. They also strengthen career pathways, boost community wellbeing, support market town regeneration, and establish long-term skills assets that enhance economic resilience and prosperity for Huntingdonshire.

4.8 (e) **ASSESSMENT**

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – this opens up opportunities for education in a high growth area and the skills learnt will enable and benefit future growth.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council’s Corporate Plan and Place Strategy	Yes - this meets objectives in both. For the Corporate Plan – Priority 2 ‘Creating a better Huntingdonshire for future generations’ and for the Place Strategy Journey 2 ‘inclusive economy’.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes - this has match funding from CPCA, land donated for occupation by a developer, and the running costs of £450,000 from the College.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	N/a
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes - supporting business plan is factual and shows the benefits of the project.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – there are wide partnerships within the construction industry.
There should be greater alignment between local and district-wide priorities.	Yes – this supports Strategic District priorities with education and supporting the construction industry.

Using the interim scoring system this project scored 40.

4.8 (f) **RECOMMENDATION - APPROVE**

Subject to:

1. Confirmation of lease including terms and timescale.
2. Full planning permission being obtained

This project fits the criteria for Strategic CIL due to its links to education, allowing additional people to gain skills. As an additional benefit the skills will be used in the construction industry supporting both District and National ambitions for growth in housing.

There are very good levels of match funding, making this project good value for money. Also the partnership working within the construction industry will support local apprenticeships and help local growth. It will also compliment the scheme being offered at Huntingdon Regional College for 6th form students.

4.9 Youth Centre, St Neots.

Proposal: Funding to renovate a retail unit on the Market Square and create a Youth Centre.

Applicant: St Neots Town Council

Parish: St Neots

Total Project Cost: £998,819.00

CIL Ask: £500,000.00

CIL Ask %: 50%

Scoring: 25 + 11 = 36 Overall

RECOMMENDATION - DECLINE

4.9 (a) **DESCRIPTION OF SUBMISSION**

The submission included a business plan, [ONS data of population](#), the [Town Council Standing Orders](#), [Town Council Minutes for December](#) and details of a public survey. Also included were letters of support from Councillors Seef, Taylor, Davenport-Ray; County Councillors Cain, Tonks & Wyatt; Places for People and Ian Sollom MP.

4.9 (b) **PROPOSAL**

This project would be for the re-fit of a 3000sq.ft. retail unit within the St. Neots Conservation Area, at the western end of High Street, opposite St Neots Market Square to be a youth centre. The Town Council is proposing to purchase the building and pay for the running costs. The CIL bid is for fit out costs only. The building sits between a coffee shop and a retail shop.

The youth centre layout is yet to be agreed, and planning permission has not been sought, nor has there been any pre-application engagement with the LPA. This unit is in a prime retail position near the recently improved Market Square. The last use of the building was a clothes shop, and being a larger retail unit it has the potential to be split into smaller units like Beales and Brittains were at the other end of the High Street. The building sits within the defined Primary Shopping frontage, as identified in in the HLP2036, and specific policies apply when a change of use is considered.

A public survey was launched regarding potential uses of the youth centre and the responses suggested various inclusions like a tuck shop, café, a Ping pong table and wellbeing support. DJ facilities, and games consoles were other options.

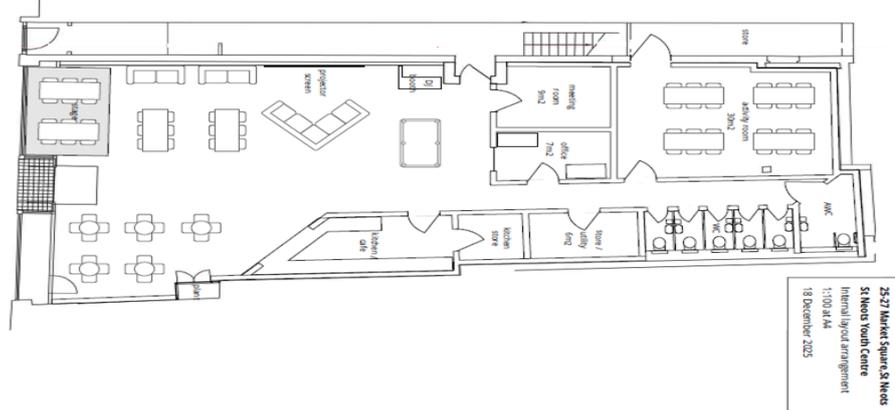
As this is early days for the project there is no confirmation of opening hours, possible noise issues or conflict with existing shops/coffee shops. Within the supporting information the Town Council have confirmed they feel that it is key that the youth centre be in the centre of the town but have not provided any evidence to support why existing community spaces, such as the Priory Centre cannot meet this need. They have not included the geography of the users, and it is noted that the largest growth in St Neots has been around Loves Farm and Wintringham, which have had land for community uses

which could include youth centre provision secured within the associated S106 agreements



Yellow arrows show the location of the proposed youth centre, and in orange and current community spaces.

Proposed layout:



4.9 (c) SUBMISSION HISTORY

This is the first submission for this project, a CIL funding enquiry form was not completed.

4.9 (d) CONSULTATIONS MADE BY OFFICER ON THIS PROJECT

A consultation was made to the Huntingdonshire District Council Economic Development team. The team confirmed their support for a youth centre but highlighted concerns about the loss of a large retail unit in a prime position on the Market Square.

4.9 (e) ASSESSMENT

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to	Not met – Growth in St Neots has already been mitigated

Principles of Statement of intent	Met?
supporting or mitigating the impact of growth and new development.	through other developer contributions for community space.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council's Corporate Plan and Place Strategy	Yes – Corporate Plan Priority 1 'improving quality of life for local people' and Place Strategy Journey 1 'pride in place'. However, this would conflict with Priority 2 'inclusive economy' by removing retail units.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – this is a 50% CIL ask.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	N/A
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Not met – there is a lot of evidenced community support but due to this being early stages not a lot of evidence of how the space could be used for wellbeing (NHS) and the loss of a prime retail space.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – there are several partnerships including the Town Council, Youth Council and other organisations.
There should be greater alignment between local and district-wide priorities.	Not met – although community spaces are supportive of District priorities, for the new housing in St Neots these have been provided within Loves Farm (1&2) and Wintringham Park

Using the interim scoring system this project scored 31.

4.9 (f) **RECOMMENDATION - DECLINE**

This project scored only 6 out of 12 on the Statement of Intent scoring.

This project seeks to utilise a large retail unit in a prime location on the High Street in St Neots as a Youth Centre. So far it has not been determined how exactly the space would be used, but local suggestions include a tuck shop, café, table tennis, advice centre and DJ space.

The supporting evidence links the need for this space with the increased youth population due to Loves Farm and Wintringham. It is true the population of St Neots has increased, and will continue to do so, due to new housing, but this has been mitigated on these sites through community provision at both Loves Farm and Wintringham.

Looking at wider growth and community space HDC has invested £4.83m of CIL funding on works to St Neots as part of the Future High Streets Fund programme including the Priory Centre. A further £1,170,500 CIL funding has been allocated to other infrastructure projects within the town. St Neots

Town Council have also used their Local CIL ('meaningful proportion) funding to purchase the Oast House for community use.

On reviewing available community spaces within St Neots there is also the [Citizen Hub](#), [St Neots Museum courtroom](#), Eatons Community Centre and Loves Farm House amongst others. The supporting information did not address why these spaces could not be used. There was also no information provided as to why the town centre unit stated was considered the best location across the whole of St Neots for such a provision, noting detail of other facilities and location of growth. Other commercial buildings are also available to rent or buy in a less prime locations.

The aims of supporting the community does link to the Corporate Plan (Priority 1) and Place Strategy (Journey 1) and so we support the principle of a space for the youth to use for social engagement and potentially other uses.

However, balanced against this is understanding the long-term viability of a large quantum of community space having regard to are the existing and future community spaces at Loves Farm 1 & 2 and Wintringham Park, in addition to town centre availability within the Priory Centre and Oast House. Also, there would need a better understanding of how this facility would work alongside existing youth and community ventures like the Citizen Hub.

The loss of the prime retail space, 3000 sq. ft. and the Town & District and CPCA aims for regeneration of the high street to meet a growing population also have to be considered. This application fails to demonstrate how the loss of a large retail space, one that has opportunity as a large or two smaller units, how this will affect the regeneration aims for the High Street is not fully explored. St Neots has had great success in recent years in attracting new businesses to the town centre which has attracted a discount shop, gym, barbers, nail bar, dog grooming salon and local supermarket into what was two large retail spaces. The concerns about losing this prime retail unit are confirmed by the HDC Economic Development team.

In order to support this application, there would need to be a fuller understanding of the project, including:

- a planning application to demonstrate that a change of use from retail to a community use is acceptable in principle in this prime location.
- the geography of the expected users to understand why the selected location is the best fit. The geography of growth, including schools in St Neots is linked to the Eastern expansions and CIL legislation requires funding to mitigate growth or enable it.
- an understanding of the effects the removal of the large retail unit in a central High Street location will have.
- a complete assessment of existing and future community spaces (including those secured via S106) in and around the town to demonstrate long term viability of the proposal.

If planning permission is granted, the applicant is welcome to apply to future CIL funding rounds supported by the additional information referenced above. Any future application will be considered on its own merits.

4.10 Expansion of Primary Academy, Warboys.

Proposal: Increase of two classrooms for Warboys Primary Academy.

Applicant: Cambridgeshire County Council

Parish: Warboys

Total Project Cost: £2,758,266.00

CIL Ask: £828,000.00

CIL Ask %: 30%

Scoring: 24 + 12 = 36 Overall

RECOMMENDATION - APPROVE

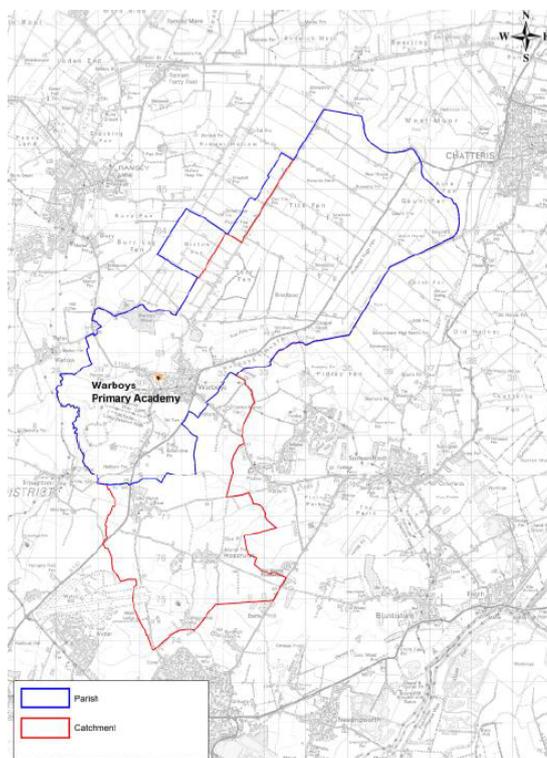
4.10 (a) DESCRIPTION OF SUBMISSION

The supporting documents for this application included a business plan, breakdown of costs and a letter of support from Warboys Parish Council.

4.10 (b) PROPOSAL

This project is to expand Warboys Primary Academy. Currently there are twelve mainstream use classrooms in use and one is used for children with special educational needs and/or disabilities (SEND). Due to growth the school has increased their PAN (Published Admissions Number) to 60, which will require two new classrooms.

The catchment area for this school is shown below:



There is already £653,000 S106 funding in place for this project which evidences the recognised need for investment in Primary Education in this location. Cambridgeshire County Council are making a decision at Full Council in February to part fund this too, with a £1,277,000.00 investment.

Through creating the two new classrooms at Warboys it means their growing population will be able to stay within their location for education, reducing trips to other schools in the District. It also means the school will be able to continue its SEND provision, which will support both the Parish and wider District.

4.10 (c) **SUBMISSION HISTORY**

This is the first submission for this project and a funding enquiry form was completed before submission.

4.10 (d) **CONSULTATIONS MADE BY OFFICER ON THIS PROJECT**

No consultations were made by the Officer for this submission.

4.10 (e) **ASSESSMENT**

The main issues to consider in the assessment of this application are found in the Statement of Intent:

Principles of Statement of intent	Met?
The primary use of CIL is to fund infrastructure that is directly linked to supporting or mitigating the impact of growth and new development.	Yes – the need for more places at the primary school had been linked to local housing growth.
CIL funded projects can also contribute towards achieving the outcomes identified in the Council’s Corporate Plan and Place Strategy	Yes – for the Corporate Plan – Priority 1 ‘improving quality of life for local people’. For the Place Strategy – Journey 2 ‘inclusive economy’.
CIL should be used in a way which leverages other sources of funding for greater impact.	Yes – There is S106 funding and CCC, if it is approved.
The use of CIL should be considered alongside other developer contributions to maximise site-specific benefits (e.g. Affordable housing).	N/A
A new approach to allocating CIL should follow a programme-led, evidence-based approach.	Yes – there is a factual and well evidenced business plan.
A new approach to CIL should recognise the Importance of working with partners to deliver infrastructure.	Yes – this is partnership working with Cambridgeshire County Council and the local residents wishing to attend the school.
There should be greater alignment between local and district-wide priorities.	Yes – this is a District priority for education.

Using the interim scoring system this project scored 36.

4.10 (f) **RECOMMENDATION - APPROVE subject to:**

- Full funding being achieved.
- Planning permission being obtained.

As this project would increase the number of spaces at a Primary School, where there has been growth, this is a Strategic priority.

Also, this means there can be a continued local SEND provision.

There is a good level of match funding, including S106. The supporting information shows the need for this in the local catchments area and how it is linked to growth. If funding is approved works will complete in June 2028.

4.11 Extension of time for allocated CIL funding for Wheatsheaf Road improvements.

RECOMMENDATION - APPROVE

An up to £500,000 allocation was approved in principle towards the B1040 Wheatsheaf Road / Somersham Road, St Ives Accident Reduction Scheme at the 18th March 2021 Cabinet meeting. The scheme addresses road safety at one of the most significant accident cluster sites in Cambridgeshire. The Strategic CIL allocation was subject to:

- Final costings, as detailed design work is still underway;
- Full business plan;
- Confirmation that all the land required for the project is available; and
- Confirmation of the match funding by CCC and other sources.

The offer was time limited (12 months) to enable the above matters to be addressed. This period ended 17th March 2022.

At HDC Cabinet 17th March 2022 an extension of time was agreed due to delays in the works, which expired on 24th March 2024. Following legal issues there were further delays to this project and at Cabinet 12th December 2023 a further extension of time was agreed until 30th September 2025.

This project has been delayed due to ongoing legal issues with land purchasing. Officers have reached out to the Complex Infrastructure team at Cambridgeshire County Council and have had the following update:

'The proposed new junction arrangement requires additional land, which the Council is seeking to purchase. Officers are working alongside our legal advisors to progress this land acquisition but it has, unfortunately, been delayed for reasons beyond our control. CCC officers and our legal team continue to engage regularly with the parties involved. Earlier this year we introduced the 50 mph speed limit at the junction as an early measure whilst we await the conclusion of the land purchase.'

Current milestones as follows:

By April 2026 – Conclude Land Purchase

May-June 2026 – Utility diversions (advanced works)

May-July 2026 – Procurement of Principal Contractor

July 2026 – March 2027 - Construction

The programme very much depends on the conclusion of the land purchase, if we are able to finalise this sooner then we can bring forward activities.'

Further updates on this project are available on the CCC website . [Our projects and programmes | Cambridgeshire County Council](#)

RECOMMENDATION - APPROVE

Given the delays, beyond the control of CCC, and the ongoing need for the

project to address this accident cluster site a further extension of time until **31st December 2027** is recommended. As above construction is anticipated to complete in March 2027, but this would give the project a slightly longer time for any further delays.

5. COMMENTS OF OVERVIEW & SCRUTINY

- 5.1 The Panel discussed the Community Infrastructure Levy Allocation Report at its meeting on 4th March 2026.

6. KEY IMPACTS / RISKS

- 6.1 The key impact from not considering the CIL spend will be the potential for certain infrastructure projects not being delivered and match funding lost.

7. WHAT ACTIONS WILL BE TAKEN/TIMETABLE FOR IMPLEMENTATION

- 7.1 Project bids submitted will be notified of the outcome of the decision made by Cabinet. Next steps as appropriate are noted below:
- Notify applicants of the outcome of the Cabinet meeting and provide feedback.
 - Prepare and initiate contracts for approved projects once any additional requirements have been met.
 - Issue funds in accordance with agreed milestones set out in the contract.
 - Commence quarterly monitoring of projects approved.
 - Provide an update for members at the next funding round.

8. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

(See Corporate Plan)

- 8.1 CIL helps to deliver across the priorities in the [Council's Corporate Plan 2023 - 2028](#) specifically Creating a better Huntingdonshire for future generations by:
- Improving housing - 24. Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).
 - Forward-thinking economic growth - 39. Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.

9. LEGAL IMPLICATIONS

- 9.1 Regulation 59 (1) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a charging authority to apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area. It may also, under Regulation 59 (3), support infrastructure outside its area where to do so would support the

development of its area.

- 9.2 Passing CIL to another person for that person to apply to funding the provision, improvement, replace, operation and maintenance of infrastructure is also permitted under Regulation 59 (4).
- 9.3 Section 216 (2) of the Planning Act 2008 as amended by Regulation 63 of the Community Infrastructure Regulations 2010 (as amended) stated that infrastructure 'includes [and is therefore not limited to]:
- (a) roads and other transport facilities,
 - (b) flood defenses,
 - (c) schools and other educational facilities,
 - (d) medical facilities,
 - (e) sporting and recreational facilities,
 - (f) open spaces.'
- 9.4 The levy may not be used to fund affordable housing.

10. RESOURCE IMPLICATIONS

- 10.1 CIL money can only be spent on delivering infrastructure, in accordance with the legal restrictions on the spending of CIL receipts.
- 10.2 Staff resource to administer and monitor the allocation of the CIL. This is funded, in part, by the administration costs permitted from the CIL receipts.
- 10.3 Staff resource from elsewhere in the Council will be used in preparing funding bids and implementing successful cases.

11. REASONS FOR THE RECOMMENDED DECISIONS

- 11.1 The recommendations for individual funding awards for projects (as stated in section 4) have been considered in accordance with the Council's governance framework for CIL, as well as the wider legislative context as set out in the report. For each project award, or decline, a reason has been provided which would be communicated to the applicant.

LIST OF APPENDICES INCLUDED

Appendix 1 – Update on 'live' Projects previously approved CIL funding to-date.

Appendix 2 - Huntingdonshire Infrastructure Project Bids submitted for consideration in 2025/26 round 1 for £100,000.00 or less – Decisions.

BACKGROUND PAPERS

Section 216 of Planning Act 2008

Huntingdonshire Infrastructure Delivery Plan

<http://www.huntingdonshire.gov.uk/media/2694/infrastructure-delivery-plan.pdf>

Huntingdonshire Infrastructure Delivery Plan – Infrastructure Schedule

<http://www.huntingdonshire.gov.uk/media/2693/infrastructure-schedule.pdf>

Huntingdonshire Infrastructure Delivery Plan Addendum

<http://www.huntingdonshire.gov.uk/media/2861/infrastructure-delivery-plan-addendum.pdf>

Community Infrastructure Levy Governance Review June 2024

<https://democracy.huntingdonshire.gov.uk/moderngov/documents/s134148/7.%20Community%20Infrastructure%20Levy%20Governance%20Review%20Report.pdf>

Community Infrastructure Levy Governance Review June 2024 Appendix 1

<https://democracy.huntingdonshire.gov.uk/moderngov/documents/s134149/7.%20Community%20Infrastructure%20Levy%20Governance%20Review%20Appendix%201.pdf>

Huntingdonshire Infrastructure Funding Statement 2024/5

<https://www.huntingdonshire.gov.uk/media/nuvp0izy/infrastructure-funding-statement-2024-25.pdf>

CONTACT OFFICER

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APPENDIX 1 - Update on 'live' Projects previously approved to-date.

Project Name	Description	Project cost at allocation	CIL funding offered	Update
Fenstanton Village Hall	Funding towards a new village hall in Fenstanton	£880,000.00	£75,000.00	Works have commenced on site and completion is due September 2026.
Approved by Cabinet - 16 th July 2020				
B1040 Wheatsheaf Road/Somersham Road Accident Reduction Scheme	Junction safety improvements	£1,200,000.00	£500,000.00	See report 4.11 for update.
Approved by Cabinet - 18 th March 2021				
St Neots Future High Street Fund	A comprehensive programme of schemes designed to enable the redevelopment of several strategically chosen areas of St Neots town centre and bring change to strengthen the economy of St Neots.	£15,422,033.00 (funding envelope as project details developed)	£4,830,000.00	The updated position in relation to the Future High Street Fund is set out in the Market Towns Programme https://www.huntingdonshire.gov.uk/people-communities/market-towns-programme/investment-in-st-neots/latest-updates/
Approved by Cabinet 28 July 2020				

<p>Hinchingbrooke Country Park Improvement Project</p>	<p>Part of larger project, the bid seeks funding for:</p> <ul style="list-style-type: none"> • Pathway improvements and associated lighting and signage. • Upgrading the existing car park. • 5 new play zones <p>Associated management costs</p>	<p>£2,995,184.00</p>	<p>£1,495,184.00</p>	<p>A Pre-Services Contract Agreement (PCSA) has been signed with a preferred contractor (Dec 2025) to allow them to finalise the project design and costs inclusive of the Countryside Centre</p> <p>A Letter of Intent is being finalised to utilise the same contractor to begin on site enablement works including widening the main access road and which will support construction traffic and the overall project and a light strip out of the Countryside Centre. The Letter of Intent is due to be signed shortly. and for these works to start from mid-February 2026</p> <p>The main contract terms are being finalised, and it is hoped the final contract will be in place by late March 2026, and the wider project works will start in early April 2026</p> <p>The current project plan forecasts for the overall project to be completed by December 2026</p>
<p>Approved at Cabinet 17th March 2022</p>				

Project Name	Description	Project cost at allocation	CIL funding offered	Update
Glatton Village Hall	Replacement of an asbestos roof for the Glatton Village Hall.	£64,750.00	£49,750.00	Roof project was COMPLETED December 2025.
Agreed by delegation 3rd October 2022				
Alconbury Weald Health Facility	New primary health care facility at Alconbury Weald.	£7,888,400.00	£6,013,388.00	Approval and funding have been confirmed by the ICB Board to proceed with the design and scoping phase for the proposed new health building. This work will enable submission of a planning application and the resubmission of the CIL application for consideration and ratification by HDC. Upon completion the design project will deliver proposals for a modern, flexible health facility, capable of being fitted out in accordance to NHS building regulations, and designed to support the delivery of a safe efficient medical and integrated community health provision both now and in the years to come.
Approved at Cabinet 18th October 2022				

Project Name	Description	Project cost at allocation	CIL funding offered	Update
Godmanchester Astro turf football pitch	Installation of a full-sized football pitch all weather (Astro turf) football pitch	£800,000.00	£150,000.00	Project was COMPLETED December 2025.
Approved at Cabinet 18 th October 2022				
Somersham Car Park Extension	Community car park extension	£20,480.90	£15,480.90	Project still requires Planning Permission. The Parish agreed in December to commission the outstanding reports for their planning application.
Approved by delegation 7 th February 2023				
Monks Wood Police Training Site	New facility to meet the statutory requirements to train police across Cambridgeshire, Bedfordshire and Hertfordshire.	£12,300,900.00	£641,492.00	Project was WITHDRAWN
Approved at Cabinet 18 th April 2023				
Community Centre Extension, Ramsey	Extend and re-configure the layout of the Ramsey Community Centre including a commercial sized kitchen. The re-configuration from one to three rooms will allow more groups access to an oversubscribed building.	£260,000.00	£100,000.00	Completion now due March 2026.
Approved at Cabinet 16 th April 2024				
Guardroom community hub, Bury	To transform the former RAF Guardroom building into a multifunctional hub including the Parish Council, hot desk space, and community space for sports and social activities.	£2,359,900.00	£1,500,000.00	Meeting held with Parish and Architects/Project Manager in December to agree contract payment dates. Awaiting further email to confirm details.
Approved at Cabinet 15 th April 2025				

Project Name	Description	Project cost at allocation	CIL funding offered	Update
				Completion due Summer 2027.
Leisure improvements, Sawtry	Replacement & reinstatement of the pool plant and reconnecting the heating, air handling and water, replacement of the pool cover and disabled hoist.	£600,000.00	£360,000.00	Contractors appointed in December 2025. Works on track for Spring opening.
Approved at Cabinet 15th April 2025				
Huntingdon Campus 'Retrofit' skills training facility	A training centre at Huntingdon Campus to provide for retro fit skills, including solar panel installation, various insulation techniques, heat pump installation and associated electrical skills.	£725,912.00	£200,000.00	Slightly delayed but on course to complete by August 2026.
Approved at Cabinet 14 th October 2025				
Kimbolton replacement playground.	Replacement play equipment at Mandeville Hall Community playground.	£106,115.56	£61,632.81	Project on track to complete
Approved at Cabinet 14th October 2025				
New 3G Pitch, HDC One Leisure St Ives.	Installation of a second full size third generation floodlit artificial turf pitch at One Leisure, St Ives.	£1,400,031.26	£300,000.00	Planning application and Football Foundation application submitted Dec 2025. Still on track to complete Feb 2027.
Approved at Cabinet 14th October 2025				
Cromwell Museum Expansion Project, Huntingdon.	Funding to restore, convert and fit out a new museum.	£6,308,000.00	£1,000,000.00	CIL funding offer accepted and now RIBA Stage 2 is due to complete September 2026.
Approved at Cabinet 14th October 2025.				

Project Name	Description	Project cost at allocation	CIL funding offered	Update
King George V Pavilion redevelopment, Huntingdon.	Demolish the existing structure and build a new pavilion with compliant changing rooms, modern support facilities, social space and equipment storage.	£1,000,000.00	£125,000.00	Project has been delayed by wider works to Huntingdon Hub and new quotes are higher than previously received.
Approved at Cabinet 14th October 2025				

APPENDIX 2 - Huntingdonshire Infrastructure Project Bids submitted for consideration in second funding round 2025/26 for £100,000.00 or less – Decisions.

Further detail on the reason for decline has been provided to the applicants.

Project proposed	Location	CIL funding requested	Total project cost without VAT	CIL as a % of total	Score	Recommendation	Decision
Repair and improvements to car park	Abbotsley	£15,000.00	£30,000.00	50%	21	Decline – fundamentally this is a maintenance project and so ineligible for Strategic CIL.	Decline
Design, supply and construction of a 13 x 3M steel framed building.	Godmanchester	£47,236.03	£120,000.00	39%	25	Decline – supporting information does not support links to growth so ineligible for Strategic CIL.	Decline
A permanent replacement for the temporary building used by Grafham Community Shop	Grafham	£46,415.00	£77,357.00	60%	28	Accept Subject to – <ul style="list-style-type: none"> • Full funding being confirmed • 12 months to achieve full funding from approval • Clarification of why lease is so short term and satisfactory evidence of likely extension of this. • Evidence of a fund for maintenance, funding contribution to car park and future fund for replacement at end of building life. 	Approve
Upgrade of 1 existing streetlight column.	Hemingford Grey	£3836.54	£3836.54	100%	2	Decline - As confirmed in the application form this project has no links to growth and so fails to meet the gateway criteria to make it eligible for Strategic CIL funding.	Decline

Public
Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter:	Corporate Performance Report, Quarter 3 2025/26
Meeting/Date:	Overview and Scrutiny (Performance and Growth) Panel, March 4th 2026
Executive Portfolio:	Councillor Ferguson, Executive Councillor for Resident Services and Corporate Performance
Report by:	Gregory Moore (Performance Coordinator) and Steffen Gosling (Business Performance and Insights Team Leader)
Ward(s) affected:	All

Executive Summary:

The purpose of this report is to provide Overview and Scrutiny Panel Members the opportunity to review and comment on the report to Cabinet setting out the Council's performance against the Corporate Plan at the end of Quarter 3 2025/2026 (covering the period October to December 2025), including:

- Progress with Corporate Plan actions and projects
- Operational performance measures

The comments from the Panel will be incorporated within the Cabinet report for consideration alongside the report.

The Overview and Scrutiny (Performance and Growth) Panel's consideration of the quarterly Performance Reports is part of the Council's Performance Management Framework. This report provides regular performance data, allowing Councillors to review progress against strategic outcomes.

Recommendations:

The Overview and Scrutiny panel (Performance & Growth) is invited to consider and comment on progress and performance during Quarter 3, as summarised in the Corporate Performance Report attached and detailed in Appendices A, B, C and D.

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter:	Corporate Performance Report, Quarter 3 2025/26
Meeting/Date:	Cabinet, March 17 th 2026,
Executive Portfolio:	Councillor Ferguson, Executive Councillor for Resident Services and Corporate Performance
Report by:	Gregory Moore (Performance Coordinator) and Steffen Gosling (Business Performance and Insights Team Leader)
Ward(s) affected:	All

Executive Summary:

This report provides Cabinet with an update on the Council's performance against the Corporate Plan at the end of Quarter 3 2025/26 (covering the period October to December 2025), including:

- Progress with Corporate Plan actions and projects
- Operational performance measures.

Recommendations:

The Cabinet is invited to consider and comment on progress and performance during Quarter 3, as summarised in the Corporate Performance Report attached and detailed in Appendices A, B, C and D

1. PURPOSE

- 1.1 This report presents the Council's progress against the Corporate Plan Actions and Corporate Performance Indicators during Quarter 3 (October to December 2025).

2. BACKGROUND

- 2.1 The Council's Corporate Plan 2023-2028 was refreshed for 2025/26 and approved at Council in May 2025.
- 2.2 The performance data in the attached Corporate Performance Report and its appendices relate to the performance measures, actions and projects agreed for 2025/26 and has been collated in accordance with standardised procedures.
- 2.3 An accessible version of the performance data is enclosed as Appendix D.

3. PERFORMANCE MANAGEMENT

- 3.1 Robust performance management is a priority at Huntingdonshire District Council, with stretch targets being commonplace and external benchmarking occurring where possible. This was noted as a strength for HDC by our recent Local Government Association Corporate Peer Challenge.
- 3.2 Cabinet members and the Overview and Scrutiny (Performance and Growth) Panel are central to the Council's Performance Management Framework. This report provides regular performance data, allowing Councillors to review quarterly progress on strategic outcomes.
- 3.3 The **Corporate Performance Report (Appendix A)** summarises progress and performance by outcome. Each outcome has a summary followed by tables and pie charts summarising the status of actions/ and projects, followed by the performance measures. A full list is also provided for each outcome, which shows the status reported for each action/project and performance measure linked to that outcome as at the end of quarter three. The appendices to the Corporate Performance Report provide more detail.
- 3.4 **Appendix B** provides integrated updates on Corporate Plan actions and projects from officers, covering both progress against planned delivery and the impact that has had on the outcome.
- 3.5 **Appendix C** provides updates on operational performance measures, showing this year's performance broken down by month and how this compares to targets, intervention levels and the performance of the previous two years, where possible. This is provided via graphs to make such comparisons simpler and provide a visual indicator of direction of travel. For those who may need to use screen readers to access the information, an accessible table version is available online here:

[Corporate Plan and Performance - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk/corporate-plan-and-performance)

3.6 The following table summarises overall progress in delivering Corporate Plan actions for 2025/26 at the end of Quarter three:

Status of Corporate Plan Actions	Number	Percentage
Green (on track)	42	76%
Amber (within acceptable variance)	13	24%
Red (behind schedule)	0	0%

Note: actions being delivered as/through projects/programmes are not included in this table as their status is being reported via project reporting mechanisms instead, and this avoids any double-counting. Percentages may not sum to 100% due to rounding.

76% of our Corporate Plan actions are reported as on track (green) this quarter. The remaining 24% of projects were reported as being within the acceptable variance (amber), with no actions reported as being behind schedule (red). 39 of the actions reported as green in quarter three were also reported as green in quarter two. 3 of the 13 actions reported as amber this quarter have reduced from reporting as green, and the remaining 10 continue to report as amber.

3.7 The statuses of Corporate Plan projects at the end of December 2025 are shown in the following table.

Status of Corporate Plan Projects/Programmes	Number	Percentage
Green (on track)	9	75%
Amber (within acceptable variance)	2	17%
Red (behind schedule)	1	8%

Note: this only includes corporate projects which are linked to actions in the current [Corporate Plan](#). Percentages may not sum to 100% due to rounding.

Quarter three saw a reduction in the number of Corporate Plan projects reporting as green, with 75% (nine) now reporting as being on target, all of these remaining as green from quarter three. Two projects are currently reporting as amber, with one remaining as this status and one falling behind its target. One project, the Natural Flood Defence project, is currently reporting as remaining behind schedule (red). Works with partners and internal services are continuing to provide a timeline for the project, and stakeholders are optimistic regarding the outcomes of the project.

3.8 The latest status of operational performance measures at the end of December are summarised here:

Latest Operational Performance Indicator Results	Number	Percentage
Green (on track)	23	68%
Amber (within acceptable variance)	3	9%
Red (behind schedule)	8	24%

Note: this only includes operational performance measures which are linked to actions in the current [Corporate Plan](#). Percentages may not sum to 100% due to rounding.

Metric	Result	Direction of Travel (since Q4)
8. The number of households housed through the Housing Register and Home-Link scheme	R	↔
11. The number of new affordable homes delivered	R	↔
15. The number of planning applications over 16 weeks where there is no current extension in place.	R	↔
19. Percentage of household waste reused / recycled / composted	R	↔
30. Council Tax collection rate	R	↓
31. Business Rate collection rate	R	↓
32. Staff short-term sickness days lost per FTE	R	↔
33. Staff long-term sickness days lost per FTE	R	↓

Please note: that other metrics are routinely reported internally to other committees (e.g. HR data goes before the Employment Committee and the Corporate Governance Committee receives an annual report on complaints and compliments), copies of these reports can be requested.

- 3.9 The number of households housed through the Housing Register and Home-Link scheme continues to perform below the intervention level. Through December, 423 households have been housed through the scheme, 27 below the target. This is due to the number of new build completions being lower than in previous years. This includes affordable homes, which have seen 361 fewer affordable homes delivered compared to the first three quarters of 2023/24. As new houses become available, the service is working hard to ensure our residents are housed.
- 3.10 While the delivery of affordable housing remains below target this quarter, this is due to external factors such as market conditions, developer viability assessments, broader economic pressures such as inflation and interest rates, and government funding. While the service continues to work proactively with partners to maximise delivery, it is important to recognise that progress is inherently linked to these external dependencies and that most Councils do not achieve their yearly target of affordable delivery matched to demand. Since April 2023, 1150 affordable homes have been delivered, equating to 105 per quarter. This is 6 houses below the target each quarter, with further completions expected in the next two quarters.
- 3.11 The number of planning applications over 16 weeks has performed below the intervention level this quarter, with 22 applications now being over 16 weeks old. Although a significant improvement on the 175 applications over 16 weeks old in April 2023, with an average of 5 cases being resolved a month, the target for December has not been achieved because of several sensitive sites which require additional work to be resolved. It is expected that these sites will be resolved before the end of the year.
- 3.12 In quarter three, a total of 14,861.18 tonnes of waste were collected from domestic properties across the district, with 45.55% of this being either recycled or composted. Year to date, the recycling rate stands at 48.59%, a 2.41% decrease on last year. Although the number of garden waste subscriptions is higher for the 2025/26 period, the amount of garden waste being collected has reduced, mainly due to the exceptional dry period we are experiencing, as recycling is measured by weight, this has a direct impact on the overall percentage recycled. The total rainfall through the first three quarters was 10.3% lower than average rainfall in Monks Wood weather recording station for the months of April through December, and the summer months of

June to September saw 26% less rainfall than average in Monks Wood weather recording station. To further support residents in the opportunity to recycle, the number of textile recycling banks has been expanded, and electrical recycling bins have been introduced across the district.

- 3.13 The collection rate of Council Tax has fallen behind target this quarter and is 0.45% behind target. This is due to the reprofiling of instalments from the additional 560 dwellings added to the Council Tax system this quarter. The trend ahead of the trend for 2023/24, which finished the year ahead of target.
- 3.14 The Business Rate collection rate is 0.73% behind the intervention level at the end of December. An unexpected uplift in collection percentage in quarter three last year caused a challenging target for the current year, but the service is still expecting to finish the year above target. The trend is in line with the trend for 2023/24, which finished the year ahead of target (99.38%).
- 3.15 Short-term sickness days lost per FTE have reduced by 0.12 days in quarter three, but is still behind target. Following a detailed review, there is no clear pattern or reason at this point. HR continues to work with managers to address the increase by helping people get back into work. This reflects a national trend in short-term sickness increases.
- 3.16 The number of days lost to long-term sickness per FTE has increased by 0.91 days in quarter three. A number of unexpected long-term absences affected the sensitive metric, but cases are being actively managed with a variety of avenues being explored for each case. This reflects a national trend in long-term sickness increases.
- 3.17 The average waiting time between referral and completion of jobs funded through the Disabled Facilities grants remains better than target, and is over 9 weeks faster compared to December 2024. The four One Leisure sites have seen 381,247 admissions in quarter three. This is a 5.75% increase in performance compared to last year and is largely attributed to the continuous improvements being made to the various sites. The number of missed bins remains ahead of target, with a missed collection rate of 0.045% for the 1,470,473 bins collected. Customer Services has reduced the average wait time for calls by 13 seconds in quarter three, whilst also increasing the percentage of calls answered.

4. COMMENTS OF OVERVIEW & SCRUTINY PANELS

- 4.1 The Overview and Scrutiny (Performance & Growth) Panel is due to receive this report at its meeting on 4th March 2026. Comments from the Panel will be shared with Cabinet following the Overview and Scrutiny Panel's meeting.

5. RECOMMENDATIONS

- 5.1 The Cabinet is invited to consider and comment on progress and performance during Quarter 3, as summarised in the **Corporate Performance Report (Appendix A)** and detailed in **Appendices B and C**.

6. LIST OF APPENDICES INCLUDED

Corporate Performance Report, Quarter 3, 2025/26

Appendix A – Cover Report, Quarter 3, 2025/26

Appendix B – Progress on Corporate Plan Actions/Projects, Quarter 3, 2025/26

Appendix C – Operational Performance Measure Graphs, Quarter 3, 2025/26

Appendix D – Accessible Copy of Performance Measure, Quarter 3, 2025/26

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Performance Report Quarter 3 - 2025/26

Do - Enable - Influence



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Outcome 1: Improving the happiness and wellbeing of residents

We want the highest possible quality of life for the people of Huntingdonshire. It will be a place which attracts employers and visitors and somewhere residents are proud to call home. We will be evidence based, responsive and support the foundations of a good life. This includes personal independence, prosperity, social connection, community and good health.



During quarter 3, the Health and Wealth building Strategy awarded over £50,000 across five successful applications. Funding was allocated to projects focusing on improving physical and mental health outcomes, strengthening social connections, and supporting residents into employment and education. Initial indications suggest that a participant from one project has secured paid employment.

The priorities of Huntingdonshire Futures have continued to be embedded across the work of the Council. The project to determine the value of establishing a self-designated landscape in the Great Ouse Valley progressed, with timelines being established with central government and the business case being approved in December.

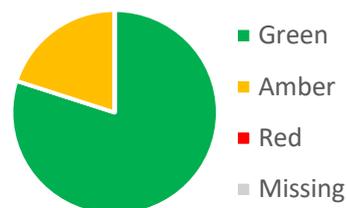
Active Lifestyles continued to provide a range of activities to residents, including Get Active sessions for those living with and beyond cancer; and Pulmonary Rehab classes for those living with pulmonary conditions. Additionally, the new EmpowHER programme is to begin in quarter 4 after partnerships between Active Lifestyles, the Community Action Team, the Integrated Neighbourhood Teams and local schools were established. EmpowHER will give young people the skills to recognise and address violence against women and girls. The continuation of classes and the introduction of new activities have seen a 25% increase in Active Lifestyle & Sports Development Activities attendance.

The improvement to One Leisure sites continued in quarter 3. The gym upgrades in Ramsey concluded in November, and the Huntingdon Sports and Health Hub progressed to further RIBA architectural stages. The continual progression of upgrades to One Leisure sites has resulted in attendances increasing by over 5%.

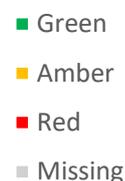
Work with local partners to further skills and employment opportunities in the District has stalled this quarter due to continued problems surrounding referrals into the Work Well scheme. However, the rate of referral to a plan within the scheme is exceptional, with participants providing positive outcomes, enabling them to return to employment with wrap-around support.

Performance Summary:

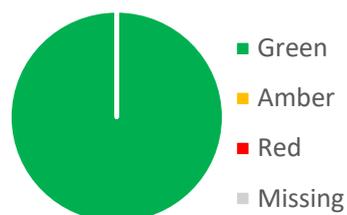
Status of Corporate Plan actions	Number	%
Green (on track)	8	80%
Amber (within acceptable variance)	2	20%
Red (behind schedule)	0	0%
Missing	0	0%



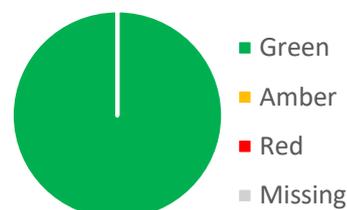
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	0	0%
Amber (behind schedule, project may be recoverable)	0	0%
Red (significantly behind schedule, serious risk/issues)	0	0%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	2	100%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	0	0%
Missing	0	0%



Operational PI year-end forecast status	Number	%
Green (achieved)	2	100%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	0	0%
Missing	0	0%



Corporate Plan Action	Direction of Travel	Latest Status
1. Deliver the approved Community Health & Wealth Strategy and go-live with funding mechanisms to invest in initiatives identified and chosen by our communities.	↔	G
2. Refresh our Social Value Procurement Policy to ensure our spend benefits local communities and ensure our work complies with recent changes to the Procurement Act 2024.	↔	G
3. Improve our evaluation of how we make a difference to local people ensuring we become even better at demonstrating impact	↔	G
4. Deliver continued improvements to the One Leisure offer, enhancing existing facilities, implementing recommendations of the One Leisure Long-Term Operating Model and other beneficial opportunities.	↔	G
5. Work with partners to further skills and employment opportunities in the District: including direct delivery of funded schemes.	↓	A
6. Work with other organisations and businesses to maximise the impact they can have on the health and wellbeing of local communities. Our focus will be on piloting new approaches that can be embedded in future years	↓	A
7. Focus on maximising physical activity in the district, and work to promote this across local partners.	↔	G
8. Maximise, and report on, the benefits of a targeted approach to support residents to improve their quality of life through the promotion and delivery of relevant services.	↔	G
9. Continue to work with statutory partners to secure improvements to transport options for Huntingdonshire, including active travel.	↔	G
10. Embed the priorities of Huntingdonshire Futures across the work of the Council and Partners whilst influencing and enabling communities to do the same.	↔	G

Operational Performance Indicator	Latest Status	Forecast Status
The number of attendances at One Leisure Active Lifestyles and Sports Development Programmes	G	G
The number of One Leisure Facilities Admissions - swimming, Impressions and fitness classes, sports hall and pitches (excluding Burgess Hall and school admissions)	G	G

Outcome 2: Keeping people out of crisis



We will identify the root causes that lead people into crises and find ways to prevent them. We will do this through our own actions. We will also work in partnership with residents, businesses, community groups, charities and our public sector partners.

The project to deliver an integrated financial vulnerability model has remained green through quarter 3. Further meetings with Cambridgeshire County Council to identify the costs needed to deliver targeted work were held. These would allow officers to provide a proactive approach in crisis prevention. The continuation of this work for a further two years will allow communities to be less reliant on the public sector.

We continue to prevent the causes of homelessness wherever we can. The vulnerable young people pathway roll-out began with a series of joint webinars with the Cambridgeshire & Peterborough Safeguarding Partnership Board. Additionally, the Care Leavers pathway has been reviewed and updated, the hospital discharge pathway has been completed, and the Criminal Justice pathway will commence in quarter 4. The continual reviewing of all pathways maximises early intervention opportunities, and contributes to the number of homelessness preventions achieved of 372, being ahead of target.

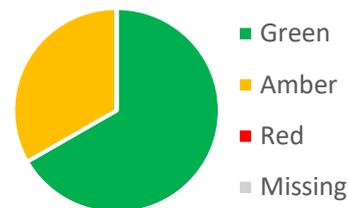
The Council's aim to maximise the benefits of a targeted approach to support residents at risk of experiencing crisis through the promotion and delivery of relevant services has remained behind target this quarter. Although a commitment from Cambridgeshire Police to develop these ideas has been agreed, further work did not take place as expected in quarter 3. Work is set to resume in quarter 4, allowing the Council to positively impact the quality of life of local people and prevent the risk of serious crime occurring.

The number of residents enabled to live safely at home and prevented from requiring a long hospital stay due to Disabled Facilities Grants (DFG) has exceed target through December. 160 residents have received access to funding this year, a 22% increase from the same period last year. The average time taken between referral and completion has continued to surpass its target and is over 6 weeks faster compared to December 2024. The continual improvements to this service are enabling residents to access the funding they need to live independently.

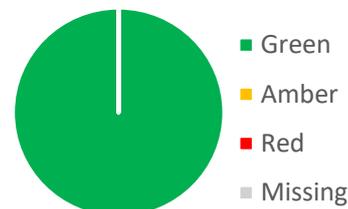
The number of households housed through the Housing Register and Home-Link scheme remains below target this quarter. An additional 153 households have been housed in quarter 3, and the total year figure of 423 is over 30% lower than December 2024. The underperformance is attributed to fewer new-build completions and a decrease in vacancies becoming available for letting in the existing stock.

Performance Summary:

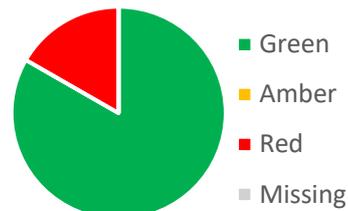
Status of Corporate Plan actions	Number	%
Green (on track)	2	67%
Amber (within acceptable variance)	1	33%
Red (behind schedule)	0	0%
Missing	0	0%



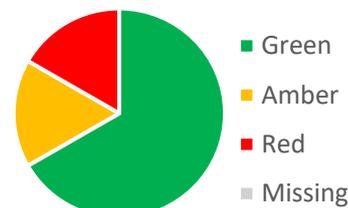
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	1	100%
Amber (behind schedule, project may be recoverable)	0	0%
Red (significantly behind schedule, serious risk/issues)	0	0%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	5	83%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	1	17%
Missing	0	0%



Operational PI year-end forecast status	Number	%
Green (achieved)	4	67%
Amber (within acceptable variance)	1	17%
Red (below acceptable variance)	1	17%
Missing	0	0%



Corporate Plan Action	Direction of Travel	Latest Status
12. Act on opportunities for early intervention and regularly report on learning and impact.	↔	G
13. Maximise, and report on, the benefits of a targeted approach to support residents at risk of experiencing crisis through the promotion and delivery of relevant services (e.g. improve data sharing with the police to inform a targeted on-the-ground door-knocking campaign to help prevent crime).	↔	A
14. Prevent the causes of homelessness wherever we can by our own efforts but also by working with other partners to tackle the root causes where we can	↔	G

Corporate Plan Project/Programme	Direction of Travel	Latest Status
11. Report regularly on progress on the delivery of an integrated financial vulnerability model between HDC and partners (PROJECT).	↔	G

Operational Performance Indicator	Latest Status	Forecast Status
The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay at hospital due to a Disabled Facilities Grant (DFG)	G	G
The average time (weeks) between date of referral and practical completion of jobs funded through Disabled Facilities Grants	G	A
The average number of days to process new claims for Housing Benefit and Council Tax Support	G	G
The average number of days to process changes of circumstances for Housing Benefits and Council Tax support	G	G
The number of homelessness preventions achieved	G	G
The number of households housed through the Housing Register and Home-Link Scheme	R	R

Outcome 3: Helping people in crisis

Where a crisis has already happened, we will work holistically to understand the issues, the cause of these issues and what opportunities exist to address them. We will seek to prevent multiple personal crises becoming entrenched and unmanageable by addressing root causes



We have continued to support campaigns for improvements to the living conditions of local residents in quarter 3. In preparation for the Renters' Rights Act, a Housing Enforcement Officer has been appointed, and an action plan is being developed to prevent a potential rise in the number of evictions and ensure the legislation provides positive outcomes.

The Council has continued to support refugees and other guests. Although the number of new arrivals under the Homes for Ukraine Scheme remains low, we continue to manage and support these guests. Frequent enquiries are received from Serco to house asylum seekers, all of which are carefully considered and challenged if necessary. The active participation in the consultation process ensures refugees are located appropriately with minimal likelihood of impacting communities and services.

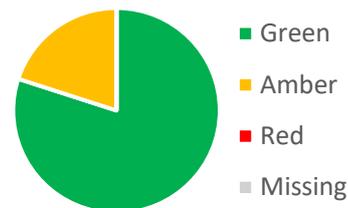
To help identify residents who are at risk of a crisis and entitled to further support, the LIFT programme and a support officer have been agreed to be funded by Cambridgeshire County Council. The use of data in this fashion will ensure that those who are more vulnerable or in need, who are unaware of the support packages available to them, will receive the support they need to improve their situation.

The number of households in temporary accommodation is 143 at the end of quarter 3. This performance, which is currently not reaching target, is attributed to a reduction in the number of social tenancy lettings, which negatively impacts officers abilities to move households out of temporary accommodation and into a long-term solution.

We have continued to be an active partner within health and social care in quarter 3 through our Active Lifestyles services and the WorkWell programme. However, a successful bid in quarter 2 to be involved in the national pilots of local neighbourhood services based in GP areas was descoped by the NHS. Although the project will no longer proceed, we will continue to look for new ways to support residents.

Performance Summary:

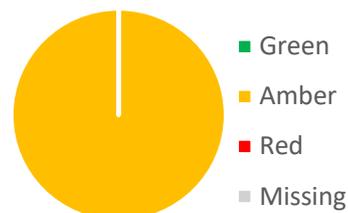
Status of Corporate Plan actions	Number	%
Green (on track)	4	80%
Amber (within acceptable variance)	1	20%
Red (behind schedule)	0	0%
Missing	0	0%



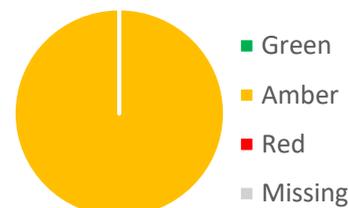
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	0	0%
Amber (behind schedule, project may be recoverable)	0	0%
Red (significantly behind schedule, serious risk/issues)	0	0%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	0	0%
Amber (within acceptable variance)	1	100%
Red (below acceptable variance)	0	0%
Missing	0	0%



Operational PI year-end forecast status	Number	%
Green (achieved)	0	0%
Amber (within acceptable variance)	1	100%
Red (below acceptable variance)	0	0%
Missing	0	0%



Corporate Plan Action	Direction of Travel	Latest Status
15. Continue to support refugees and other guests, seeking to support good community relations and smooth transition into long-term residency or return home.	↔	G
16. Deliver the recommendations of the review into Disabled Facilities Grants undertaken by Officers and Members in 2024/25.	↔	G
17. Maximise, and report on, the benefits of a targeted approach to support residents experiencing crisis through the promotion and delivery of relevant services (e.g. identifying individuals who could benefit from support offered by the Resident Advice and Information team and reporting on outcomes).	↔	G
18. Lobby, and support campaigns, for improvements to the living conditions of local residents.	↔	G
19. Be an active partner working with others within health and social care to make sure projects and new initiatives are delivered within Huntingdonshire and maximise the positive impact felt locally	↓	A

Operational Performance Indicator	Latest Status	Forecast Status
The number of households in temporary accommodation	A	A

Outcome 4: Improving housing



We want everyone to live in a safe, high quality home regardless of health, stage of life, family structure, income and tenure type. Homes should be energy efficient and allow people to live healthy and prosperous lives. New homes should be zero carbon ready and encourage sustainable travel.

We continue to work with Registered Providers in quarter 3 to improve conditions in existing accommodation. Regular meetings are taking place with Places for People to address issues identified by the Corporate Team and to work on a regeneration project in Huntingdon. Awaab's Law has now come into effect, which ensures our residents are living in homes that are safer and of a higher quality by giving the Regulator of Social Housing and Environmental Health Teams the power to take action regarding hazards around damp and mould.

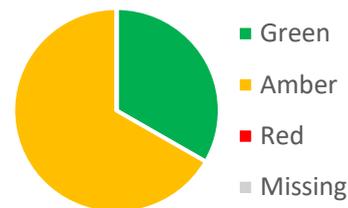
Works with Health and Social Care Providers continues as ongoing work with Cambridgeshire County Council will result in residents being able to live independently for longer, improving their wellbeing. This has been achieved by attending a workshop on the Joint Strategic Needs Assessments with a focus on damp and mould in existing homes. Further workshops will be attended on how we can work closer together in this area from a Housing, Health and Social Care perspective.

The level of housing delivery remains behind the Council's goal. Many homes which had been planned to be completed this year have seen delays due to Highway Works under S278 of the Highways Act. Three sites have been affected, with delivery delayed past quarter 4 of this financial year, however, these homes will still be delivered. The lower level of housing delivery has, in turn cause the number of affordable homes delivered to be behind target, with 183 homes delivered in the first nine months of the year, and a further 66 forecasted to be delivered in quarter 4.

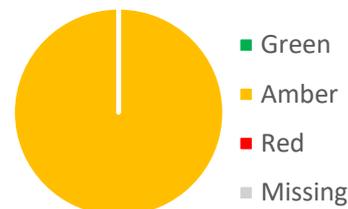
The planning service continues to perform excellently in ensuring new planning applications are processed on time. The percentage of planning applications processed within 8 weeks or the agreed extension period for major, minor, and household extension applications is 93% or higher. The number of planning applications over 16 weeks has nearly halved in quarter 3 due to the additional resources acquired to drive positive performance, with a further reduction expected in quarter 4 due to the continuation of these additional resources and a significant proportion of cases to be resolved at Development Management Committees.

Performance Summary:

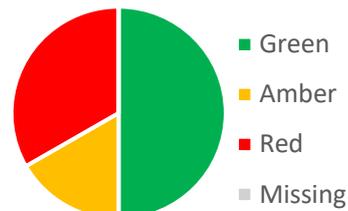
Status of Corporate Plan actions	Number	%
Green (on track)	3	33%
Amber (within acceptable variance)	6	67%
Red (behind schedule)	0	0%
Missing	0	0%



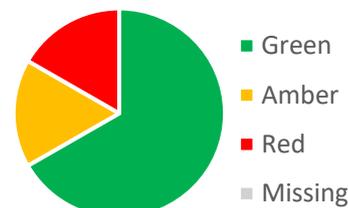
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	0	0%
Amber (behind schedule, project may be recoverable)	1	100%
Red (significantly behind schedule, serious risk/issues)	0	0%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	3	50%
Amber (within acceptable variance)	1	17%
Red (below acceptable variance)	2	33%
Missing	0	0%



Operational PI year-end forecast status	Number	%
Green (achieved)	4	67%
Amber (within acceptable variance)	1	17%
Red (below acceptable variance)	1	17%
Missing	0	0%



Corporate Plan Action	Direction of Travel	Latest Status
20. Develop a new Housing Strategy and Action Plan for 2025-26.	↔	G
22. Develop policy to support the use of civil penalties with regard to private sector housing enforcement.	↑	G
23. Implement the government's new Supported Housing (Regulatory Oversight) Act, review of supported exempt accommodation in the area and introduce licensing regulations.	↔	A
24. Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).	↔	A
25. Work in partnership to look at best practice and funding to improve housing conditions, including retrofit programmes in social and private housing.	↔	A
26. Work with Registered Providers to improve conditions in existing accommodation through regeneration schemes.	↔	A
27. Work with partners to address barriers to housing delivery and support housing delivery rates.	↔	A
28. Work with Health and Social Care Providers to explore future models of housing, support and care, enabling people to live independently for longer.	↔	G
29. Produce sustainable housing guidance for developers that encourages sustainable construction methods and new homes to be of high environmental standards.	↔	A

Corporate Plan Project/Programme	Direction of Travel	Latest Status
21. Continue to use surplus Council owned sites to deliver affordable housing (PROJECT).	↓	A

Operational Performance Indicator	Latest Status	Forecast Status
The net change in the number of homes with a council tax banding	A	A
The number of new affordable homes delivered	R	R
Percentage of planning applications process on target - Major (within 8 weeks or agreed extended period)	G	G
Percentage of planning applications process on target - Minor (within 8 weeks or agreed extended period)	G	G
Percentage of planning applications process on target - Household Extension (within 8 weeks or agreed extended period)	G	G
The number of planning applications over 16 weeks old where there is no current extension in place (total at the end of the month)	R	G

Outcome 5: Forward-thinking economic growth

We want our local economy to attract businesses that prioritise reducing their carbon footprint. A place where businesses choose to start up, grow and invest in high value jobs so they and our residents and high streets, can flourish and thrive. Local people should be able to develop their skills to take advantage of these opportunities, with businesses and education providers working more closely together to deliver an inclusive economy.



Ten of the eleven corporate plan actions for Forward-Thinking economic growth are on track at the end of quarter 3, including the update to the Local Plan. The Preferred Options Draft Local Plan was published for public consultation in November and December, including the supporting Sustainability Appraisal. Seven public exhibitions and online opportunities saw over 2,900 responses from residents, local organisations, businesses, landowners, and other stakeholders to discuss individual concerns and promote approaches.

Huntingdonshire continues to be promoted as a destination to businesses that are proactively reducing their carbon emissions. Promotion in quarter 3 focused on defence, advanced manufacturing, and clean growth sectors, particularly for the Alconbury Weald site and the North Huntingdon growth cluster. This activity has strengthened Huntingdonshire's profile as a competitive and credible destination for high-value inward investment, and supported investor confidence in the district's long-term offer.

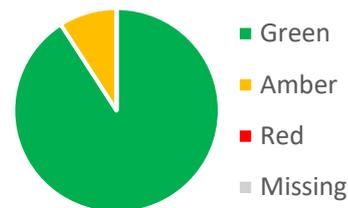
The Economic Growth Strategy and Action Plan has moved into the delivery phase in quarter 3. Actions from the plan have been embedded into teamwork programmes, with leads actively progressing priority activities alongside partners and businesses. The now implemented strategy is providing a clear, shared framework for economic growth activity, improving focus, accountability, and alignment across projects and partnerships.

Quarter 3 saw work within Huntingdonshire's market towns focused on ensuring town centres are vibrant hubs of economic and social activity. Collaboration with town councils, businesses, and local partners saw multiple initiatives, including Halloween and Christmas town trails. Events like these contributed to a footfall in the four market towns of 3,922,752 in quarter 3.

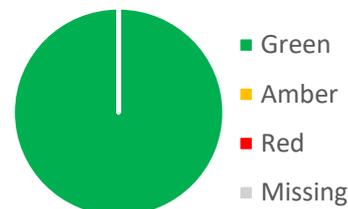
A number of events have succeeded in promoting the profile of Huntingdonshire as a place to invest, grow and deliver economic growth in quarter 3. 82 CEOs and businesses attended a business-focused event, the high-profile defence event at the House of Commons saw over 60 attendees, and ongoing Business Booster drop-ins saw ongoing engagement. The 196 businesses the Council engaged with had relations strengthened and a platform to receive support.

Performance Summary:

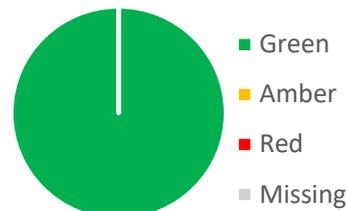
Status of Corporate Plan actions	Number	%
Green (on track)	10	91%
Amber (within acceptable variance)	1	9%
Red (behind schedule)	0	0%
Missing	0	0%



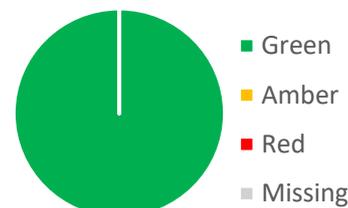
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	1	100%
Amber (behind schedule, project may be recoverable)	0	0%
Red (significantly behind schedule, serious risk/issues)	0	0%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	2	100%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	0	0%
Missing	0	0%



Operational PI year-end forecast status	Number	%
Green (achieved)	2	100%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	0	0%
Missing	0	0%



Corporate Plan Action	Direction of Travel	Latest Status
30. Promote Huntingdonshire as a destination for high value inward investment, prioritising businesses that are proactively reducing their carbon emissions, and produce an annual report on activity.	↔	G
32. Establish the Economic Growth Strategy and Action Plan.	↔	G
33. Delivery of the Market Town Programme and their High Street projects. Ensuring their promotion to drive additional economic and social activity.	↔	A
34. Continue the update to the Local Plan, including updating evidence bases in line with National Planning Policy, particularly where it relates to Economy, Environment and Housing.	↔	G
35. Support our market towns and town centres as hubs of economic and social activity.	↔	G
36. Support the visitor economy and culture sector including CPCA Local Visitor Economy Partnership.	↑	G
37. Work with the CPCA and partners to support skills development and opportunities.	↔	G
38. Work with partners to secure investment and growth in Huntingdonshire, maximising the opportunities presented through Local Government Reorganisation and additional devolved powers.	↔	G
39. Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.	↔	G
40. Support and engage in the development of the Local Growth Plan as it is developed by the CPCA, highlighting the inward investment and growth priorities and opportunities for Huntingdonshire	↔	G
41. Run and attend a programme of events to promote the profile of Huntingdonshire as a place to invest, grow and deliver economic growth.	↔	G

Corporate Plan Project/Programme	Direction of Travel	Latest Status
31. Deliver the business grants within the UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) programme.	↔	G

Operational Performance Indicator	Latest Status	Forecast Status
Cumulative footfall in our market towns (Huntingdon, St Ives, St Neots & Ramsey) (monthly)	G	G
Total number of business engagements by the Economic Development team	G	G

Outcome 6: Lowering carbon emissions



We will take positive action to reduce carbon emissions and become a net zero carbon Council by 2040. We will enable and encourage local people and businesses to reduce carbon emissions and increase biodiversity across Huntingdonshire.

The project to implement household food waste collections has continued to progress positively in quarter 3, with the rollout of the service to residents on track to begin in April. More vehicles have now been procured, completing the fleet, all of which are treated by HVO, a lower-emission alternative to traditional fuels. Communications have continued to be circulated to residents, and the webpage went live with information and frequently asked questions. Food caddies will begin to be delivered in quarter 4, along with further communications to residents.

Further revisions have been made to the Council's procurement rules to further embed social and environmental value. The policy has been revised to ensure the specificity of rules is detailed, and further internal reviews of the Code of Procurement will see how Social Value is applied to the Council and its residents.

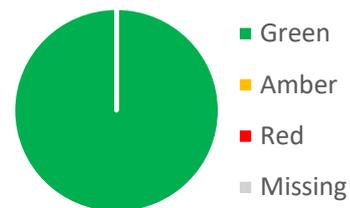
To showcase and encourage community action to lower carbon emissions, the internal staff Climate Champions group held its first event across two sites to encourage the recycling and reusing of clothes to reduce individual's carbon footprint significantly. Future events are being planned to encourage staff to continually reduce their carbon footprint. To further showcase and encourage community action to lower carbon emissions, the Council hosted its third Annual Climate Conference in quarter 3, with over 120 attendees and twenty stallholders from education, local councils, farming, and waste minimisation. The event saw partnerships strengthened, an increased awareness of innovative solutions, and a reinforced commitment to building a sustainable future.

The project to enable community action and engagement to achieve greater biodiversity has remained behind target this month, as the Natural Flood Defence project has faced issues regarding end dates and extensions. The partner is enthusiastic about the desired outcomes of the project, which include the opportunity for increased biodiversity.

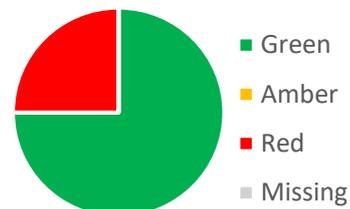
The efficiency of the vehicle fleet continues to perform above target with an Energy Efficient Driving Index Score of over 82.1%. The efficient driving of the Council's fleet, paired with the use of Hydrotreated Vegetable Oil Fuel within the fleet, allows for a significant reduction in carbon dioxide across the service.

Performance Summary:

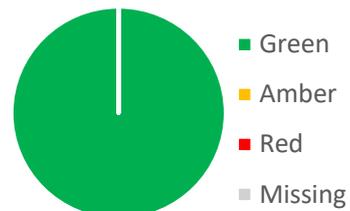
Status of Corporate Plan actions	Number	%
Green (on track)	8	100%
Amber (within acceptable variance)	0	0%
Red (behind schedule)	0	0%
Missing	0	0%



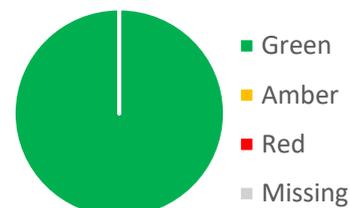
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	3	75%
Amber (behind schedule, project may be recoverable)	0	0%
Red (significantly behind schedule, serious risk/issues)	1	25%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	1	100%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	0	0%
Missing	0	0%



Operational PI year-end forecast status	Number	%
Green (achieved)	1	100%
Amber (within acceptable variance)	0	0%
Red (below acceptable variance)	0	0%
Missing	0	0%



Corporate Plan Action	Direction of Travel	Latest Status
42. Maximise opportunities to expand the use of Hydrotreated Vegetable Oil (HVO) Fuel where there is a business case to do so.	↔	G
43. Maximise decarbonisation of our fleet where there is a business case to do through a fleet strategy.	↔	G
44. Minimise use of fossil fuels for energy where there is a business case to do so.	↔	G
45. Showcase and encourage community action to lower carbon emissions.	↔	G
46. Identify emissions from HDC IT data centres to include in reporting and establish disposal methods for IT equipment to reduce environmental impact.	↔	G
47. Delivery of Climate Awareness Training across the Council.	↔	G
52. Develop the Council's procurement rules to further embed social and environmental value.	↔	G
53. Expand positive climate action support for local businesses, celebrating best practice and sharing knowledge.	↔	G

Corporate Plan Project/Programme	Direction of Travel	Latest Status
48. Maximise use of solar of Council operational buildings (PROJECT).	↔	G
49. Improve household recycling, reduce greenhouse gas emissions and reducing food waste through implementation of household food waste collections (PROJECT).	↔	G
50. Support community projects that reduce carbon emissions. Net Zero Villages (PROJECT).	↔	G
51. Enabling community action and engagement to achieve greater biodiversity. Biodiversity4All extension to pilot urban nature corridors and natural flood prevention (PROJECT).	↔	R

Operational Performance Indicator	Latest Status	Forecast Status
Efficiency of vehicle fleet driving - Energy Efficient Driving Index score for the waste service	G	G

Outcome 7: Delivering good quality, high value-for-money services

Around 80% of our resources are aligned to business as usual (BAU) service delivery and this priority focuses on delivering good quality, high value for money services with good control and compliance with statutory functions. We will continue to provide a wide range of existing statutory and important services and seek to improve their efficiency and effectiveness.



The Workforce strategy action continued to be delivered in quarter 3, with a variety of schemes, initiatives, and events taking place. Included in this were a menopause nutrition session, an 'I Am Remarkable' session, World Diabetes Day, and International Men's Day events, which were all well-attended by staff. Additionally, staff have been offered a number of financial wellbeing initiatives, including My Money Matters. This has helped staff members in future financial planning and saving on National Insurance payments from the employer.

The final recommendations from the Local Government Association Corporate Peer Challenge were implemented into the Council's work in quarter 3, with progress updated to be reported to Overview and Scrutiny in January. Implementing these actions ensures we are continuing to do our core work well to become best in class and helps towards our best value duty

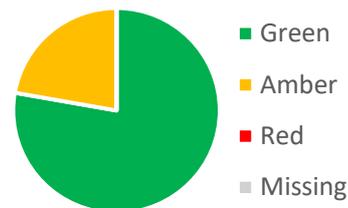
Quarter 3 saw continued positive progress in the Customer Services improvement programme, with NEC customer accounts and SMS reminders for Council Tax to be implemented next quarter. NEC customer accounts will allow for a simplified process for staff and residents, whilst the SMS reminders will decrease the number of payments falling into statutory processes, reducing the associated costs with sending letters, progressing to summons and court action. These continued efficiency improvements in the service will allow staff to improve on the already above target percentage of calls answered at over 89%, and reduce the waiting time for customers, currently at 124 seconds.

The number of missed bins has exceeded the target in quarter 3, with a missed collection rate of 0.045% from a total of 1,470,473 total collections, remaining significantly below the national collection rate average of 0.076%. The percentage of household waste reused, recycled, or composted this quarter remains below the accepted tolerance. This is attributed to an exceptionally dry summer, with works continuing in the education of recycling to help drive improvements to our recycling rate.

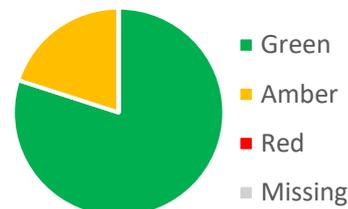
The rates of both Council Tax and Business Rates collection are currently behind target as of the end of quarter 3. The Council Tax collections are 0.45% behind target due to 560 dwellings being added to the net collectable, but instalments are not due for payment. Business Rates are 1.33% behind the target, which is set from the previous year's figures, which had a positive quarter 3 due to a reduction in net collectable as a result of RV changes. However, the service is still expecting to achieve the end of year goal.

Performance Summary:

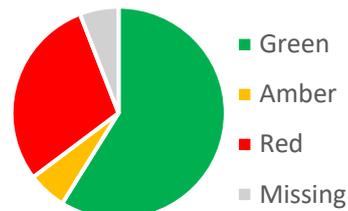
Status of Corporate Plan actions	Number	%
Green (on track)	7	78%
Amber (within acceptable variance)	2	22%
Red (behind schedule)	0	0%
Missing	0	0%



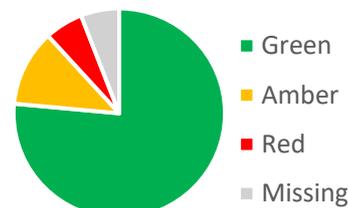
Status of Corporate Plan projects/programmes	Number	%
Green (progress on track)	4	80%
Amber (behind schedule, project may be recoverable)	1	20%
Red (significantly behind schedule, serious risk/issues)	0	0%
Missing	0	0%



Operational PI latest status	Number	%
Green (achieved)	10	59%
Amber (within acceptable variance)	1	6%
Red (below acceptable variance)	5	29%
Missing	1	6%



Operational PI year-end forecast status	Number	%
Green (achieved)	13	76%
Amber (within acceptable variance)	2	12%
Red (below acceptable variance)	1	6%
Missing	1	6%



Corporate Plan Action	Direction of Travel	Latest Status
54. Refresh our Commercial Investment Strategy to support informed and impactful investment.	↔	G
60. Implement the recommendations and suggestions made from the Local Government Association Corporate Peer Challenge, continuing to drive transparent continuous improvement.	↔	G
61. Extend the use of benchmarking data to identify opportunities for transformation.	↔	A
62. Expand the use of unit costing within priority service areas to demonstrate productivity and opportunities for transformation.	↔	A
63. Identify opportunities to use Artificial Intelligence in a targeted way to support transformation and efficiency in compliance with emergent legislation.	↑	G
64. Listen to local residents and respond to their input on service delivery.	↔	G
65. Engage proactively with Local Government Reorganisation to ensure the priorities, opportunities and efficiencies for our communities are maximised	↔	G
66. Enable our outstanding volunteers in our parks, nature reserves and elsewhere to continue to improve the quality of those spaces.	↔	G
67. Our well-run Council will act as a model for our peers.	↔	G

Corporate Plan Project/Programme	Direction of Travel	Latest Status
55. Delivery of the Workforce Strategy Action Plan equipping the workforce with skills for the future whilst attracting, retaining and nurturing talent (PROJECT).	↔	G
56. Continue our Customer Services improvement programme to ensure that our customers are always at the heart of what we do (PROJECT).	↔	G
57. Progress the Development Management Improvement programme informed by the Local Government Association Peer Review to deliver continued efficiency in the planning service (PROJECT).	↔	G
58. Progress delivery of Civil Parking Enforcement across the District to enforce on-street parking activity (PROJECT).	↔	G
59. Build the enhancements to visitor facilities at Hinchingsbrooke Country Park (PROJECT).	↔	A

Operational Performance Indicator	Latest Status	Forecast Status
Percentage of household waste reused / recycled / composted	R	R
Collected household waste per person (kilograms)	G	G
Residual waste collected per household (kilograms)	A	G
Number of missed bins	G	G
The percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, flyposting or weed accumulations	G	G
The number of flytips reported (cumulative)	G	A
Sanctions against environmental crimes and anti-social behaviour	G	G

The number of programmed food safety inspections undertaken (cumulative)	G	G
Percentage of calls to the Contact Centre answered	G	G
Average wait time for customers calling the Contact Centre (seconds)	G	G
Customer Satisfaction (Contact Centre) [Collection Due to Commence in Q3]	0	0
Council Tax collection rate	R	G
Business Rates collection rate	R	G
Short-term staff sickness days lost per full time equivalent (FTE) (rolling 12-month total)	R	A
Long-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)	R	G
Staff Turnover (per month)	G	G
Average length of staff service (years)	G	G

Appendix B: Progress on Corporate Plan Actions



Outcome: Improving the happiness and wellbeing of residents

Activity type: Do

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2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
1. Deliver the approved Community Health & Wealth Strategy and go-live with funding mechanisms to invest in initiatives identified and chosen by our communities.	Cllr Ferguson	The first funding panel held was made up of representatives from partner organisations as well as residents. 16 applications were considered, and 5 of those were successful. Just over £50,000 was awarded to groups for projects that are helping with physical and mental health, social connection, getting people into work and education, and training. Grants have been made, and performance measures agreed. The web page is up and running, and the projects have commenced. Launch event for the remainder of the funding to take place on 29th January 2026.	↔	G	Performance measures relevant to each project have been agreed upon, which will demonstrate impact. The Social Value Engine has also been commissioned and will measure the social impact and value against every £1 spent. Early indications from one of the projects are that one of their first participants has been able to move from claiming benefits to paid work.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
2. Refresh our Social Value Procurement Policy to ensure our spend benefits local communities and ensure our work complies with recent changes to the Procurement Act 2024.	Cllr Davenport-Ray	Following the initial review of the Social Value Policy, further revisions have been made and have been re-circulated for comment. A meeting is planned for early February to review and finalise this policy.	↔	G	Continued collaboration with the working group is ensuring that the Social Value Policy will help deliver a robust policy that is in line with the HDC's goals and ambitions.
3. Improve our evaluation of how we make a difference to local people ensuring we become even better at demonstrating impact	Cllr Ferguson	To support the delivery of our ambition, we now have a software tool that allows us to capture and quantify the impact of our work on health and wealth building. It is being implemented, and metrics are in place to measure the impact of the grants awarded in Quarter 3. The report will be taken to Members in Quarter 4.	↔	G	We will be able to measure, quantify, and track the impact we have, and demonstrate back to residents the impact of our work.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
4. Deliver continued improvements to the One Leisure offer, enhancing existing facilities, implementing recommendations of the One Leisure Long-Term Operating Model and other beneficial opportunities.	Cllr Howell	The Ramsey Gym investment project was completed in late November. Huntingdon Sports and Health Hub is progressing to RIBA (architectural stages) stages 3 & 4, as approved at Cabinet in October. The planning application for the Huntingdon Sports and Health Hub was submitted in early December. CIL funding for an additional 3G synthetic turf pitch at St Ives Outdoor Centre was also approved at Cabinet in October. Alongside this, a funding bid has been made to the Football Foundation for £800k to support the new pitch project.	↔	G	The upgrades will supply better facilities and services for our residents, and more activities and options will be available for residents. Attendances are up 25% year to date for Active Lifestyles activity sessions, and One Leisure is 5% ahead of the previous year's attendance.



Outcome: Improving the happiness and wellbeing of residents

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
5. Work with partners to further skills and employment opportunities in the District: including direct delivery of funded schemes.	Cllr Ferguson	Referrals into the Work Well scheme have been lower in this quarter due to the continued issues with GPs and DWP not referring. Conversion rates from referral to a plan are exceptional, and participants are reporting good outcomes. The Coaches have been using the time when not with clients to promote referrals and deliver drop-in sessions with DWP.	↓	A	Participants report very positive outcomes, enabling them to return to work with wrap-around support. It is important that everyone is familiar with the scheme and how to refer to and not rely on certain sectors to highlight the opportunity.
6. Work with other organisations and businesses to maximise the impact they can have on the health and wellbeing of local communities. Our focus will be on piloting new approaches that can be embedded in future years	Cllr Ferguson	Targeted activity to improve relationships between the health sector and schools/colleges so that children and young people understand the opportunities available to them. Focus on preparing residents for work in the health sector due to the recruitment freeze.	↓	A	More interest in future employment in health roles and tackling misconceptions around qualifications required for certain roles.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
7. Focus on maximising physical activity in the district, and work to promote this across local partners.	Cllr Howell	<p>A new programme, 'EmpowHER', is due to be rolled out in Quarter 4 following partnership working in Quarter 3 between Active Lifestyles, the Community Action Team, the Integrated Neighbourhood Teams and local schools. The programme is to be delivered in Huntingdon and Ramsey and is devised to give young people the skills to recognise and deal with violence against women and girls.</p> <p>Huntingdon Sports & Health Hub has progressed to RIBA Stage C/D and has been submitted for planning permission.</p> <p>Work has been happening behind the scenes linking up the Work Well Initiative, between the Residents Advice Team, Active Lifestyles, the Integrated Neighbourhoods and Huntingdon PCN with the intention of rolling out specific ESCAPE courses to help people get back to work.</p>	↔	G	<p>An initiative with the locality Integrated Neighbourhood Boards and Primary Care Networks has generated 36 applications for Undefeatable Membership of One Leisure by individuals with qualifying health conditions.</p> <p>39 events have been attended by the Active Lifestyles Team, generating over 2,500 interactions with residents advising of the benefits of physical activity and healthy lifestyles.</p> <p>Active Lifestyles attendances continue to grow at a good rate [54,303 v 43,227] (25% up year to date) at sessions delivered by the team.</p>

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
<p>8. Maximise, and report on, the benefits of a targeted approach to support residents to improve their quality of life through the promotion and delivery of relevant services.</p>	<p>ClIr Ferguson</p>	<p>The Residents Advice and Information Team continues to provide day-to-day services, and so does the Active Lifestyles Team.</p> <p>In addition, the WorkWell programme is helping residents into work each month by supporting residents from sickness to working, and as one of 15 national pilots, the positive news of an extension of this funding for 3 years demonstrates success.</p> <p>In Quarter 3, a pilot working with Hinchingsbrooke Hospital has begun, which is focused on working with partners to offer advice to staff working in the NHS.</p>	<p>↔</p>	<p>G</p>	<p>This action enables us to ensure help is available to those who need it, improving our residents' quality of life.</p>



Outcome: Improving the happiness and wellbeing of residents

Activity type: Influence

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
9. Continue to work with statutory partners to secure improvements to transport options for Huntingdonshire, including active travel.	Cllr Sanderson	<p>HDC continues to engage with Cambridgeshire County Council and CPCA on active travel matters. A bid was submitted in Quarter 2 for National Highways designated funds by CCC via CPCA for the St. Neots to Phoenix Park connection last year.</p> <p>The other link to Wyboston Lakes was not pursued further for a variety of reasons, predominantly as the majority of the link fell within Bedfordshire. The consultation on the A141 and St Ives Improvement scheme was undertaken by the CPCA in Quarter 3, with the outcomes being awaited.</p>	↔	G	Continued collaborative working with partners to deliver infrastructure to unlock significant growth to deliver on housing and economic ambitions.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
<p>10. Embed the priorities of Huntingdonshire Futures across the work of the Council and Partners whilst influencing and enabling communities to do the same.</p>	<p>Cllr Conboy</p>	<p>The new place team met with the central government to build upon existing relationships and re-establish a timeline for the project to determine the value of establishing a self-designated landscape in the Great Ouse Valley in Huntingdonshire, working in partnership with the Great Ouse Valley Trust. The final draft report from Arkwood was signed off by HDC at the end of Quarter 3.</p> <p>For Huntingdonshire Futures grants, no further changes have been made since the end of Quarter 2. Looking forward, officers are currently awaiting the outcome from Cabinet regarding grants for the next financial year.</p>	<p>↔</p>	<p>G</p>	<p>Self-designation, whilst not a 'national landscape' designation, will signify a commitment of key partners to making the Ouse Valley Way an area of interest in terms of tourism and conservation.</p> <p>If grants do get approved by Cabinet, then this will increase the number of opportunities for groups to host events across Huntingdonshire.</p>



Outcome: Keeping people out of crisis

Activity type: Do

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
11. Report regularly on progress on the delivery of an integrated financial vulnerability model between HDC and partners (PROJECT).	Cllr Ferguson	Further meeting with Cambridgeshire County Council to identify costs needed for HDC to deliver targeted work in relation to the Crisis and Resilience Fund. This would mean that the RAI Team would specifically focus on this workstream with the move from reactive to a proactive approach. This aligns with our vision of prevention and resilient communities.	↔	G	Funding provides security for the RAI Team for a further 2 years and enables them to focus specifically on moving residents out of crisis into more sustainable situations. This piece of work aims to have long-term benefits where communities are less reliant on the public sector.
12. Act on opportunities for early intervention and regularly report on learning and impact.	Cllr Ferguson	The review has resulted in discussions with relevant services and CAB to implement a triage approach to customer contact that ensures that the customer gets the right help/support on their first contact, that they don't have to tell their story multiple times, the importance of professional curiosity, and making every contact count.	↔	G	Development of a new approach to how residents in need contact the Council and are then managed is underway. This will result in efficiencies as well as improving outcomes for our residents.



Outcome: Keeping people out of crisis

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
13. Maximise, and report on, the benefits of a targeted approach to support residents at risk of experiencing crisis through the promotion and delivery of relevant services (e.g. improve data sharing with the police to inform a targeted on-the-ground door-knocking campaign to help prevent crime).	Cllr Ferguson	<p>A commitment from Cambs Police to develop these ideas has been agreed; however, in Quarter 3, this did not progress as planned and will be revisited in Quarter 4.</p> <p>There is a risk this may not happen, and escalation to a senior Police Officer has occurred.</p>	↔	A	Working with partners allows us to make a bigger impact on the quality of life of local people, and preventing the risk of serious crime occurring would be a welcome contribution.
14. Prevent the causes of homelessness wherever we can by our own efforts but also by working with other partners to tackle the root causes where we can	Cllr Ferguson	<p>The vulnerable young people pathway review has been completed, including sign-off by the Cambs Safeguarding Board. Roll-out is happening through a series of joint webinars. The Care Leavers pathway has been reviewed and updated by Cambridgeshire County Council and Children's Services. The hospital discharge pathway has been completed with the various hospital trusts, and the Criminal Justice pathway involving Probation Service and prison leavers will commence in Quarter 4, aiming to be completed this year.</p>	↔	G	Ensuring all pathways are up to date and effectively rolled out between partners will maximise early intervention opportunities, which contribute to homelessness prevention.



Outcome: Helping people in crisis

Activity type: Do

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
15. Continue to support refugees and other guests, seeking to support good community relations and smooth transition into long-term residency or return home.	Cllr Ferguson	New arrivals under the Homes for Ukraine Scheme have remained low, and the existing cohort is managed exceptionally well with minimal issues. We are receiving frequent enquiries from Serco to procure properties for use as HMOs or family accommodation for asylum seekers. Every proposal is considered carefully and challenged where necessary.	↔	G	Actively participating in the consultation process for proposed accommodation ensures that refugees are located in appropriate locations with minimal likely impact on communities and services.
16. Deliver the recommendations of the review into Disabled Facilities Grants undertaken by Officers and Members in 2024/25.	Cllr Ferguson	A national consultation was completed in Quarter 2. This provided an opportunity to highlight the issues brought forward as part of the review. The outcome of the consultation was not delivered in Quarter 3.	↔	G	The outcome of the consultation will ensure that HDC funding is being used optimally.



Outcome: Helping people in crisis

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
17. Maximise, and report on, the benefits of a targeted approach to support residents experiencing crisis through the promotion and delivery of relevant services (e.g. identifying individuals who could benefit from support offered by the Resident Advice and Information team and reporting on outcomes).	Cllr Ferguson	Cambridgeshire County Council has agreed to fund the LIFT programme as well as a Support Officer in each district that will, in turn, through data, help identify residents who are at risk of crisis and entitled to further support. This group of residents will be targeted by the RAI Team, and wrap-around support will be provided to enable them to secure a more stable position.	↔	G	Many residents are not aware that they are entitled to a number of different support packages and are effectively the hidden vulnerable. The use of data in this way will ensure that those most in need or vulnerable will get the support that they need and ultimately improve their situation.



Outcome: Helping people in crisis

Activity type: Influence

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
18. Lobby, and support campaigns, for improvements to the living conditions of local residents.	Cllr Conboy	In preparation for the Renters' Rights Act 2025, a Housing Enforcement Officer has been appointed. We recognise that the new legislation has benefits, but may result in an increased number of evictions. An action plan to prevent this and ensure the legislation results in positives is being developed.	↔	G	Misconceptions around the new legislation being tackled to ensure vulnerable people are not worse off as a result of unfair action being taken.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
19. Be an active partner working with others within health and social care to make sure projects and new initiatives are delivered within Huntingdonshire and maximise the positive impact felt locally	Cllr Ferguson	HDC is a key partner within the integrated care board and the North West Care Board. In Quarter 2, whilst a successful bid was made to the Government to be involved in the national pilots of local neighbourhood services based in GP areas, Huntingdonshire was descoped from the bid by the NHS. In spite of this, HDC continues to work with local GPs in neighbourhoods with impacts from Active Lifestyles and the WorkWell Programme, leading to strong partnership working.	↓	A	Influencing key partners for the benefit of Huntingdonshire is a key approach in the Corporate Plan, and with an ageing population, it is vital we maximise the full benefit of the public health system.



Outcome: Improving housing

Activity type: Do

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
20. Develop a new Housing Strategy and Action Plan for 2025-26.	Cllr Wakeford	Work has continued on the Housing Strategy, and a draft will be going to Overview and Scrutiny in March 2026. Alongside this activity, the Housing Strategy Team has also developed an Empty Homes Strategy, which has links to the Housing Strategy that will be at Overview and Scrutiny in January 2026.	↔	G	This will enable the Council to have a Housing Strategy based on the most up-to-date information for the district and support the Council's Corporate Plan outcome of Improving Housing. At a practical level, it will enable the Council to have accurate information on the level and type of demand for housing.
21. Continue to use surplus Council owned sites to deliver affordable housing (PROJECT).	Cllr Wakeford	A planning application was submitted for the first site in Warboys. There has been a delay in this application going to DMC, and this is now expected in February 2026.	↓	A	This action will have the ability to support the Council's Corporate Plan outcome of Improving Housing within the District. The use of surplus Council-owned sites to deliver much-needed affordable housing is an important element of the plan and the Council's Housing Strategy.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
22. Develop policy to support the use of civil penalties with regard to private sector housing enforcement.	Cllr Ferguson	The preparation of the Renters' Rights Act 2025, including a Housing Enforcement Officer being appointed, is allowing for the further development of the policy to support the use of civil penalties in private sector housing enforcement. We recognise that the new legislation has benefits, but may result in an increased number of evictions. An action plan to prevent this and ensure the legislation results in positives is being developed.	↑	G	Misconceptions around the new legislation being tackled to ensure vulnerable people are not worse off as a result of unfair action being taken.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
23. Implement the government's new Supported Housing (Regulatory Oversight) Act, review of supported exempt accommodation in the area and introduce licensing regulations.	Cllr Ferguson	HDC is still awaiting further guidance on the Supported Housing (Regulatory Oversight) Act. Once further guidance is provided, it will enable officers to implement the scheme.	↔	A	This action will support creating a better Huntingdonshire for Future generations by improving housing conditions.



Outcome: Improving housing

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
24. Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).	Cllr Wakeford	The Council continues to work with partner Housing Associations and Developers to deliver new housing, including affordable homes. Many units have had delivery held up this financial year due to Highway Works (S278). This has affected three sites, which have delayed delivery into the next financial year. The units are therefore not lost, just delayed into future financial years.	↔	A	This action will have the ability to support the Council's Corporate Plan with Improving Housing in the District. The delivery of new housing across all tenures is an important element of the plan and the Council's Housing Strategy.
25. Work in partnership to look at best practice and funding to improve housing conditions, including retrofit programmes in social and private housing.	Cllr Wakeford	As and when opportunities occur, the Council's Housing and Climate teams work in partnership to ensure there is take-up on retrofit and other housing programmes to enable the improvement of housing in the district. The Council has recently appointed an Empty Homes Officer to look at bringing Empty Homes back into use, which supports this objective, and working with Places for People on a Regeneration Scheme.	↔	A	The continual improvement of housing within the district not only aligns with our Corporate Plan Outcome of Improving Housing, but also allows our residents to live in safer and higher-quality homes.



Outcome: Improving housing

Activity type: Influence

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
26. Work with Registered Providers to improve conditions in existing accommodation through regeneration schemes.	Cllr Wakeford	The Council is working with Places for People (P4P) on a regeneration project in Huntingdon. Discussions are ongoing with Planning colleagues as part of a PPA. Regular quarterly meetings are now taking place with P4P to address issues that are identified by the Corporate Team. Awaab's Law came into effect in October 2025 in relation to hazards around damp/mould and all emergency hazards, with further elements over the next 2 years. This will give the Regulator of Social Housing and Environmental Health Teams the power to take action.	↔	A	Not only does this project ensure we are complying with statutory law, but it also ensures that our residents are living in homes that are safer and higher quality.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
27. Work with partners to address barriers to housing delivery and support housing delivery rates.	Cllr Wakeford	The Council is working with partner Housing Associations and Developers to deliver new housing, including affordable homes, in a timely manner. The housing and planning teams work closely together to ensure barriers to the delivery of sites with planning permission are considered and supported as soon as they occur.	↔	A	This action supports the Council's Corporate Plan Action in Improving Housing.
28. Work with Health and Social Care Providers to explore future models of housing, support and care, enabling people to live independently for longer.	Cllr Wakeford	HDC continues to work with Cambridgeshire County Council and has recently attended a workshop on the JSNA, which has a fuel poverty and damp and mould in existing homes focus. This work continues in January 2026 with a further workshop on how we can work closer together in this area from a Housing, Health and Social Care perspective.	↔	G	Enabling people to live independently for longer improves the wellbeing of our residents.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
29. Produce sustainable housing guidance for developers that encourages sustainable construction methods and new homes to be of high environmental standards.	Cllr Wakeford	This work continues to focus on low-carbon construction, including off-site fabrication to align with Part L(2025), including improved insulation, triple glazing, solar PV, and heat pumps, and ensure compliance with Future Homes Standard (2025) for net zero-ready homes. It will also include the use of low VOC and prioritise lifecycle carbon assessments and sustainable transport integration, and aim for BREEAM excellent or Passivhaus opportunities.	↔	A	This action will support creating a better Huntingdonshire for Future generations by lowering carbon emissions and providing higher-quality housing.



Outcome: Forward-thinking economic growth

Activity type: Do

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
<p>30. Promote Huntingdonshire as a destination for high value inward investment, prioritising businesses that are proactively reducing their carbon emissions, and produce an annual report on activity.</p>	<p>Cllr Wakeford</p>	<p>Work has focused on strengthening Huntingdonshire’s inward investment proposition, promoting the district through regional and national networks as a location for high-value businesses, particularly within defence, advanced manufacturing, and clean growth sectors. Ongoing promotion of strategic employment sites, including Alconbury Weald, has highlighted high-quality space, strong connectivity, and opportunities for sustainable development, while engagement with developers, agents, and investors has ensured the offer is clear and market-ready.</p>	<p>↔</p>	<p>G</p>	<p>This activity has strengthened Huntingdonshire’s profile as a competitive and credible destination for high-value inward investment. The focus on priority sectors has helped to build a stronger inward investment pipeline, supporting the council’s economic growth objectives while aligning with climate ambitions. Promotion of strategic sites has increased market awareness and supported investor confidence in the district’s long-term offer.</p>

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
31. Deliver the business grants within the UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund (REPF) programme.	Cllr Wakeford	Delivery of the UKSPF and REPF business grants has progressed, with grant schemes promoted, applications assessed and funding allocated in line with programme priorities. Officers have supported businesses through the application process, undertaken due diligence and monitoring, and worked with internal and external partners to ensure funding is targeted at projects that support business growth, productivity and investment across both urban and rural areas.	↔	G	The delivery of grants has enabled businesses to invest in growth, equipment, skills and premises improvements, supporting increased productivity and resilience. The programme has helped unlock private sector investment, supported rural and town centre economies, and contributed to wider economic growth objectives by enabling businesses to create jobs, improve competitiveness and progress more sustainable ways of operating.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
32. Establish the Economic Growth Strategy and Action Plan.	Cllr Wakeford	<p>The Economic Growth Strategy and Action Plan has moved into the delivery phase. Actions have been embedded into teamwork programmes, with leads actively progressing priority activities alongside partners and businesses.</p> <p>The strategy continues to be promoted through the Invest in Huntingdonshire website and is being used to guide engagement, funding bids, and project development across the service.</p>	↔	G	<p>The strategy is now providing a clear, shared framework for economic growth activity, improving focus, accountability, and alignment across projects and partnerships. Early delivery against the Action Plan is ensuring resources are targeted towards agreed priorities, supporting consistent decision-making, and strengthening the council's ability to demonstrate progress and impact against its economic growth objectives.</p>

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
33. Delivery of the Market Town Programme and their High Street projects. Ensuring their promotion to drive additional economic and social activity.	Cllr Wakeford	In St Neots, work continues on the Priory Centre and is proceeding well, and we continue to support the owner of the Old Falcon to bring forward their development following planning. Projects in Ramsey are progressing well in partnership with the Town Council. Although this is behind schedule, it is expected that the first element of the project will be delivered early in 2026, commencing with the car park, and an extension of time has been given by the CPCA into the next Financial Year. Other projects within the programme are progressing well across all Market Towns.	↔	A	The Market Towns Programme supports the aim in the Corporate Plan of Forward Thinking Economic Growth.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
34. Continue the update to the Local Plan, including updating evidence bases in line with National Planning Policy, particularly where it relates to Economy, Environment and Housing.	Cllr Sanderson	Quarter 3 saw the Preferred Options Draft Local Plan finalised and published for public consultation in November and December, along with its supporting Sustainability Appraisal. Engagement included online opportunities and seven public exhibitions with staff available to discuss individual concerns. Further evidence documents were published on flooding, water, transport, infrastructure, habitats, ecological constraints, and the viability of the draft plan's policies and proposals.	↔	G	Residents, local organisations, businesses, landowners, and other stakeholders were able to raise concerns, promote their preferred approaches, and express support for proposals to help HDC move the plan forward to the Proposed Submission version targeted for the summer. Just over 2,900 responses were received during the engagement period.



Outcome: Forward-thinking economic growth

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
35. Support our market towns and town centres as hubs of economic and social activity.	Cllr Wakeford	Work has focused on supporting market towns and town centres as vibrant hubs of economic and social activity, including engagement with town councils, businesses and local partners. Activity has included town centre initiatives such as the Ramsey Christmas town trail, support for local retail businesses, promotion of events and footfall-generating activity.	↔	G	This activity has helped to sustain footfall, support local businesses and reinforce the role of market towns and town centres as places to work, visit and spend time. Collaborative working with partners has improved coordination of activity, supported local pride and confidence, and contributed to more resilient town centres that support economic vitality alongside social and community wellbeing.
36. Support the visitor economy and culture sector including CPCA Local Visitor Economy Partnership.	Cllr Wakeford	Work has focused on supporting the visitor economy and culture sector, including active engagement with the CPCA. The council is supporting the development of the full LVEP application, which is planned for submission in 2026, and is now providing officer resources to four dedicated working groups to help shape priorities, governance, and delivery across the partnership.	↑	G	This activity has strengthened Huntingdonshire's influence within the sub-regional visitor economy, ensuring local priorities are reflected in the emerging LVEP programme. Early engagement and dedicated officer input are helping to position the district to benefit from future investment, improve coordination across the culture and tourism sector, and support sustainable growth in visitor numbers, spend, and cultural activity over the longer term.



Outcome: Forward-thinking economic growth

Activity type: Influence

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
37. Work with the CPCA and partners to support skills development and opportunities.	Cllr Wakeford	Work has continued with the CPCA and wider partners to support skills development and access to opportunities. This has included engagement with CPCA-led programmes, collaboration with training providers, education partners and businesses, and alignment of local activity with priority sectors to ensure skills provision responds to current and future labour market needs.	↔	G	This collaborative approach is helping to improve access to skills, training, and employment opportunities for residents, while supporting businesses to address skills gaps. Working at a sub-regional level is strengthening alignment between economic growth and skills investment, supporting a more resilient workforce and contributing to inclusive and sustainable economic growth across Huntingdonshire.
38. Work with partners to secure investment and growth in Huntingdonshire, maximising the opportunities presented through Local Government Reorganisation and additional devolved powers.	Cllr Wakeford	Work has continued with partners to support investment and growth in Huntingdonshire, including active engagement with the CPCA, neighbouring authorities, and key stakeholders. Activity has focused on understanding and responding to opportunities linked to Local Government Reorganisation and emerging devolved powers, ensuring Huntingdonshire's priorities are reflected in sub-regional discussions and emerging proposals.	↔	G	This partnership working is helping to position Huntingdonshire to maximise future investment opportunities and influence decisions arising from reorganisation and devolution. Early engagement is strengthening strategic relationships, improving readiness to secure funding and powers, and supporting a more coordinated approach to delivering sustainable economic growth for businesses and communities.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
39. Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.	Cllr Wakeford	The consultation on the A141 and St Ives Improvement scheme was undertaken by the CPCA in Quarter 3, with the outcomes being awaited. HDC's response to the Fens Reservoir Phase 3 Non-Statutory Consultation has been submitted. HDC relevant representations for East Park Solar Farm are to be submitted in Quarter 4.	↔	G	The Planning team continues to influence the development of NSIP projects to support the ambitious growth agenda, unlocking housing and economic growth.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
40. Support and engage in the development of the Local Growth Plan as it is developed by the CPCA, highlighting the inward investment and growth priorities and opportunities for Huntingdonshire	Cllr Wakeford	By the end of Quarter 3, officers have supported and engaged in the development of the CPCA Local Growth Plan, working with partners to highlight Huntingdonshire's inward investment and growth priorities. This has included contributing evidence, shaping emerging priorities, and promoting key opportunities, including strategic employment sites and priority sectors, to ensure the district's interests are clearly reflected.	↔	G	This engagement is helping to ensure Huntingdonshire is well-positioned within the Local Growth Plan, strengthening the case for future investment and growth. Influencing the plan at an early stage supports alignment between local priorities and sub-regional funding and delivery, increasing the likelihood of investment that delivers sustainable economic growth for businesses and residents.
41. Run and attend a programme of events to promote the profile of Huntingdonshire as a place to invest, grow and deliver economic growth.	Cllr Wakeford	A programme of events was delivered to promote Huntingdonshire as a place to invest, grow, and deliver economic growth. Highlights included a business-focused event attended by 82 local businesses and the CEO, a high-profile session at the House of Commons with over 60 attendees, and ongoing engagement through regular Business Booster drop-in sessions in Ramsey. These events have supported direct engagement with local businesses, strengthened networks, and showcased opportunities within the district.	↔	G	The programme has significantly raised the profile of Huntingdonshire among both existing and prospective investors. Attendance at these events has fostered stronger relationships with local businesses, provided a platform for dialogue and support, and demonstrated the council's active role in driving economic growth. Regular participation in the Business Booster sessions indicates ongoing engagement and demand from local businesses for advice and support, contributing to the delivery of the Economic Growth Strategy.



Outcome: Lowering carbon emissions

Activity type: Do

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
42. Maximise opportunities to expand the use of Hydrotreated Vegetable Oil (HVO) Fuel where there is a business case to do so.	Cllr Kerr	HVO implementation across the entire HDC fleet is now fully rolled out, and the CO2 emissions will be reduced by around 82%, aligning with our corporate goals and climate strategy aspirations of net zero by 2040.	↔	G	CO2 emitted from HDC vehicles will be reduced by 82%, allowing our residents to live in a district which is low in emissions.
43. Maximise decarbonisation of our fleet where there is a business case to do through a fleet strategy.	Cllr Kerr	To ensure that our fleet emits as little carbon as possible, it is being decarbonised to use HVO fuels. This project is completed. Additionally, drivers share best practices to try to drive as efficiently as possible.	↔	G	An 82% reduction in CO ₂ emissions from HDC vehicles will help create a healthier, low-emission district for our community. A formal presentation is to be given to Cabinet in January 2026.
44. Minimise use of fossil fuels for energy where there is a business case to do so.	Cllr Kerr	The project to implement HVO across the HDC fleet is now completed. Only some machinery, such as strimmers, and specialist machinery, are still using fossil fuels.	↔	G	This will significantly reduce the emissions from the HDC fleet, improving the quality of air for our residents and helping us become a greener authority.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
45. Showcase and encourage community action to lower carbon emissions.	Cllr Howell	<p>The internal HDC Climate Champions group hosted its first clothes swap event across both Pathfinder House and Eastfield House to a large number of staff and positive feedback. Staff were able to donate and take clothes home whilst learning some key facts about the climate impact of buying new clothes.</p> <p>Additionally, HDC hosted its 3rd Annual Climate Conference in Quarter 3, which saw over 120 attendees interacting with each other and over 20 stallholders.</p>	↔	G	<p>The recycling and reusing of clothes decreases an individual's carbon footprint significantly, as it prevents the high carbon cost of additional production and transport of clothes.</p> <p>The Annual Climate Conference addressed desired outcomes following feedback from last year. It brought together diverse voices from education, local councils, farming, and waste minimisation. There was also an afternoon workshop on the impact of digital carbon footprints and a panel about the importance of resilience for water management in the District. Keynote sessions inspired collaborative action and shared best practices across sectors. Conversations and speeches strengthened partnerships, increased awareness of innovative solutions, and reinforced a shared commitment to building a sustainable future.</p>

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
46. Identify emissions from HDC IT data centres to include in reporting and establish disposal methods for IT equipment to reduce environmental impact.	Cllr Conboy	The action regarding identifying emissions from HDC IT data centres was completed in early 2025.	↔	G	The action regarding identifying emissions from HDC IT data centres was completed in early 2025.
47. Delivery of Climate Awareness Training across the Council.	Cllr Howell	The action to ensure the delivery of Climate Awareness Training across the Council has now been completed. All staff now have access to the 30-minute online climate training through the Learning and Development Portal.	↔	G	Awareness of the Climate training has been promoted through internal communications. This training is 30 minutes long, which is a significant time saving compared to being out for a day through carbon literacy training.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
48. Maximise use of solar of Council operational buildings (PROJECT).	Cllr Howell	The action to maximise the use of solar in Council operational buildings was completed in Q1. Five Solar Panel Canopies were completed at One Leisure Sites.	↔	G	The action to maximise the use of solar in Council operational buildings was completed in Q1. Reduction in HDC carbon emissions and reduction in utilities across the one leisure centre.
49. Improve household recycling, reduce greenhouse gas emissions and reducing food waste through implementation of household food waste collections (PROJECT).	Cllr Kerr	The rollout of food waste collections is still on track to go live on 1st April 2026. In Quarter 3, more vehicles arrived on site, completing the fleet with all equipment also fitted. The webpage went live to the public with information surrounding the collections, and communications circulated information too. Looking to Quarter 4, food caddies will begin to be delivered on 12/01/2026, and further communications are to be circulated. Additionally, further recruitment will take place.	↔	G	This project will help to reduce greenhouse gas emissions and will help to reduce food waste, reducing the amount we send to landfills each year.



Outcome: Lowering carbon emissions

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
50. Support community projects that reduce carbon emissions. Net Zero Villages (PROJECT).	Cllr Howell	<p>The bid for HNDU funding was unsuccessful due to a high number of exceptional applications. Officers are now investigating alternative investment opportunities.</p> <p>8 out of 11 Net Zero Villages projects have been completed through the end of Quarter 3. The outstanding villages are Fenstanton, Southoe, and Great Gransden. All three of these villages are expected to be completed before the end of February deadline.</p>	↔	G	<p>The establishment of the heat network potential is unable to take place currently at the proposed Hinchbrooke site. This has slowed down investigations into installing a heat network for Huntingdon. Further opportunities are being explored for other funding sources.</p> <p>Net Zero Villages has allowed rural communities to make positive changes to assets to reduce their carbon emissions whilst making them more energy efficient. This allows these assets to last longer, are cheaper to run, and continue to provide long-term social spaces for communities to continue to enjoy.</p>

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
51. Enabling community action and engagement to achieve greater biodiversity. Biodiversity4All extension to pilot urban nature corridors and natural flood prevention (PROJECT).	Cllr Howell	<p>The Bio4All project has now been completed, and the Project Manager is drafting the closure report. The Biodiversity Audit/St Ives Nature Corridor project report still needs to be completed, and the Project Manager has reached out to MKA Ecology for support on the final report once a quote has been received.</p> <p>The Natural Flood Defence project has the opportunity to partner with Anglian Water on a project at Huntingdon Riverside, which would meet the desired outcomes of the project, but there are different end dates. The project manager has engaged with the CPCA about potential extensions and reached out to the Place Strategy & Climate Lead for support on the project.</p>	↔	R	These projects give us further collaboration opportunities with Anglian Water and the CPCA.



Outcome: Lowering carbon emissions

Activity type: Influence

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
52. Develop the Council's procurement rules to further embed social and environmental value.	Cllr Davenport-Ray	In Quarter 3, further revisions were made to the procurement rules. The policy was revised to ensure the specificity of rules was detailed and information regarding the size of a business was included. These have been re-circulated internally for comments and suggestions.	↔	G	Further review of the HDC's Code of Procurement will see reference being made to how Social Value will be applied across the whole HDC and across the district.
53. Expand positive climate action support for local businesses, celebrating best practice and sharing knowledge.	Cllr Howell	Climate contributed 50% of the cost in order to host the Huntingdonshire Business Awards. This event was well attended and extremely well received by attendees. Planning has taken place for an event in Quarter 4 for local businesses in St Ives to borrow thermal imaging cameras to allow them to make small adjustments to ensure their assets become more energy efficient.	↔	G	Extensive media coverage and promotion of local businesses. The 2026 awards have already been secured, and Climate has provided the deposit to secure the event. Will allow further continuation of business promotion for the local area Allowing businesses to borrow cameras has the potential to present money-saving opportunities, as well as establish whether this event could be replicated in the market towns across the District.



Outcome: Delivering good quality, high value-for-money services

Activity type: Do

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
54. Refresh our Commercial Investment Strategy to support informed and impactful investment.	Cllr Mickelburgh	The Refresh to our Commercial Investment Strategy was completed in Quarter 2 and has now been approved by Cabinet.	↔	G	This will work to ensure our investments are both impactful and ethical, enabling us to better help our residents.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
55. Delivery of the Workforce Strategy Action Plan equipping the workforce with skills for the future whilst attracting, retaining and nurturing talent (PROJECT).	Cllr Davenport-Ray	<p>All leadership development modules are underway, with completion expected by the end of Quarter 4. The electric vehicle scheme launches in Quarter 4. Wellbeing initiatives continued, including Escape Pain, and a My Money Matters AVC sign-up session. Incremental progression forms were digitised with built-in authorisation. The Hybrid Project Group continues to work on implementation. ED&I communications invited staff to join the group. The staff survey and analysis were completed. Engagement activity included a pumpkin decorating competition, a menopause nutrition session, roadshows, I Am Remarkable session, a World Diabetes Day, International Men's Day events, and Christmas initiatives. The Occupational Health retender progressed to shortlisting, an expenses policy was drafted, and renewal discussions began with VIVUP.</p>	↔	G	<p>Since My Money Matters came in to help staff on 15 October with additional voluntary contributions, 6 more staff signed up, and there has been an increase of nearly 10k in employer NI savings since 15th October.</p> <p>Engagement - Eddie the Elf is the second most successful intranet post in the last 6 months. Approximately 50 staff at the Christmas quiz. 29 staff members attended Escape Pain management. Another 29 attended Tai Chi. 42 in total at the diabetes walk and talk. I am remarkable - approx 30 staff. Pumpkin decorating - 10 entries.</p>

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
56. Continue our Customer Services improvement programme to ensure that our customers are always at the heart of what we do (PROJECT).	Cllr Ferguson	Work was completed in Quarter 3, which plans to introduce NEC customer accounts and SMS for Council Tax payment reminders. The NEC is to launch at the end of January, and the SMS reminder scheme for Council Tax is to commence at the start of February.	↔	G	NEC customer accounts are expected to reduce avoidable contact, reduce time spent on manual tasks, and provide a simplified process for staff. SMS reminders for Council Tax customers aim to decrease the number of payments falling into statutory processes, reducing the associated costs with sending letters, progressing to summons and court action.
57. Progress the Development Management Improvement programme informed by the Local Government Association Peer Review to deliver continued efficiency in the planning service (PROJECT).	Cllr Sanderson	Digital engagement platform purchased corporately that is a central part of the new Communications Plan. The new communications plan is to be rolled out during Quarter 4. Transition to allow amendments actioned for start in Quarter 4. DM Process review implemented. Householder Guidance on the website. Power BI corporate project underway. ODP with 3CICT ongoing.	↔	G	Communications have been modernised and their frequency enhanced, enabling faster, easier, and modern engagement with the public. Upcoming amendments will allow individuals, agents, and developers to make changes to applications without restarting the process. The Development Management (DM) process will strengthen the DM team and accelerate application timelines. Updated householder guidance will support self-service, while Power BI and ODP will drive greater digitisation across the department.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
58. Progress delivery of Civil Parking Enforcement across the District to enforce on-street parking activity (PROJECT).	Cllr Kerr	The project to implement Civil Parking Enforcement, as designated by the Department for Transport was completed in August 2025.	↔	G	The implementation of Civil Parking Enforcement is now ensuring the enforcement of on-street parking activity, aligning with the corporate plan outcome of delivering good quality, high value-for-money services with good control and compliance with statutory obligations
59. Build the enhancements to visitor facilities at Hinchbrooke Country Park (PROJECT).	Cllr Howell	HDC is to appoint a contractor to enhance a visitor centre. Negotiations are currently in progress to value engineer costs, and pre-commencement works are progressing with the internal layout of the Countryside Centre now being drawn. Work on the archeological trenches will begin the last week of January. Landscaping has now been added to the new food cube, and utilities have been connected.	↔	A	The contract being finalised will allow work to accelerate in Quarter 4.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
60. Implement the recommendations and suggestions made from the Local Government Association Corporate Peer Challenge, continuing to drive transparent continuous improvement.	Cllr Ferguson	The Corporate Peer Challenge Action Plan has now been fully implemented; actions are evidenced as either showing as complete or embedded as business as usual with clear accountable leads. The Quarter 3 progress update is due to be reported to Overview and Scrutiny in January 2026.	↔	G	<p>The Corporate Peer Challenge supports Priority 3 of the Corporate Plan - Doing our Core Work Well. It ensures the council focuses on key learning and development areas identified through external peer review. Outcomes include:</p> <ul style="list-style-type: none"> - A continuous improvement programme informed by peer review - A strengthened approach to engagement - A renewed approach to governance, compliance, and risk
61. Extend the use of benchmarking data to identify opportunities for transformation.	Cllr Ferguson	The Transformation Data Analysis Tool (TDAT) was launched with Services across the council in Q3 as part of the mid-year Service Planning review for 2026/27; this initial phase was completed by the end of Q3. The next phase in Q4 is to review the submitted plans collectively, identifying transformation opportunities using the TDAT information and processing authorisation for the updated Transformation Programme for 2026/27.	↔	A	Services were provided access to the Transformation Data Analysis Tool being a set of information to support decision-making regarding continuous improvement projects and new opportunities.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
62. Expand the use of unit costing within priority service areas to demonstrate productivity and opportunities for transformation.	Cllr Ferguson	All of the internally available unit costing information has now been consolidated into a single unit costing library. We are in the final stages of accessing national financial data sets that will allow greater comparison with our peers. This information will be used as part of the Quarter 4 conclusion of transformation opportunities for developing the Transformation programme for 2026/27.	↔	A	The information will help understand our comparison with peers regarding value for money and unit costing, and identify transformation opportunities for the next financial year.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
63. Identify opportunities to use Artificial Intelligence in a targeted way to support transformation and efficiency in compliance with emergent legislation.	Cllr Ferguson	<p>Staff continue to use AI to help deliver day-to-day services. Examples include summarising meetings or drafting documents. Colleagues in the Planning Policy Team have used this technology within the local plan, and Customer Services are deploying a pilot to test call summarisation. This has moved to Quarter 4 due to Officers seeking firm assurances on information governance.</p> <p>In addition, the arrival of the CDIO in 3C ICT has introduced a stronger level of input into our approach and strategy - especially in ensuring compliance within a complex and changing technical environment.</p>	↑	G	Using technology effectively will make the Council more efficient, but this must be done safely and securely to ensure data is used appropriately.
64. Listen to local residents and respond to their input on service delivery.	Cllr Conboy	<p>Promotion and support of Local Plan Preferred Options consultation. The communications and engagement activity was conducted in line with the communications plan that was presented to O&S in July 2025. The consultation was promoted via social media, press, and the HDC website. Engagement sessions also took place at locations across the district.</p>	↔	G	Comments received from stakeholders and statutory consultees will be processed, reviewed, and further technical evidence will be gathered to inform the Proposed Submission Local Plan. We anticipate consulting on this in summer 2026.

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
65. Engage proactively with Local Government Reorganisation to ensure the priorities, opportunities and efficiencies for our communities are maximised	Cllr Ferguson	Cabinet approved the LGR proposal for Option E, and this was formally submitted to Central Government at the end of Nov 25. All five proposals were presented for member consideration and Cabinet decision.	↔	G	The development of the proposal submissions involved key Officers from across the Council providing a highly professional and transparent approach with all staff, other councils, and members. The level of engagement with members has been particularly positive, with regular updates on progress and new information being shared as the proposals were progressed.



Outcome: Delivering good quality, high value-for-money services

Activity type: Enable

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
66. Enable our outstanding volunteers in our parks, nature reserves and elsewhere to continue to improve the quality of those spaces.	Cllr Howell	Volunteers working with Rangers on practical work parties have assisted with site improvements, including building and installing a new all-ability bridge at Hinchbrooke, creating and installing wooden waymark signs at Paxton Pits, and replacing boardwalk sections with recycled fibregrid at Holt Island to future-proof access. Waiting lists exist for practical volunteer roles at some sites. Volunteers working with Parks and Open Spaces have contributed 2918 Days up to the end of Quarter 3.	↔	G	Improved accessibility and visitor experience; enhanced sustainability with recycled materials; strong community engagement evidenced by waiting lists; significant added value through volunteer support, reducing project costs.



Outcome: Delivering good quality, high value-for-money services

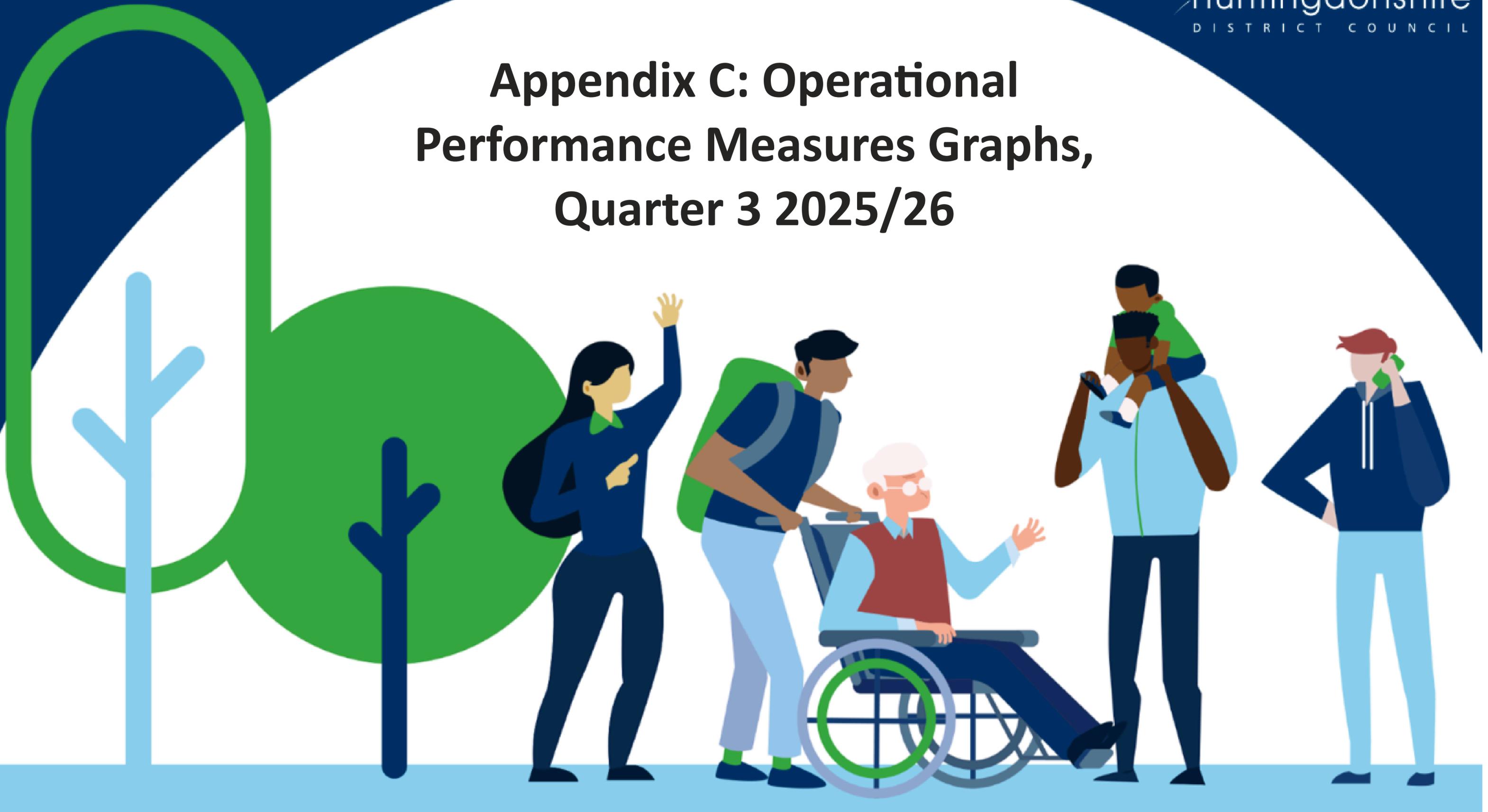
Activity type: Influence

2025/26 Actions/Projects	Portfolio Holder	Progress Update at Quarter 3	Direction of Travel	Latest Status	Impact as a Result of Action
67. Our well-run Council will act as a model for our peers.	Cllr Conboy	Building on the previous work shown in the first half of the year, Quarter 3 has seen the planning and launch of two key campaigns about Huntingdonshire - Happens in Hunts and Helping Hands in Hunts - and national-level events in the House of Parliament to promote the work being done in the Defence Sector. Councillors also received an update on the Peer Review in Quarter 3, and in Quarter 4 formal papers will be coming to O&S and Cabinet. These will demonstrate the work done to meet the recommendations of the Peer Challenge.	↔	G	Demonstrating our impact will enhance our reputation with residents, businesses, and other key partners.

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Appendix C: Operational Performance Measures Graphs, Quarter 3 2025/26

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Improving the happiness and wellbeing of residents		Latest RAG	Forecast
1	The number of attendances at One Leisure Active Lifestyles and Sports Development Programmes	G	G
2	The number of One Leisure Facilities Admissions - swimming, Impressions and fitness classes, sports hall and pitches (excluding Burgess Hall and sc...	G	G

Keeping people out of crisis		Latest RAG	Forecast
3	The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay at hospital due to a Disabled Faciliti...	G	G
4	The average time (weeks) between date of referral and practical completion of jobs funded through Disabled Facilities Grants	G	A
5	The average number of days to process new claims for Housing Benefit and Council Tax Support	G	G
6	The average number of days to process changes of circumstances for Housing Benefits and Council Tax support	G	G
7	The number of homelessness preventions achieved	G	G
8	The number of households housed through the Housing Register and Home-Link Scheme	R	R

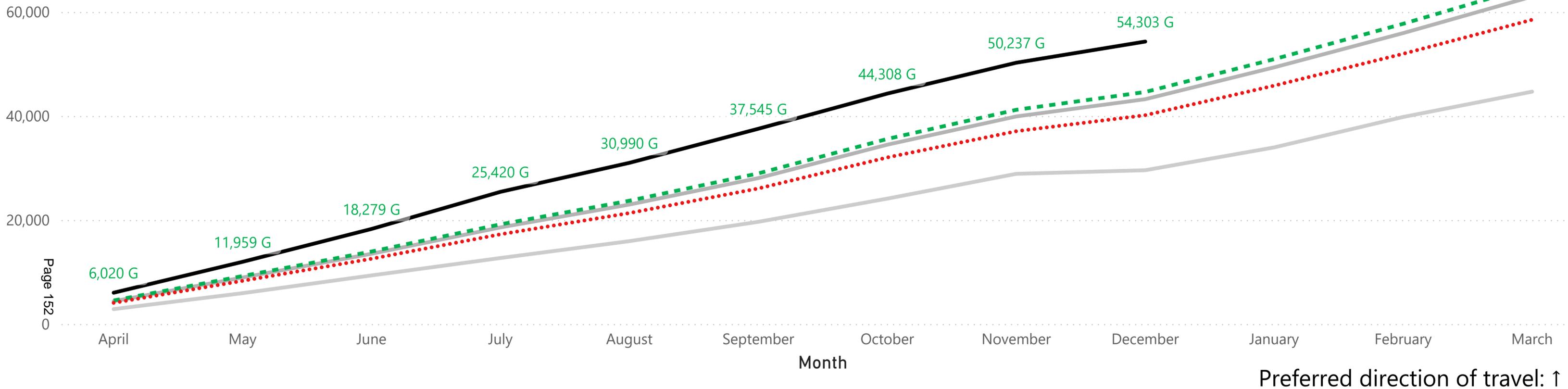
Helping people in crisis		Latest RAG	Forecast
9	The number of households in temporary accommodation	A	A

Improving Housing		Latest RAG	Forecast
10	The net change in the number of homes with a council tax banding	A	A
11	The number of new affordable homes delivered	R	R
12	Percentage of planning applications process on target - Major (within 8 weeks or agreed extended period)	G	G
13	Percentage of planning applications process on target - Minor (within 8 weeks or agreed extended period)	G	G
14	Percentage of planning applications process on target - Household Extension (within 8 weeks or agreed extended period)	G	G
15	The number of planning applications over 16 weeks old where there is no current extension in place (total at the end of the month)	R	G
Forward thinking economic growth		Latest RAG	Forecast
16	Cumulative footfall in our market towns (Huntingdon, St Ives, St Neots & Ramsey) (monthly)	G	G
17	Total number of business engagements by the Economic Development team	G	G
Lowering carbon emissions		Latest RAG	Forecast
18	Efficiency of vehicle fleet driving - Energy Efficient Driving Index score for the waste service	G	G
Delivering good quality, high value-for-money services		Latest RAG	Forecast
19	Percentage of household waste reused / recycled / composted	R	R
20	Collected household waste per person (kilograms)	G	G
21	Residual waste collected per household (kilograms)	A	G
22	Number of missed bins	G	G
23	The percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, flyposting or weed accumulations	G	G
24	The number of flytips reported (cumulative)	G	A
25	Sanctions against environmental crimes and anti-social behaviour	G	G
26	The number of programmed food safety inspections undertaken (cumulative)	G	G
27	Percentage of calls to the Contact Centre answered	G	G
28	Average wait time for customers calling the Contact Centre (seconds)	G	G
29	Customer Satisfaction (Contact Centre) [Collection Due to Commence in Q3]	0	0
30	Council Tax collection rate	R	G
31	Business Rates collection rate	R	G
32	Short-term staff sickness days lost per full time equivalent (FTE) (rolling 12-month total)	R	A
33	Long-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)	R	G
34	Staff Turnover (per month)	G	G
35	Average length of staff service (years)	G	G

Outcome: Improving the happiness and wellbeing of residents

PI 1: Attendances at Active Lifestyles & Sports Development Activities

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Latest year-end forecast:

70,000

Latest projected outturn status:

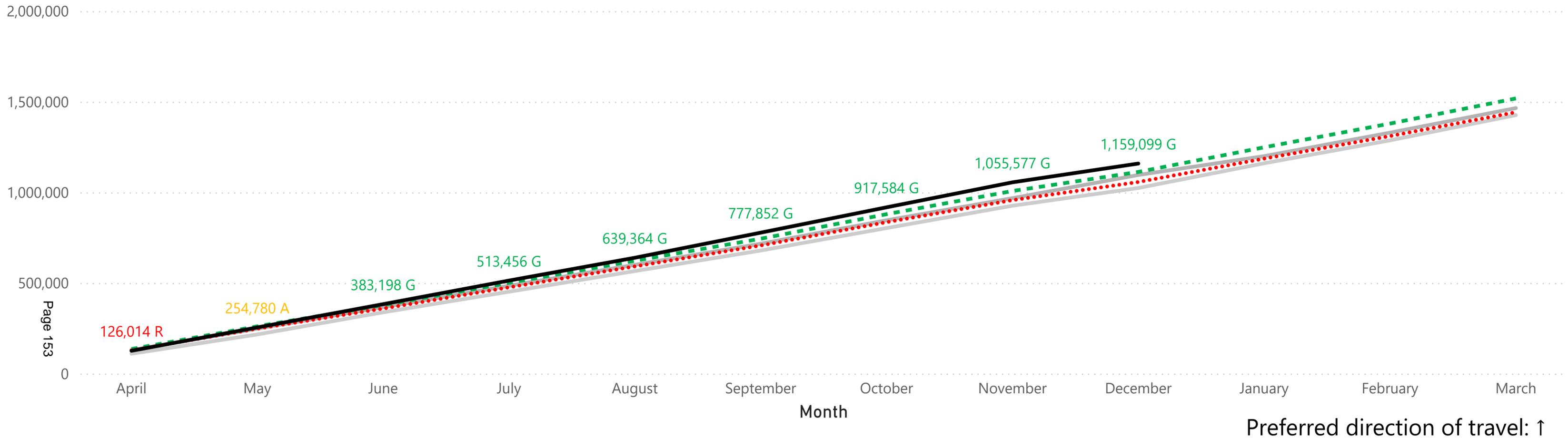
G

Attendances are 25% up year to date compared to Q3 2024/25 (54,303 v 43,327). Despite the sessions taking a break for the Christmas period, over 4,000 attendances were recorded at all activities - 16% up compared to December 2024. Sessions with the highest attendances YTD include Right Start 3 (Strength and Balance) (8,296), Right Start Aqua (5,174), Walking Sports (3,052), Over 60's Club (2,964), Wellbeing Walks (2,832) and Right Start 5 (Older Adults Circuits) (2,500). In total, there have been over 5,000 attendances at Specialist Exercise Classes for people with long-term health conditions, including more than 2,000 at Postural Stability and 1,500 at both Cancer and Cardiac Sessions. 2026 sees the addition of 'Tai Chi Qi Gong', so we are expecting attendances to grow further.

Outcome: Improving the happiness and wellbeing of residents

PI 2: Number of One Leisure Facilities admissions - swimming, Impressions, fitness classes, sports hall and pitches (Exc Burgess Hall & school admissions)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Performance across all One Leisure Centres continues to exceed both target and 2024/25 performance. December attendances were 103,522, which is 2,670 attendances higher than the performance in December last year. Year to date performance is 46,505 ahead of target and 90,069 ahead of last year. The main drivers of positive performance remain the Gym refurbishments , Group Exercise, and Swimming.

Latest year-end forecast:

1,561,099

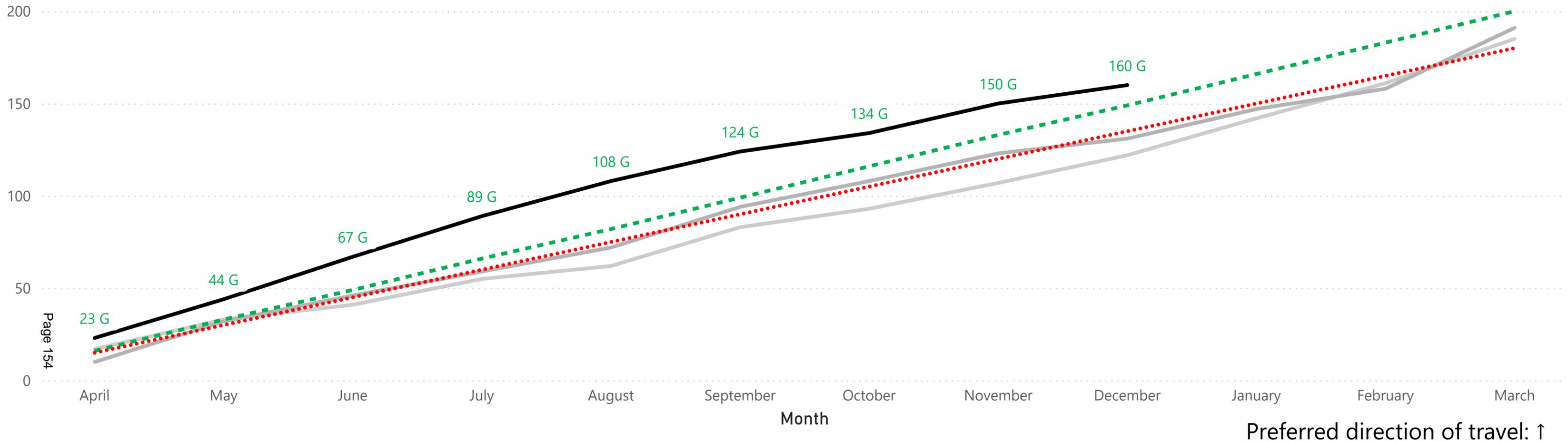
Latest projected outturn status:

G

Outcome: Keeping people out of crisis

PI 3: The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay in hospital due to a Disabled Facilities Grant (DFG)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

An additional 10 residents have been supported by the Disabled Facilities Grant in December, totalling 36 in Q3. Overall, an additional 29 residents have been supported compared to December 2024. Some delays persist with approval for the work from Places for People.

Latest year-end forecast:

225

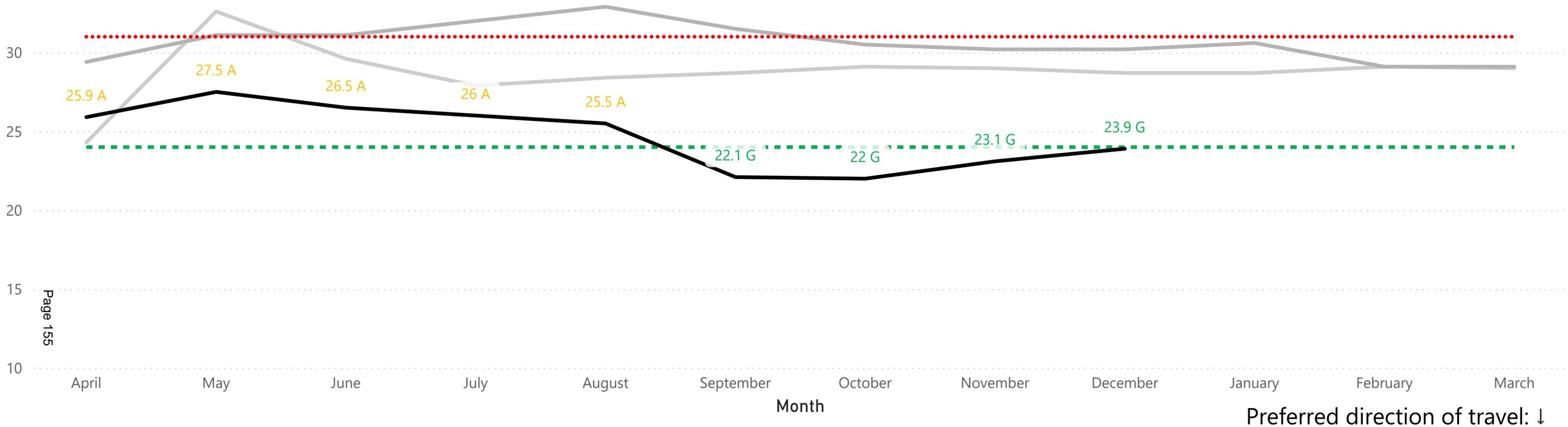
Latest projected outturn status:

G

Outcome: Keeping people out of crisis

PI 4: Average time (weeks) between referral and completion of jobs funded through Disabled Facilities Grants

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

The number of weeks between referral and completion of work funded through the Disabled Facilities Grant is now 23.9, an improvement of 6.3 weeks from December 2024. The performance has been positively impacted in the last 12 months by fewer complex cases being submitted. These types of works significantly increase the time taken for Disabled Facilities Grants. The quicker approval times from Places for People also contribute to the lower timescale

Latest year-end forecast:

25

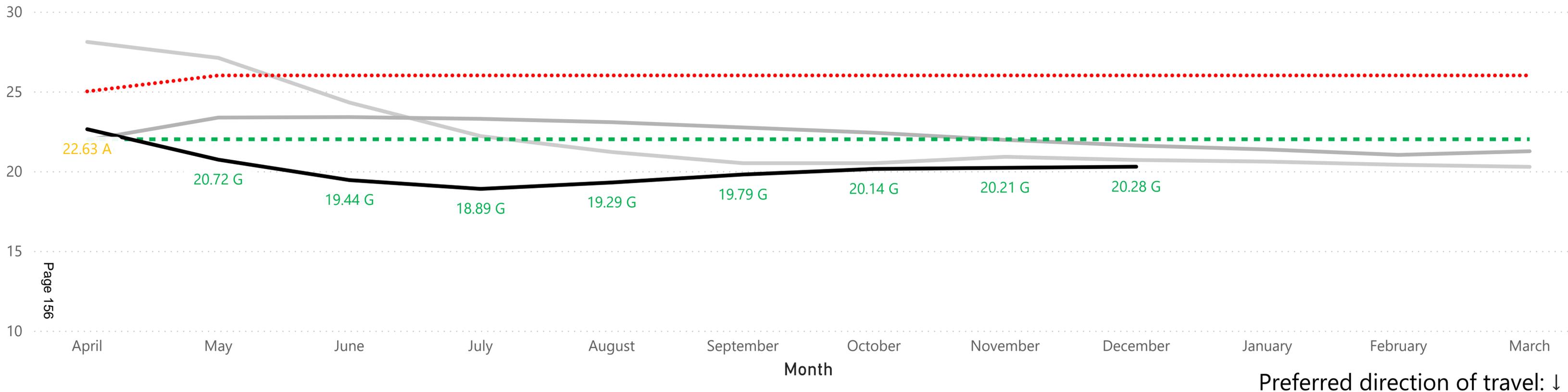
Latest projected outturn status:

A

Outcome: Keeping people out of crisis

PI 5: Average number of days to process new claims for Housing Benefit and Council Tax support

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

At the end of December, the average number of days was 1.72 days ahead of target and 1.33 days faster than the same month in 2025. This improvement reflects the positive impact of changes made to the Council Tax Support Scheme. The final outturn remains unchanged.

Latest year-end forecast:

22

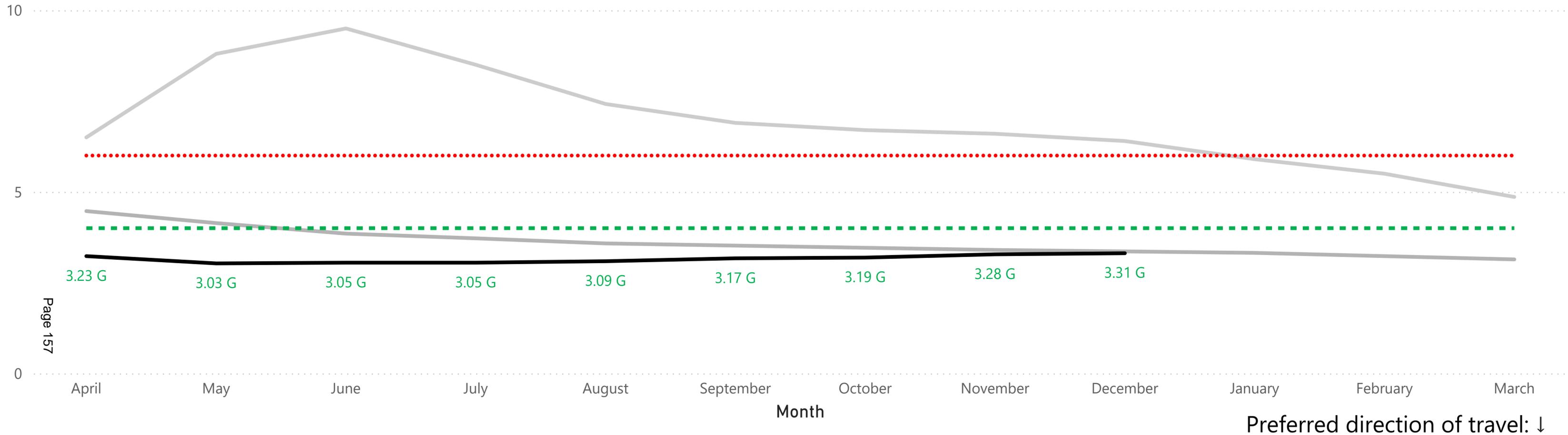
Latest projected outturn status:

G

Outcome: Keeping people out of crisis

PI 6: Average number of days to process changes of circumstances for Housing Benefits and Council Tax support

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

The average number of days to process changes of circumstances is 0.69 days better than the target. This is despite a significant increase in the volume of changes processed. This positive performance has been achieved through automation of the process, brought about by the implementation of the new Council Tax Support Scheme.

Latest year-end forecast:

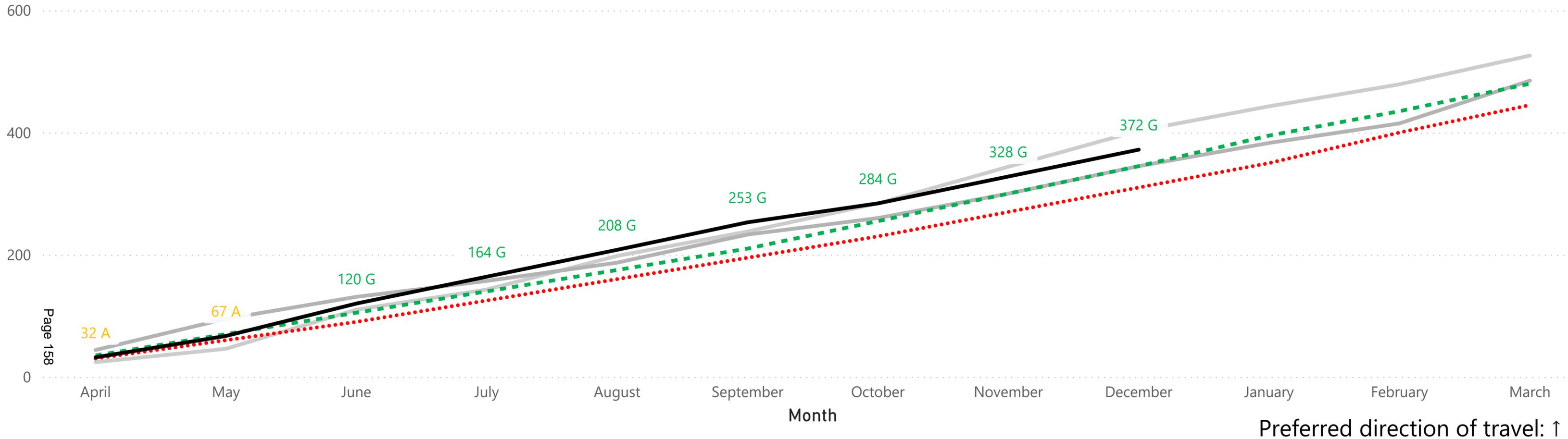
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Latest projected outturn status:

G

PI 7: The number of homelessness preventions achieved

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Latest year-end forecast:

490

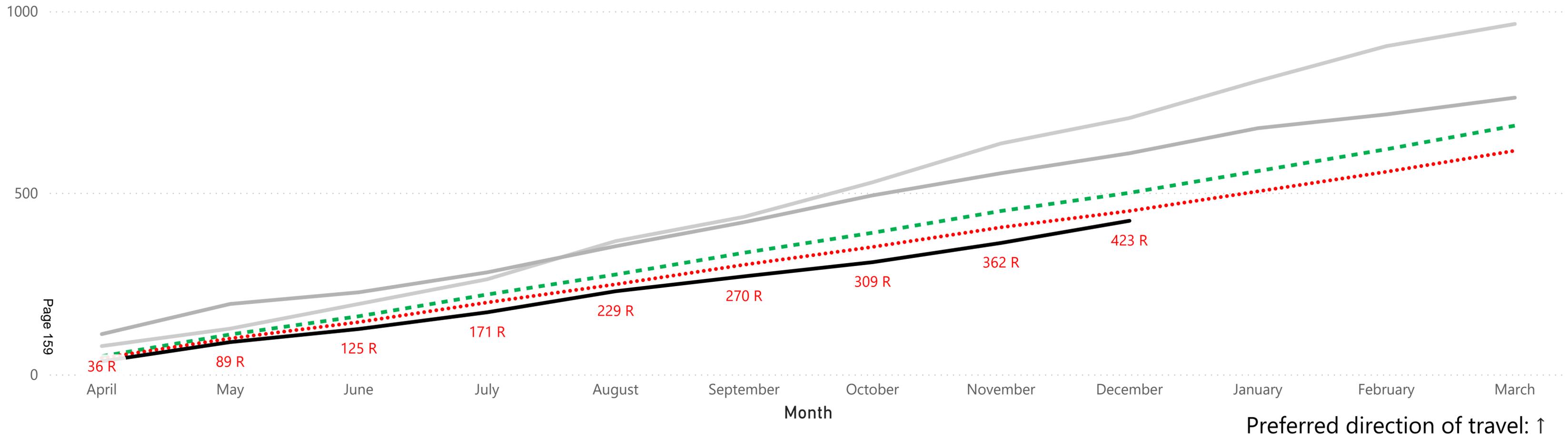
Latest projected outturn status:

G

The number of successful homelessness preventions fluctuates throughout the year, depending on the rate of homelessness presentations and the opportunity to intervene in a timely way. Since April, 372 successful preventions have been achieved - compared to 345 during the same period last year (an 8% increase). The current end-of-year projection stands at 490, though this will continue to be reviewed as the year progresses. When evaluating this PI, it is important to consider its interaction with PI 8 (number of households housed through the register) and PI 9 (the number of households in temporary accommodation). Although we are achieving significant numbers of homelessness preventions, the reduction in the number of households housed through the register means that when homelessness is unavoidable, households are staying in temporary accommodation longer, and the number in temporary accommodation is increasing.

PI 8: The number of households housed through the Housing Register and Home-Link scheme

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Preferred direction of travel: ↑

Latest Commentary from Service:

Latest year-end forecast:

565

Latest projected outturn status:

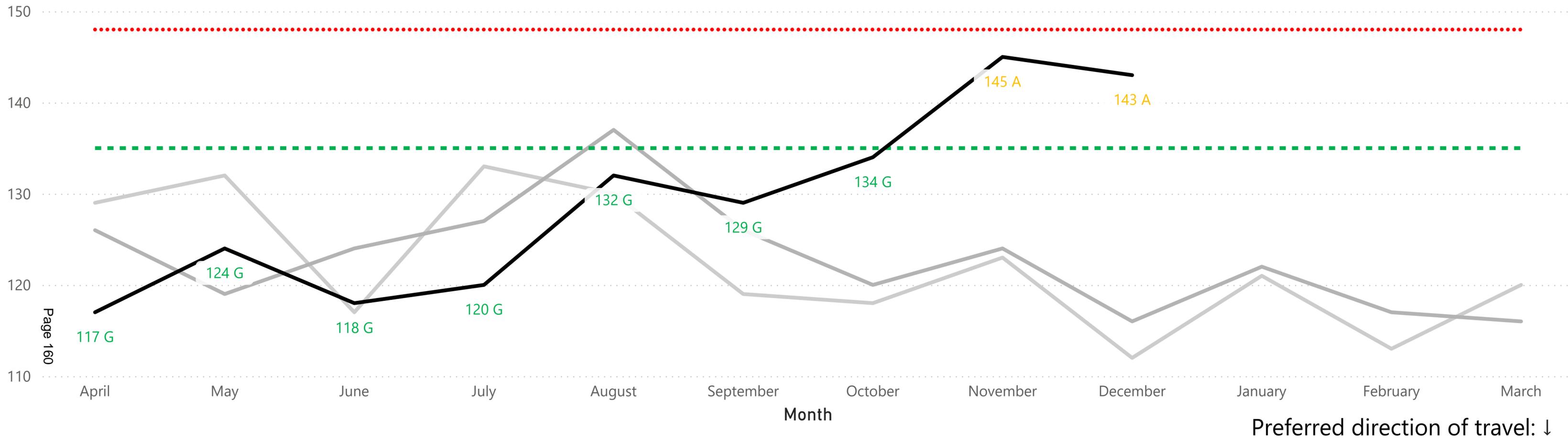
R

The number of households housed varies each month depending on the number of vacancies within the existing social rented stock, plus any additional units delivered through the new build programme. Since the start of the year, 423 households have been housed, down from 609 through the same period in 2024/25 (a 31% reduction). This decrease in the number of lettings is due to the lower number of new-build completions compared to last year, together with a decrease in vacancies becoming available for letting in the existing stock.

Although we anticipate new builds will increase later in the year, we have adjusted the year end forecast figure to 565. Officers have escalated questions regarding the new build delivery programme to Registered Provider partners to ensure the programme will still deliver the projected number of homes this year. Questions have also been asked of Places for People about their increase in disposal of properties that are becoming available for reletting, impacting the number of relets that are available.

PI 9: The number of households in temporary accommodation

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

The number of households in temporary accommodation (TA) at any one time will depend upon the number of homelessness presentations to the council, how successful officers are at preventing homelessness wherever possible, and the ability to move households through TA into settled housing promptly. The figure at the end of December was 143, which compares to 116 at the same point last year. This increase is mainly due to the reduction in the number of social tenancy lettings (PI8), which impacts our ability to move households through temporary accommodation. Although it is forecast that the number of lettings will increase slightly as more new build sites deliver over the coming months, some of these may be delayed into next financial year, meaning that the target for this PI may not be achieved.

Latest year-end forecast:

145

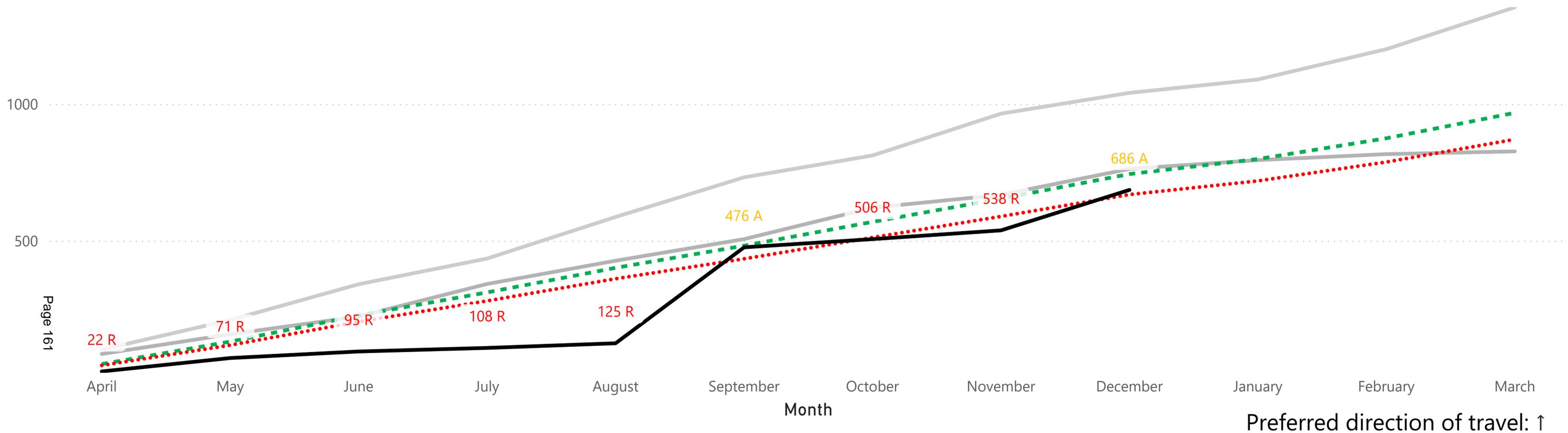
Latest projected outturn status:

A

Outcome: Improving Housing

PI 10: Net change in the number of homes with a council tax banding

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Latest year-end forecast:

871

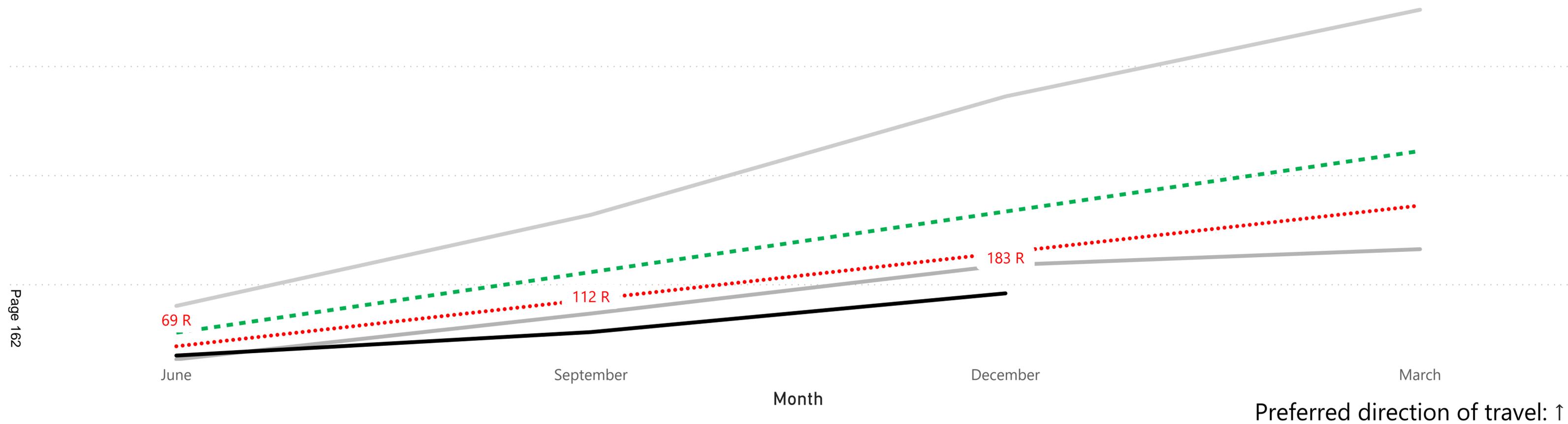
Latest projected outturn status:

A

An additional 148 properties were banded in November in Huntingdonshire. A total of 211 new properties are awaiting banding, with 61 of these being older than 4 months. The oldest case is now over a year old, as the property has been awaiting banding since December 2024. This long delay is due to the VOA prioritising banding properties within the same location (for example multiple houses on a new street or estate) rather than the oldest properties.

PI 11: The number of affordable houses delivered

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● Performance



Page 162

Preferred direction of travel: ↑

Latest Commentary from Service:

Latest year-end forecast:

249

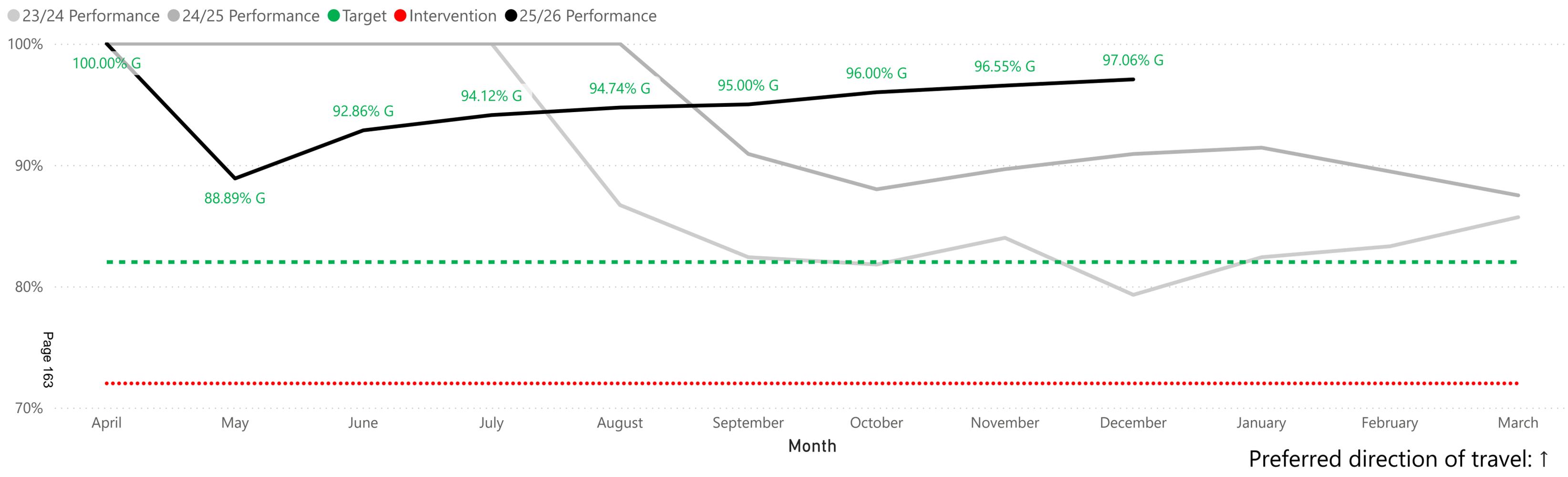
Latest projected outturn status:

R

Since the end of Quarter 2, we have experienced significant delays on some larger developments. In order to lay services and complete road construction, highway closures are necessary, and legal agreements must be completed. Homes can only be accessed once the works are completed. Revised forecasting is now circa 249 completions.

As last time, a large proportion is expected in Quarter 4, amounting to further risk of slippage. However, the homes delayed are not lost and will slip into next year.

PI 12: Percentage of planning applications processed on target - Major (within 8 weeks or agreed extended period)



Latest Commentary from Service:

All 5 Major applications were determined on time in December. 33 out of 34 Major applications are determined on time year to date, including 14 out of 14 in Quarter 3. Performance continues to remain strong, on track to achieve the forecast performance figure.

Latest year-end forecast:

92%

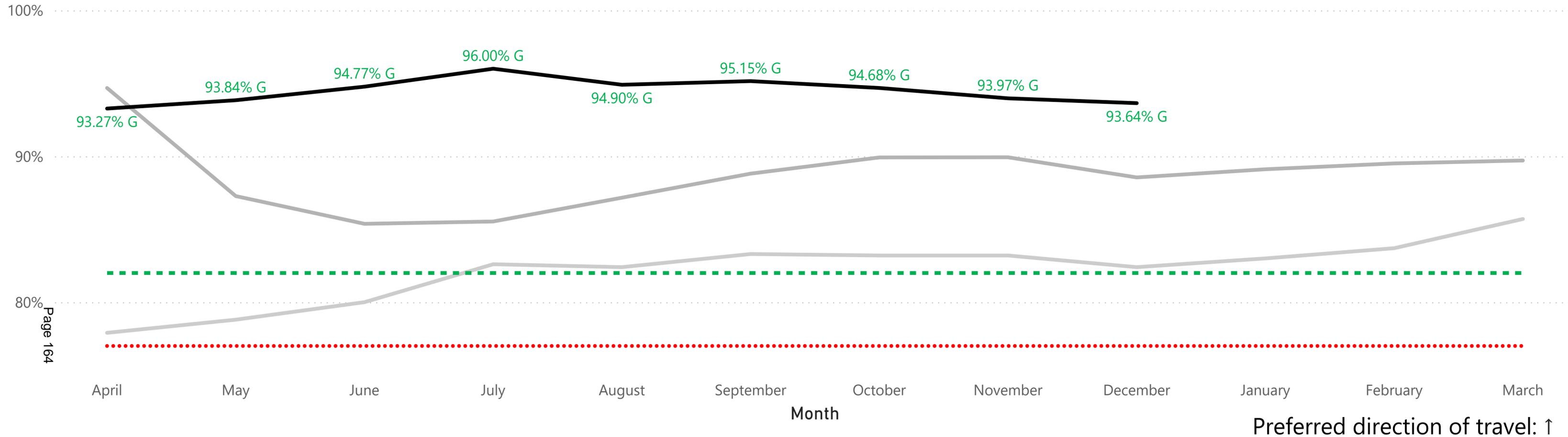
Latest projected outturn status:

G

Outcome: Improving Housing

PI 13: Percentage of planning applications processed on time - Minor (within 8 weeks or agreed extended period)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● Performance



Latest Commentary from Service:

81 out of 89 Minor & Other applications were determined in December within the 8-week time frame. Year to date, 751 out of 802 applications have been determined within their time frame, including 241 out of 266 in Quarter 3. Whilst the year to date performance has decreased by 0.33% in the past month, the service remains on track to achieve the forecast performance figure.

Latest year-end forecast:

92%

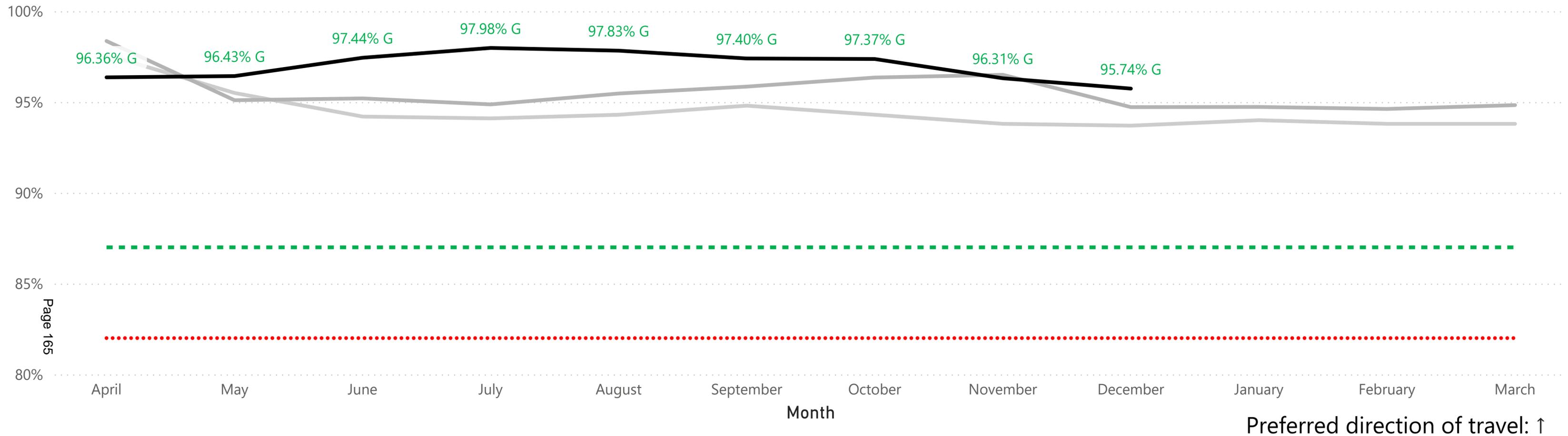
Latest projected outturn status:

G

Outcome: Improving Housing

PI 14: Percentage of planning applications processed on target - Household Extension (within 8 weeks or agreed extension period)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

43 out of 47 Householder applications were determined in December within the 8-week time frame. Year to date, 382 out of 399 Householder applications were determined within time. Year to date performance has increased by over 1%, and the service is still on track to achieve the forecast performance figure.

Latest year-end forecast:

93%

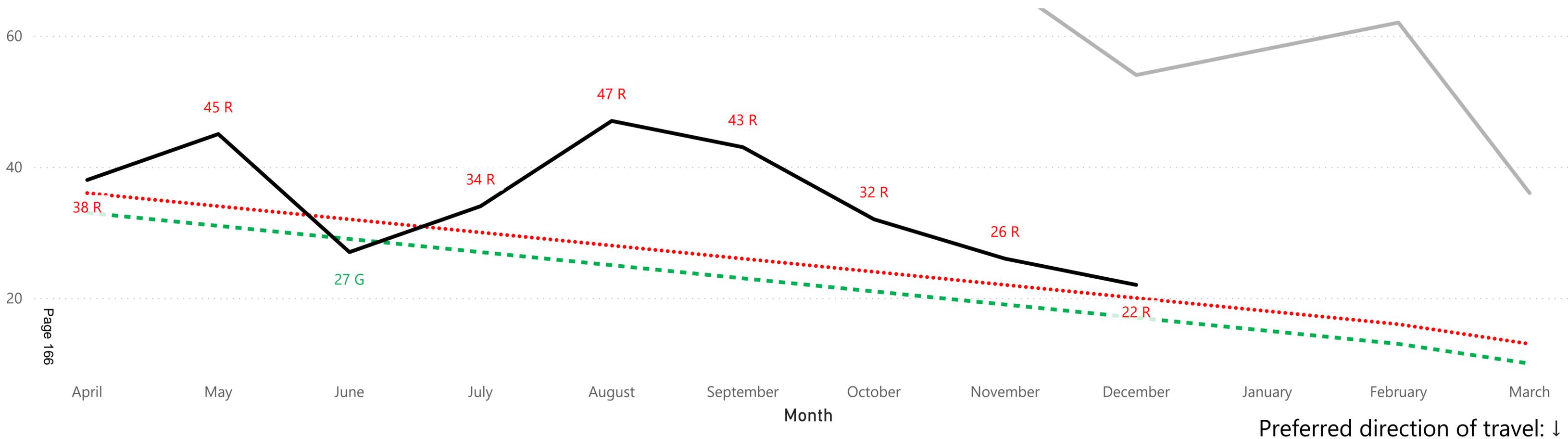
Latest projected outturn status:

G

Outcome: Improving Housing

PI 15: The number of planning applications over 16 weeks old where there is no current extension in place.

● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Page 166

Latest Commentary from Service:

The backlog of planning applications decreased by 4 in December, bringing the final Quarter 3 reduction to 21. While the current backlog is behind target, a significant proportion of applications are for sensitive sites, and it is anticipated they they will be taken to the upcoming Development Management Committees. The service still expects to achieve the forecasted figure.

Latest year-end forecast:

10

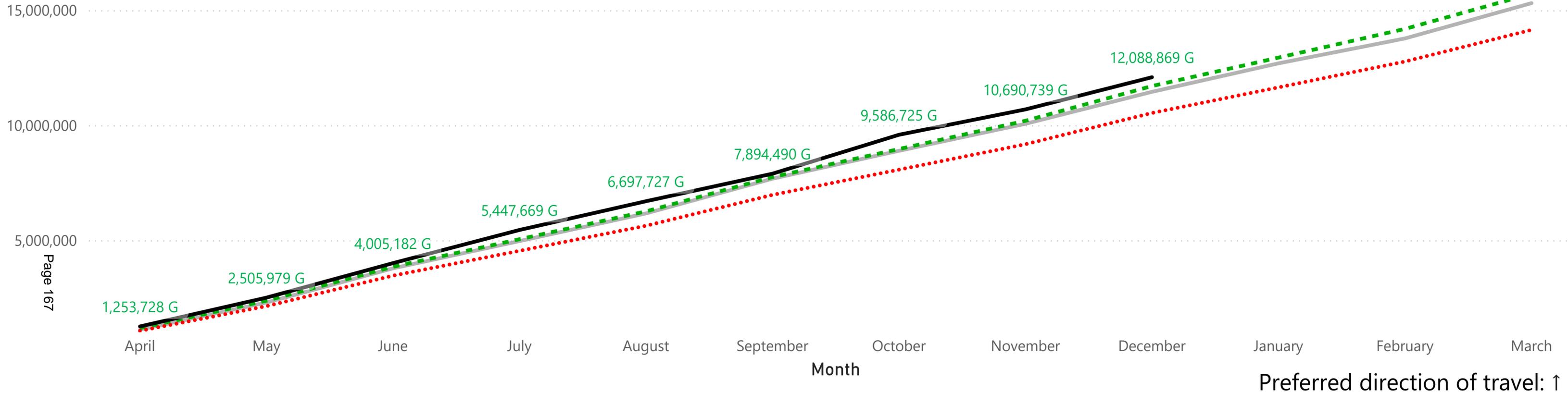
Latest projected outturn status:

G

Outcome: Forward Thinking Economic Growth

PI 16: Cumulative footfall in our market towns

● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Latest year-end forecast:

15,719,143

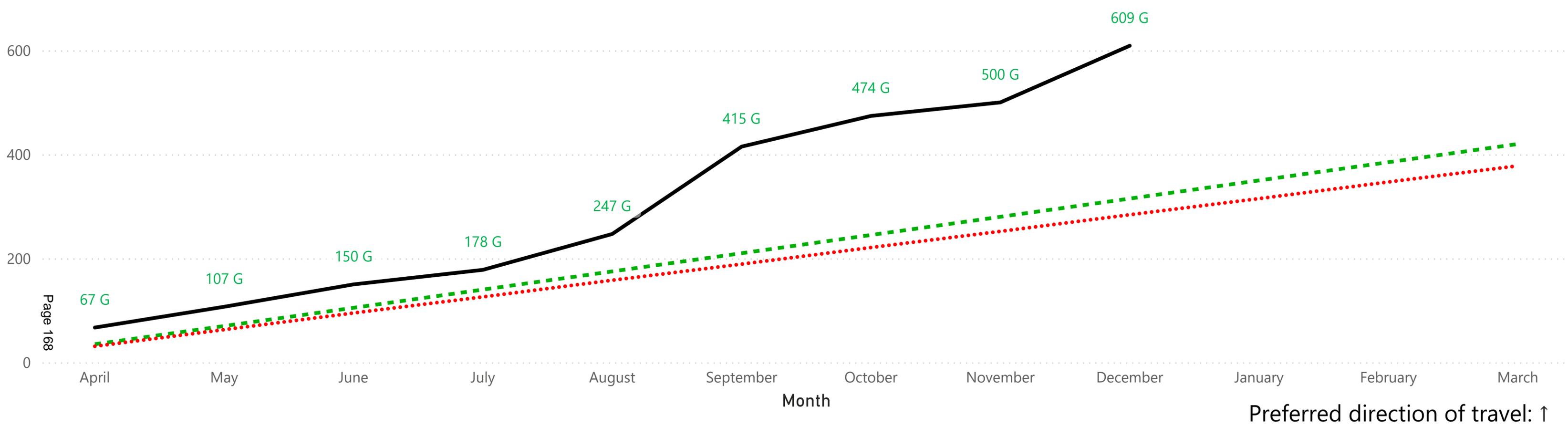
Latest projected outturn status:



Huntingdon recorded a total footfall of 544,496 in December, with the busiest day driven by Christmas shopping on the 23rd December. St Ives saw a total footfall of 410,349, with its peak day likely linked to Christmas shopping, as over 21,000 visitors attended on 22nd December. Ramsey recorded 11,065 visits in December, with the second week showing the strongest footfall. The 13th December, the busiest day, coincided with the Festive Extravaganza organised by HDC and Ramsey Town Council. St Neots recorded 432,220 visits in December, with the third week seeing the highest footfall. Overall, the month showed consistently strong figures, likely boosted by the Christmas Trail organised by HDC and St Neots Town Council. In Quarter 3, Huntingdon saw the highest footfall with 1,502,831 visitors. St Neots and St Ives both saw a boost in visitors, with 1,129,420 and 1,084,560 footfall respectively. Ramsey totalled 31,368 visitors.

PI 17: Total Number of business engagements by the Economic Development Team

● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Business support activity in December was relatively quiet but delivered key outcomes. Digital grant recipients were contacted for feedback, with responses received from most. Engagements included follow-up grant support, Business Booster sessions, targeted assistance linked to the defence supply chain, and ongoing inward investment work on a potential aviation maintenance and repair facility. Partnership meetings took place, referrals were exchanged with CPCA, and planning continued for Business Booster programmes launching in January 2026 and later in the year.

Latest year-end forecast:

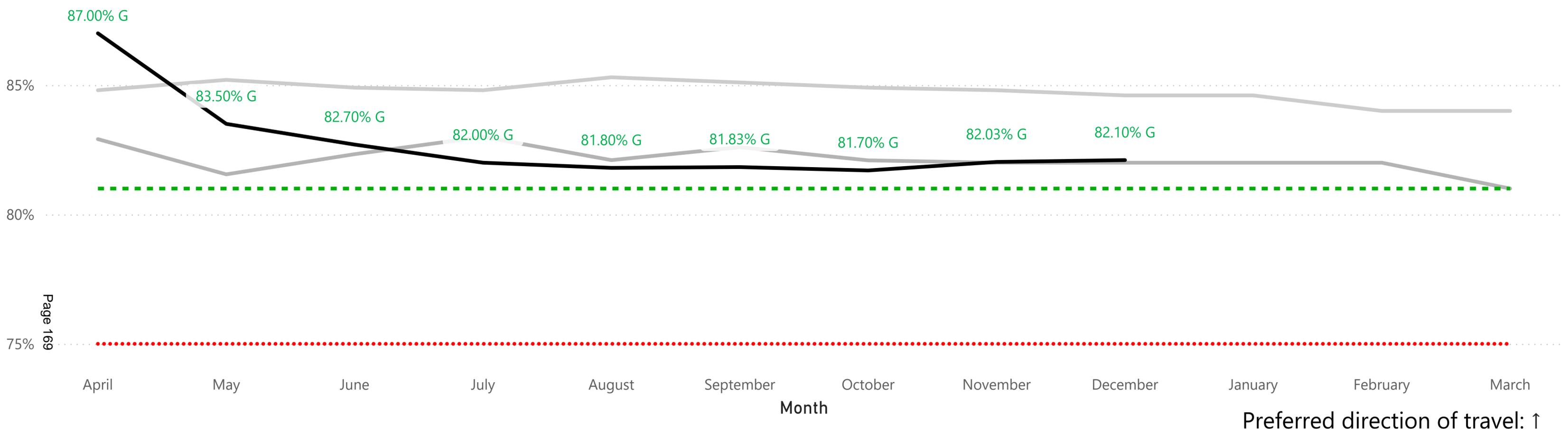
700

Latest projected outturn status:

G

PI 18: Efficiency of vehicle fleet driving - Energy Efficient Driving Index Score for the waste service

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

With a cumulative fleet driving efficiency (EEDI) score of 82.10%, the Waste Service has outperformed its target. Regular performance reviews and the sharing of successful practices will help sustain and potentially enhance this efficiency over the remainder of the year.

Latest year-end forecast:

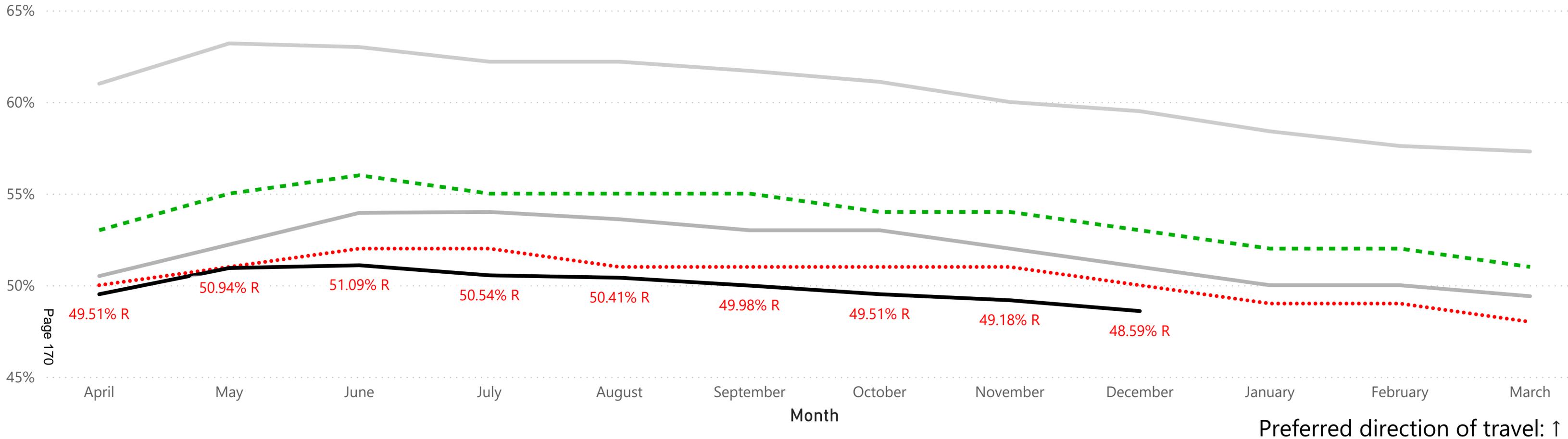
81%

Latest projected outturn status:

G

PI 19: Percentage of household waste reused / recycled / composted

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Page 170

Preferred direction of travel: ↑

Latest Commentary from Service:

Latest year-end forecast:

In December, a total of 4789.58 tonnes of waste were collected from domestic properties across the district, with 43.37% either recycled or composted.

45%

In Quarter 3, a total of 14,861.18 Tonnes of waste have been collected, with 45.55% of this being either recycled or composted.

The forecast outturn has been revised to 45%, reflecting last year's outcome of 49% (the first year of the garden waste subscription scheme).

The lower forecasted result remains due to the extremely dry summer the area experienced, which meant there was significantly less heavy garden waste collected which is recycled and increases the recycling percentage.

Latest projected outturn status:

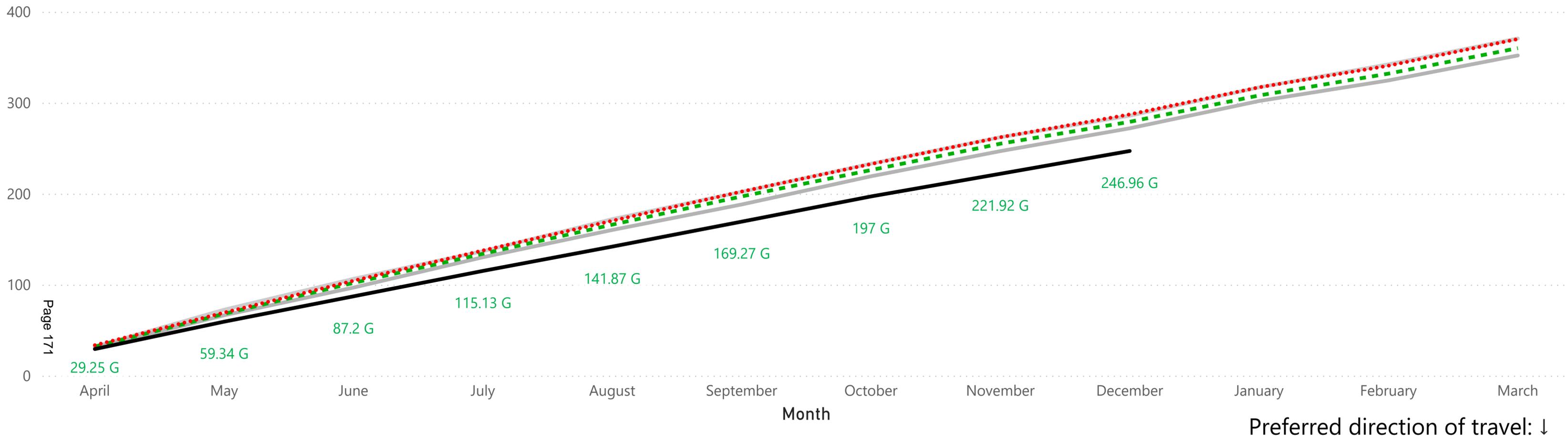
To further support residents in recycling, the number of textile recycling banks has been expanded, and 28 electrical recycling bins have been introduced in various locations across the district.

R

Weekly food waste collections are being implemented with collections starting week commencing 30 March 2026. Food waste will be diverted from residual waste and will contribute to the recycling rate for the district.

PI 20: Collected household waste per person (Kilograms)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Household waste generation per person continues to show improvement, with 25.04 kg collected in December, and is below the UK monthly average of 34 kg. This continued downward trend is primarily attributed to the reduced garden waste tonnages observed in previous months.

Latest year-end forecast:

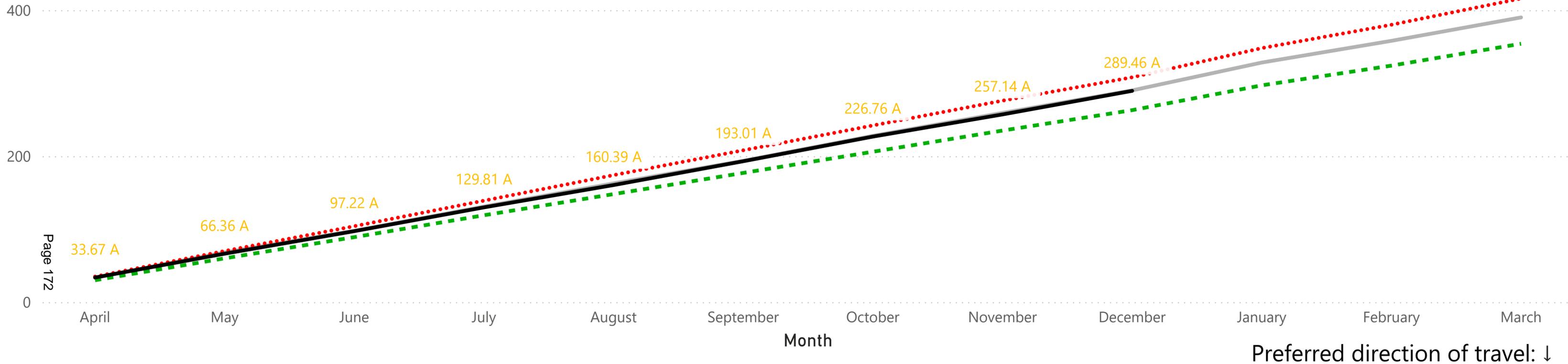
360

Latest projected outturn status:

G

PI 21: Residual waste collected per household (kilograms)

● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Latest year-end forecast:

The residual waste collected per household is currently underperforming compared to the cumulative target, standing at 289.46 kg as of the year to date.

352

Encouragingly, performance continues to outperform the UK average of 74 kg per household per month, with December's figure at 32.33 kg per household.

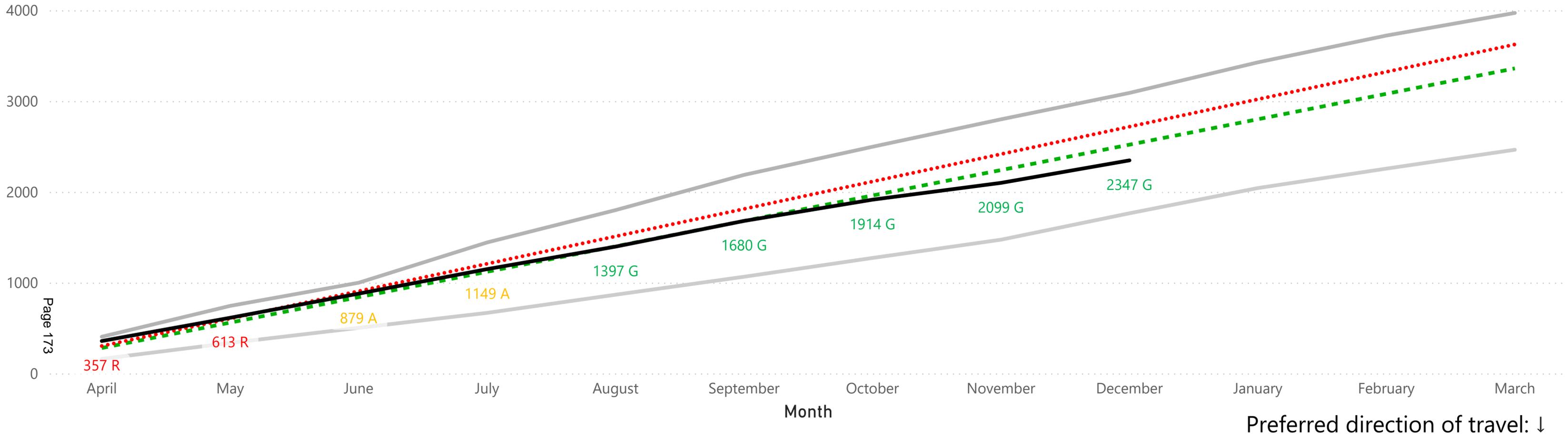
Latest projected outturn status:

Looking ahead, preparations are underway for the introduction of a weekly food waste collection service commencing in April 2026. The team is developing a resident-focused behaviour change campaign aimed at reducing the amount of food waste disposed of ahead of the service launch.



PI 22: Number of missed bins

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

In December, a total of 513,039 waste collections were completed, with 248 missed collections reported, resulting in a missed collection rate of 0.048% and remains better than the APSE benchmark average of 0.076%.
 In Quarter 3, a total of 1,470,473 waste collections were completed, with a total of 667 missed collections reported. This resulted in a missed collection rate of 0.045% for the quarter.

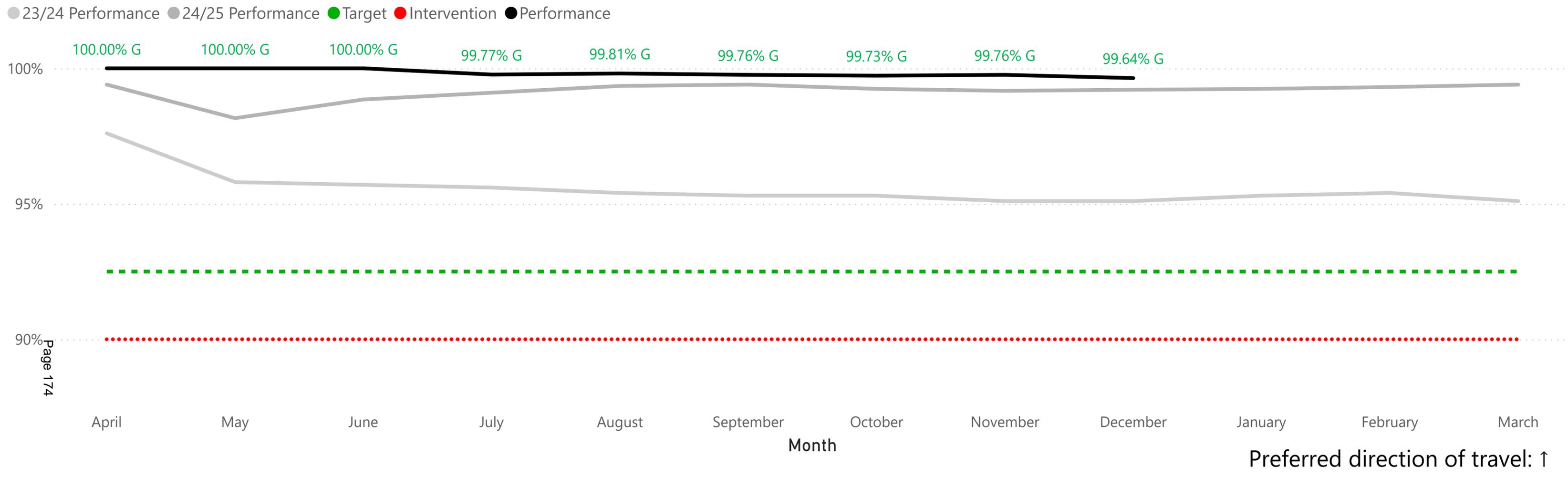
Latest year-end forecast:

3360

Latest projected outturn status:

G

PI 23: The percentage of sampled areas which were clean or predominantly clean of litter, detritus, graffiti, flyposting or weed accumulations



Page 174

Preferred direction of travel: ↑

Latest Commentary from Service:

250 inspections were completed across 11 wards in December. 247 of these achieved the passable A or B grade. The three failures were regarding detritus following leaf fall and adverse weather. All the failed inspections have now been rectified, and the team continues to work well across the district.

In Quarter 3, a total of 683 inspections were completed, with 679 receiving a passing grade A or B.

Latest year-end forecast:

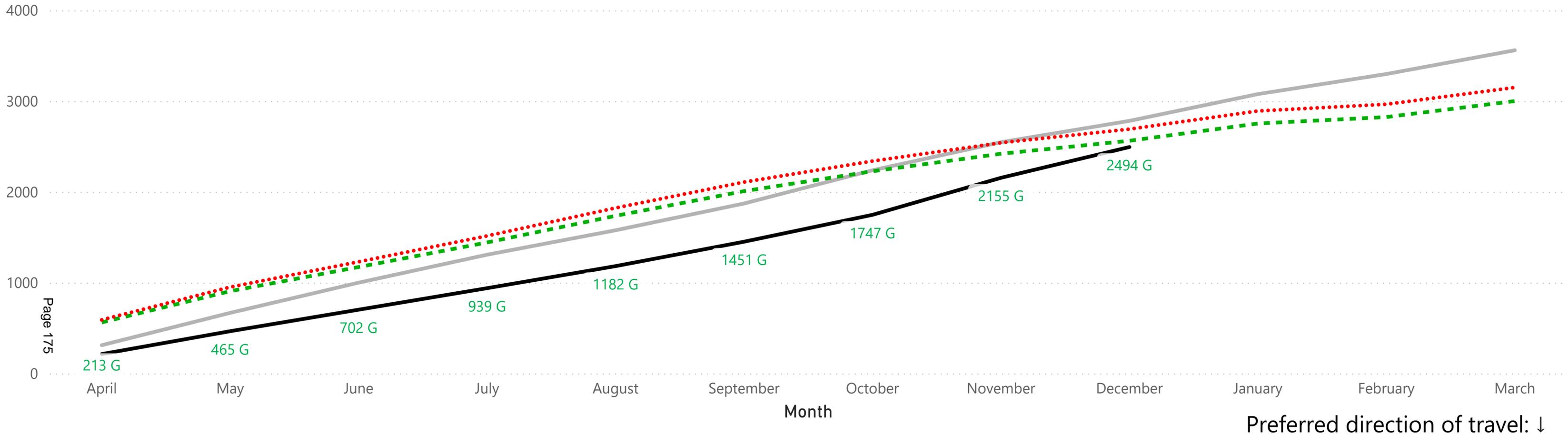
95%

Latest projected outturn status:

G

PI 24: The number of flytips reported

● 24/25 performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Latest year-end forecast:

3100

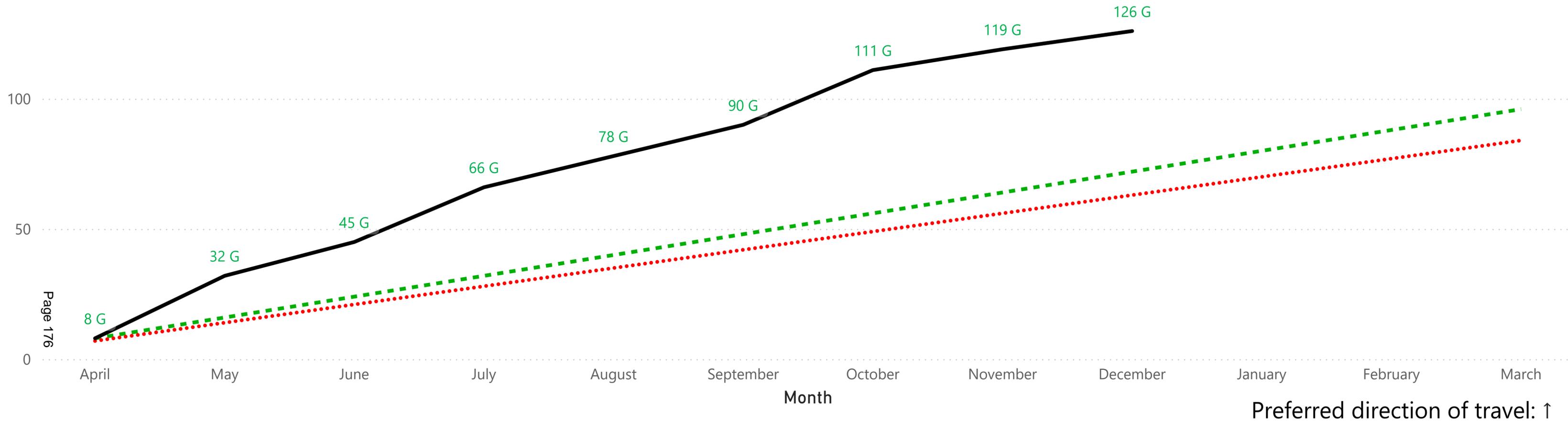
Latest projected outturn status:

A

339 flytips were cleared in December, which is 17% less than in November. It is likely that the enhanced November figure was a seasonal spike, as we sometimes see, however the team continue to do preventative work where possible. There were 18 green waste flytips collected in December. The current cumulative total is 11% lower than this time last year.

PI 25: Sanctions against environmental crimes and anti-social behaviour

● Target ● Intervention ● Performance



Latest Commentary from Service:

Latest year-end forecast:

In Quarter 3, four Fixed Penalty Notices were issued. Two for breach of PSPO, one for residential fly tipping, and one for commercial fly tipping.

150

One court result was settled in quarter three with a guilty verdict issued for a refusal to adhere to a remedial order in relation to a High Hedge Complaint as per Anti-Social Behaviour legislation.

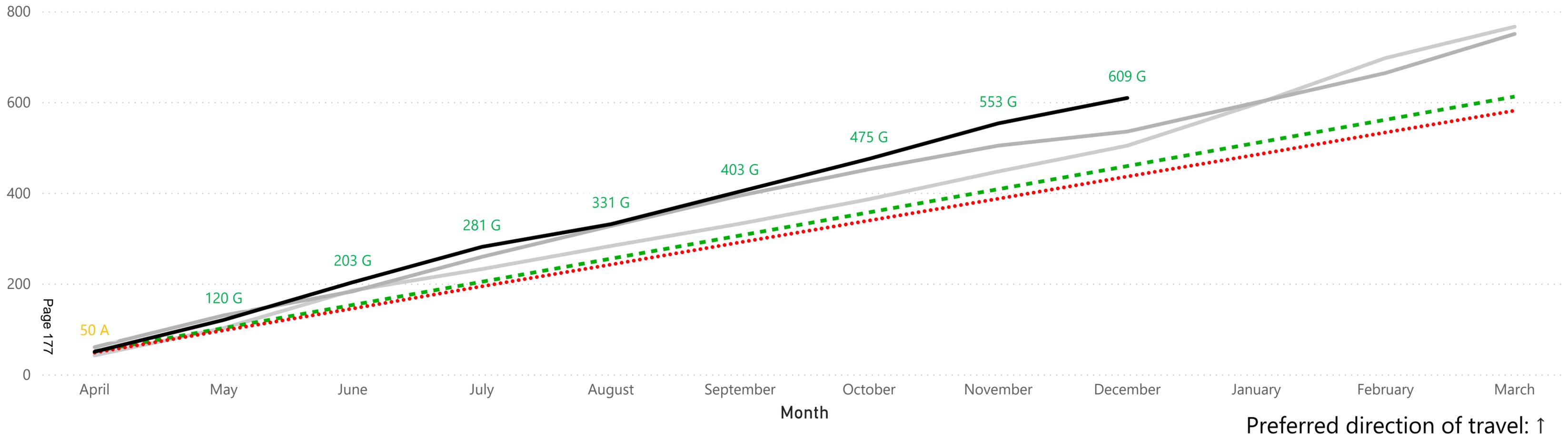
Latest projected outturn status:

A further 31 prevention/intervention sanctions were issued in quarter 3. Twelve for abandoned vehicle removal, eight for CPW in relation to dogs, seven for CPW waste, two for CPW in relation to Anti-Social Behaviour (ASB), one for CPN in relation to Cannabis Smells under ASB legislation, and one S47 sanction in relation to commercial bins.

G

PI 26: The number of programmed food safety inspections undertaken (cumulative)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

A total of 56 food hygiene inspections were completed in December, which is slightly less than previous months due to the holiday period and the team still not operating at full capacity. The target for each month of 51 has still been exceeded.

Latest year-end forecast:

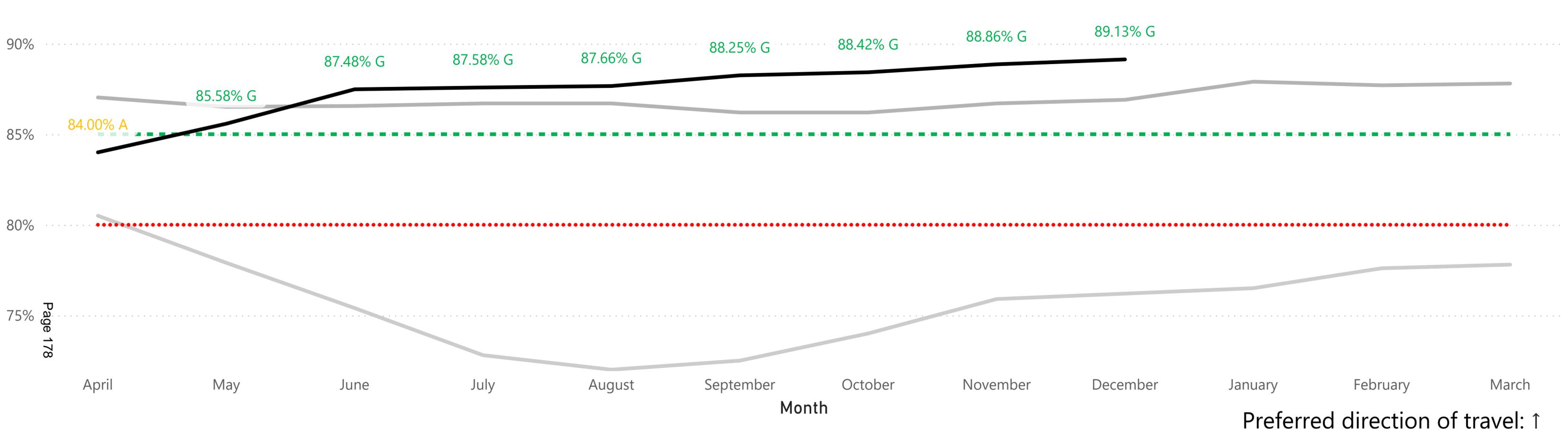
812

Latest projected outturn status:

G

PI 27: Percentage of calls to the Contact Centre answered

● 23/24 Performance ● 24/25 Performance ● Intervention ● Target ● 25/26 Performance



Page 178

Preferred direction of travel: ↑

Latest Commentary from Service:

The cumulative Calls Answered performance for December has increased for the eighth consecutive month to 89.13% from 88.86% in November. We are within our 85% answered target. Low staff turnover and an experienced team contribute to this performance.

Latest year-end forecast:

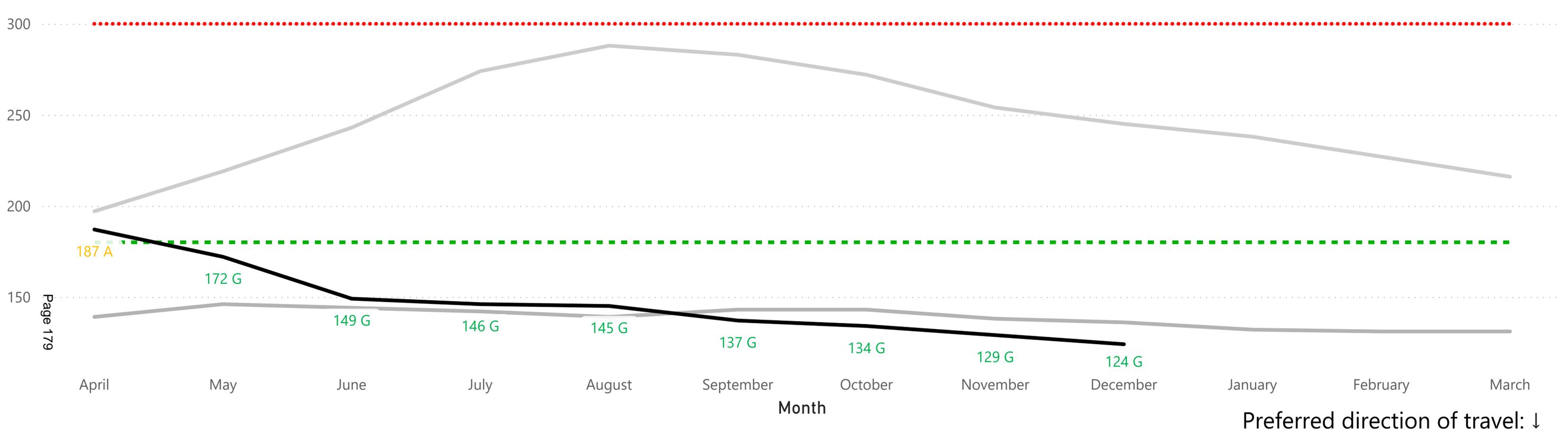
87%

Latest projected outturn status:

G

PI 28: Average wait time for customers calling the Contact Centre (seconds)

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

The cumulative average wait performance is within the 3-minute target and has cumulatively reduced slightly to an average wait of 2 minutes and 4 seconds. Low staff turnover and an experienced team contribute to this performance.

Latest year-end forecast:

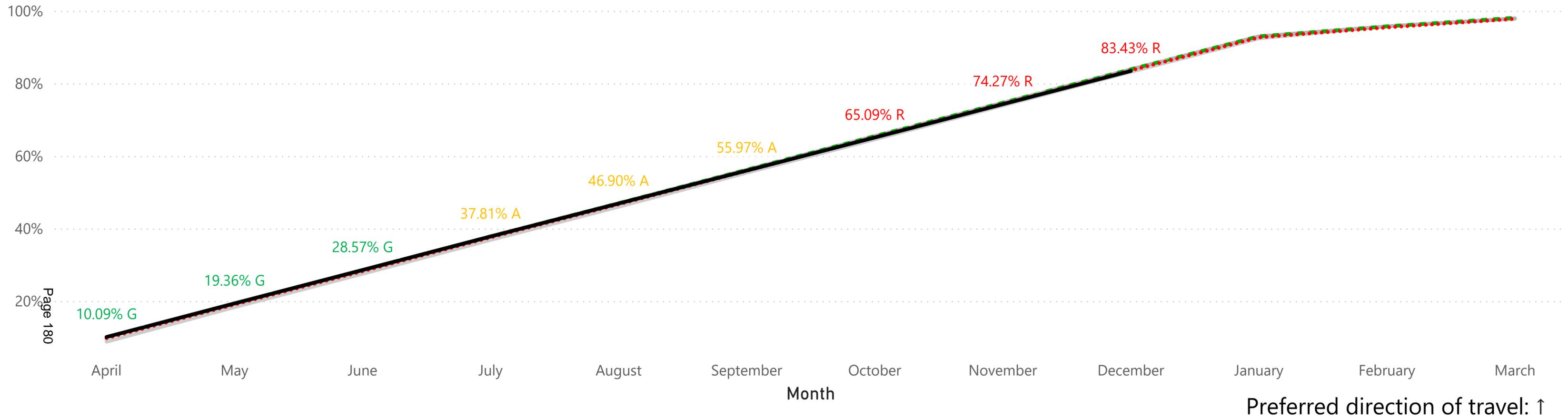
140

Latest projected outturn status:

G

PI 30: Council Tax collection rate

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Council tax collection was 0.45% below its performance target in December, reflecting the reprofiling of instalments rather than non-payment. An additional 560 dwellings have been added to the Council Tax system from September to December, compared to 126 that we had previously added over the period April to August (see PI 10 for more details). This has had the effect of increasing the net amount collectable, but the instalments are not yet due for payment. The final forecast remains unchanged, and performance will continue to be monitored closely.

Latest year-end forecast:

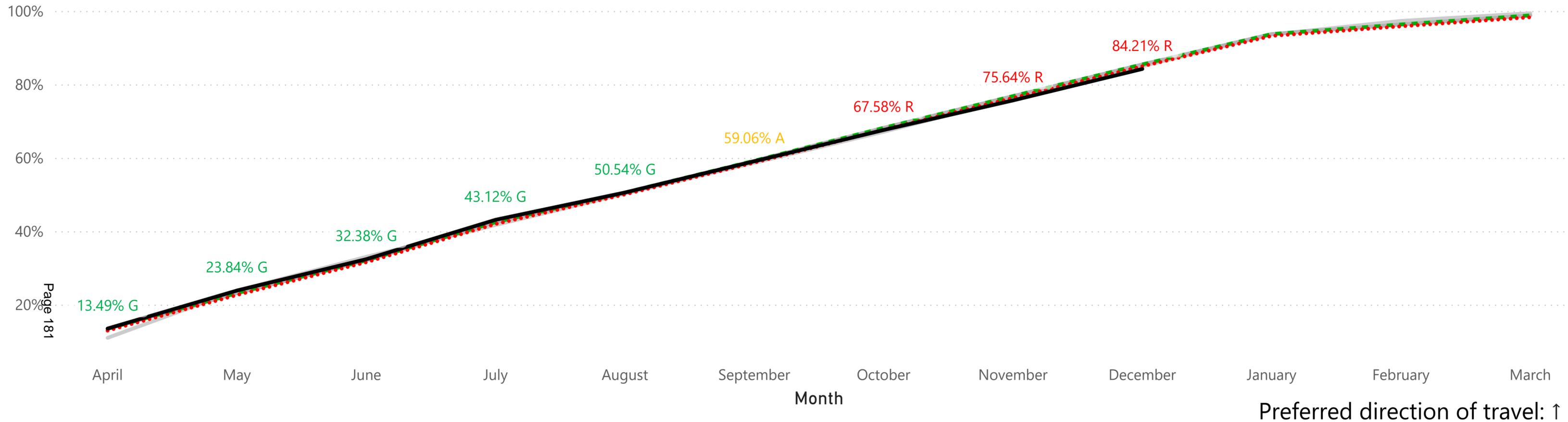
98.09%

Latest projected outturn status:

G

PI 31: Business Rate collection rate

● 23/24 Performance ● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

Target figures are based on previous year actuals, and following a detailed investigation, it appears that last year saw an unusual uplift in collection percentage in November to February, mainly due to a reduction in net collectable as a result of RV changes. As such, comparisons against last year's results do not truly reflect the position, and when compared to 23/24 (which had a better end of year result), current performance varies by 0.13%. The team is still optimistic that the end of year target will be achieved of 98.79%.

Latest year-end forecast:

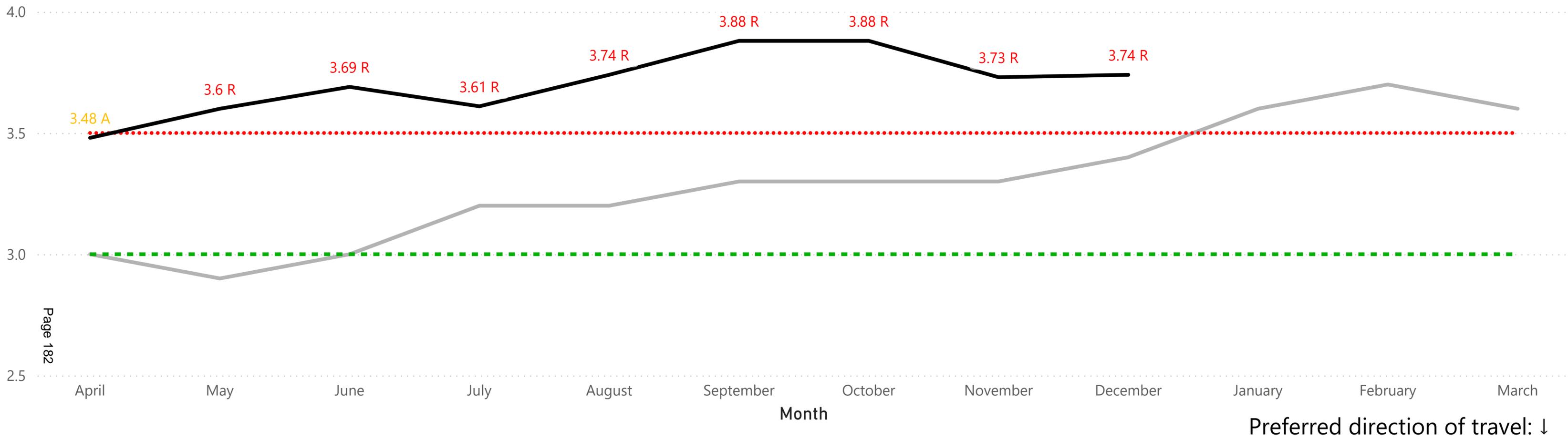
98.79%

Latest projected outturn status:

G

PI 32: Short-term staff sickness days lost per full time equivalent (FTE) (rolling)

● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



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Latest Commentary from Service:

December's performance has increased by 0.01 days from November, and remains higher than this time last year. 116 days were lost to stress (personal) and 75 days to colds, with gastrointestinal and operation recovery, both losing over 60 days.

The national average for short-term and long-term days lost per FTE has increased by 1.6 days (21%) over the last two years and is continuing to rise, reaching a 15 year high. **The organisational trend is in line with the national trend.** HR is closely monitoring absence and ensuring managers are taking the appropriate action at the right time to attempt to mitigate the effects of the current rise nationally in the private and public sectors.

Latest year-end forecast:

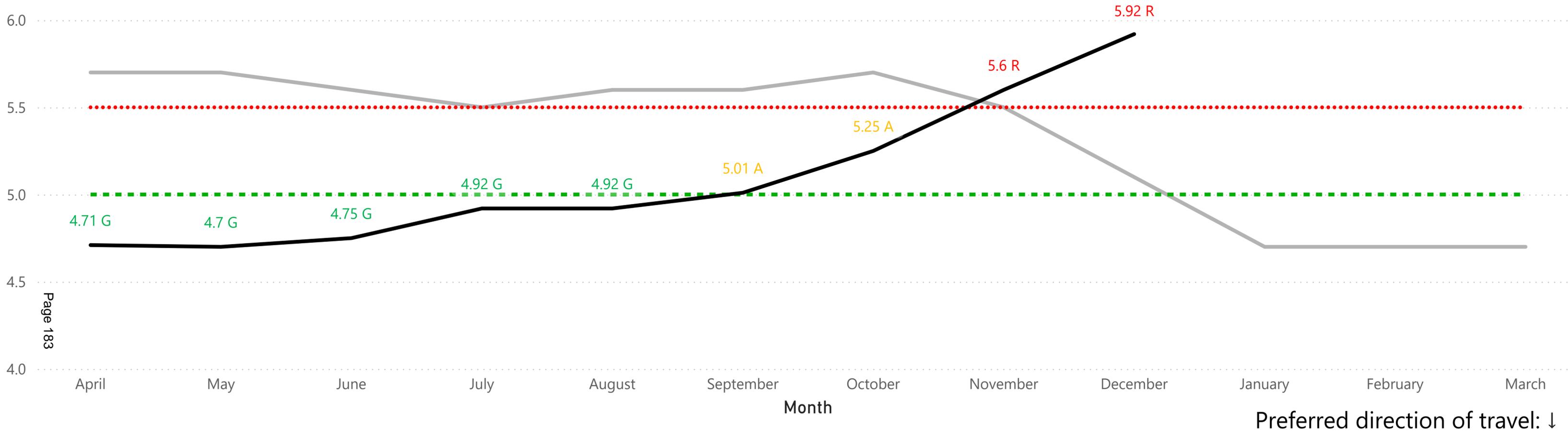
3.5

Latest projected outturn status:

A

PI 33: Long-term sickness days lost per full time equivalent (FTE) (rolling)

● 24/25 Performance ● Target ● Intervention ● 25/26 Performance



Latest Commentary from Service:

We have seen another increase in long-term sickness days lost per FTE in December. Four new cases have been converted from short-term sick to long-term sick, with two of these returning to work in December, and more are anticipated to return to work at the start of Quarter Four. We are actively managing these new cases with managers to get staff back into work quicker if suitable. Of the 17 long-term sickness cases we have, a number of these are moving to the AS3 stage of the absence policy.

The national average for short-term and long-term days lost per FTE has increased by 1.6 days (21%) over the last two years and is continuing to rise, reaching a 15 year high. **The organisational trend is in line with the national trend.**

Latest year-end forecast:

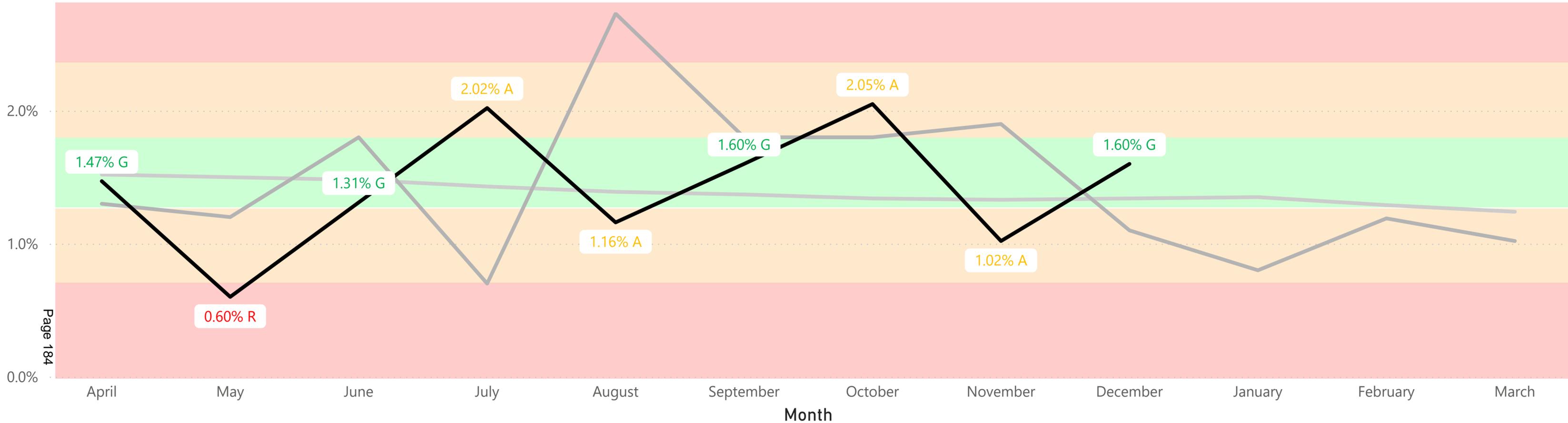
5

Latest projected outturn status:

G

PI 34: Staff Turnover (per month)

● 23/24 Performance ● 24/25 Performance ● 25/26 Performance



Page 184

Latest Commentary from Service:

In December, we had 14 leavers. This totalled 35 in Quarter 3. The turnover of staff is currently sustained at a healthy rate.

Latest year-end forecast:

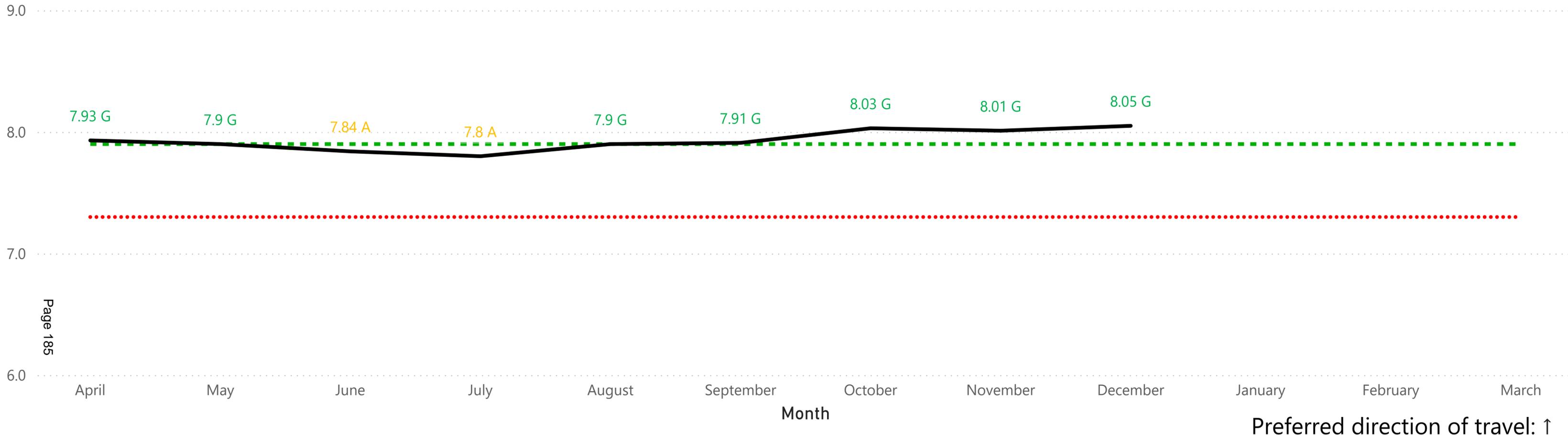
1.50%

Latest projected outturn status:

G

PI 35: Average length of staff service (years)

● Target ● Intervention ● Performance



Page 185

Preferred direction of travel: ↑

Latest Commentary from Service:

We had double the number of leavers in December compared to November. The average length of service of those employees who resigned was 2.5 years, down from the average length of service of leavers for November.

Latest year-end forecast:

7.9

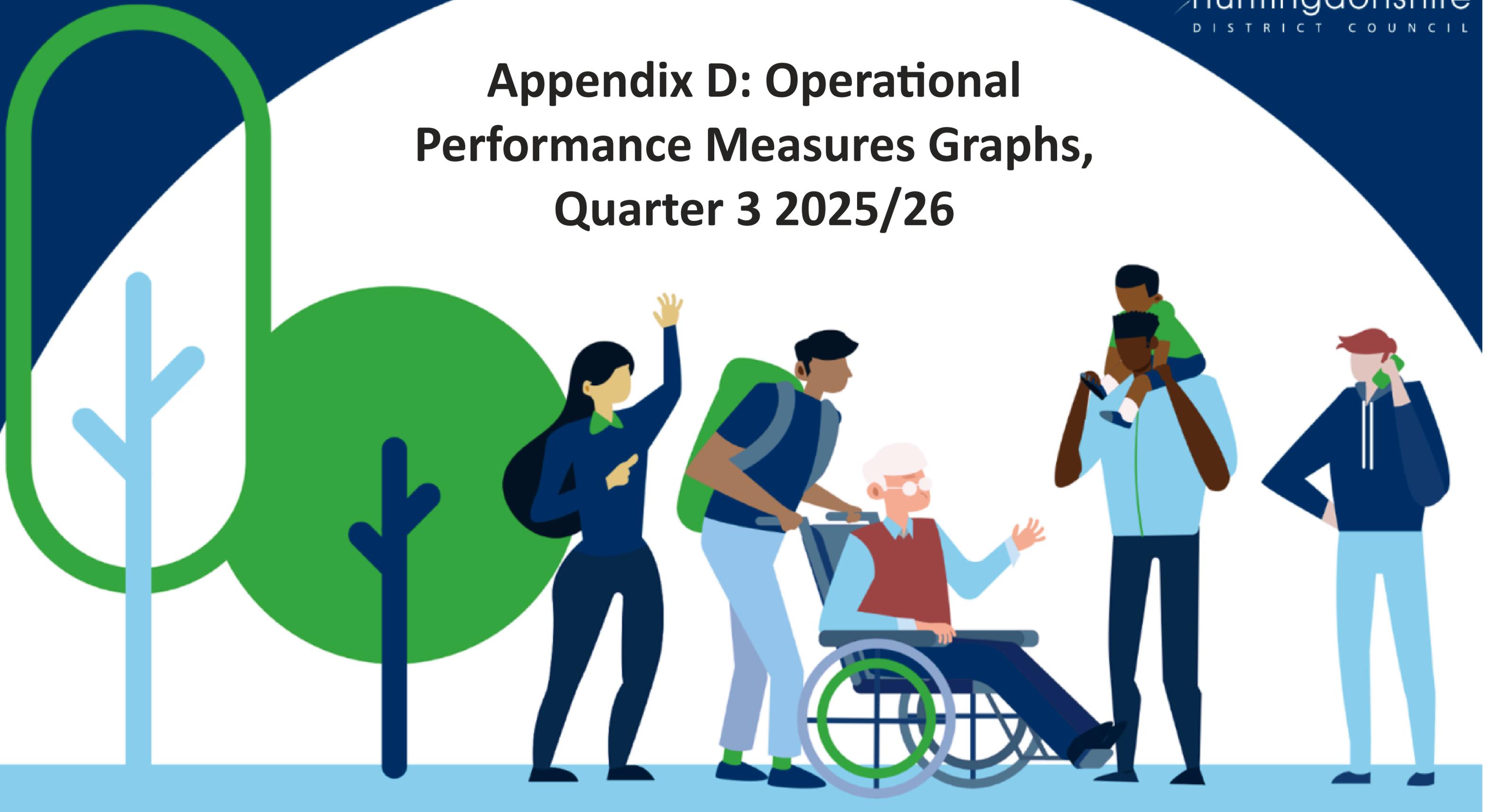
Latest projected outturn status:

G

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Appendix D: Operational Performance Measures Graphs, Quarter 3 2025/26

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Improving the happiness and wellbeing of residents **Latest RAG** **Forecast**

1	The number of attendances at One Leisure Active Lifestyles and Sports Development Programmes	G	G
2	The number of One Leisure Facilities Admissions - swimming, Impressions and fitness classes, sports hall and pitches (excluding Burgess Hall and sc...	G	G

Keeping people out of crisis **Latest RAG** **Forecast**

3	The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay at hospital due to a Disabled Faciliti...	G	G
4	The average time (weeks) between date of referral and practical completion of jobs funded through Disabled Facilities Grants	G	A
5	The average number of days to process new claims for Housing Benefit and Council Tax Support	G	G
6	The average number of days to process changes of circumstances for Housing Benefits and Council Tax support	G	G
7	The number of homelessness preventions achieved	G	G
8	The number of households housed through the Housing Register and Home-Link Scheme	R	R

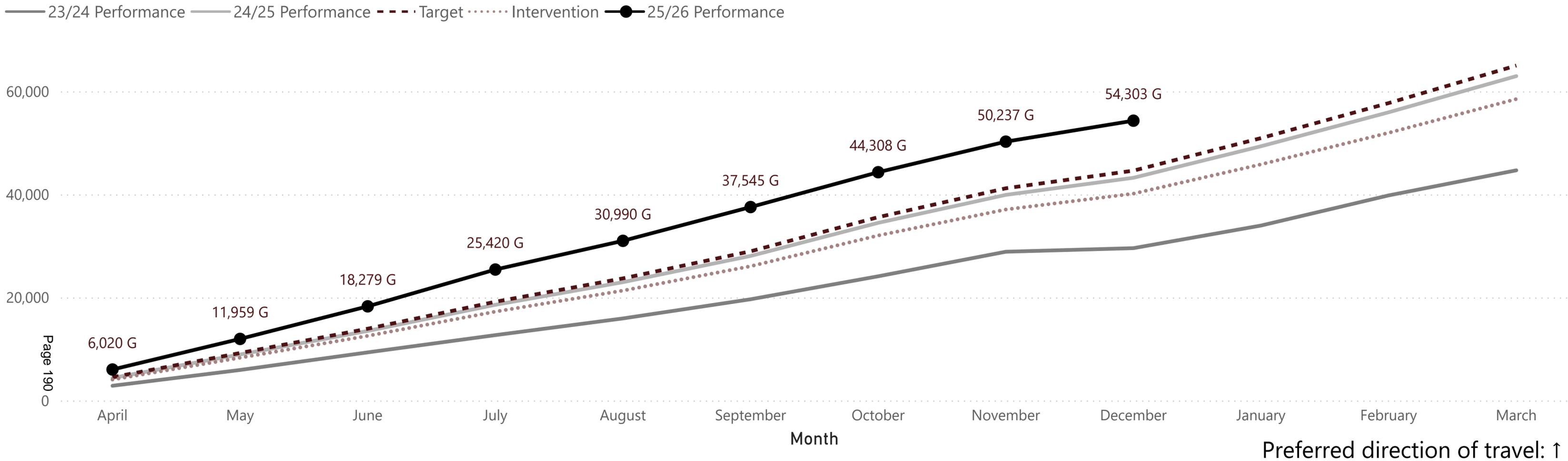
Helping people in crisis **Latest RAG** **Forecast**

9	The number of households in temporary accommodation	A	A
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Improving Housing		Latest RAG	Forecast
10	The net change in the number of homes with a council tax banding	A	A
11	The number of new affordable homes delivered	R	R
12	Percentage of planning applications process on target - Major (within 8 weeks or agreed extended period)	G	G
13	Percentage of planning applications process on target - Minor (within 8 weeks or agreed extended period)	G	G
14	Percentage of planning applications process on target - Household Extension (within 8 weeks or agreed extended period)	G	G
15	The number of planning applications over 16 weeks old where there is no current extension in place (total at the end of the month)	R	G
Forward thinking economic growth		Latest RAG	Forecast
16	Cumulative footfall in our market towns (Huntingdon, St Ives, St Neots & Ramsey) (monthly)	G	G
17	Total number of business engagements by the Economic Development team	G	G
Lowering carbon emissions		Latest RAG	Forecast
18	Efficiency of vehicle fleet driving - Energy Efficient Driving Index score for the waste service	G	G
Delivering good quality, high value-for-money services		Latest RAG	Forecast
19	Percentage of household waste reused / recycled / composted	R	R
20	Collected household waste per person (kilograms)	G	G
21	Residual waste collected per household (kilograms)	A	G
22	Number of missed bins	G	G
23	The percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, flyposting or weed accumulations	G	G
24	The number of flytips reported (cumulative)	G	A
25	Sanctions against environmental crimes and anti-social behaviour	G	G
26	The number of programmed food safety inspections undertaken (cumulative)	G	G
27	Percentage of calls to the Contact Centre answered	G	G
28	Average wait time for customers calling the Contact Centre (seconds)	G	G
29	Customer Satisfaction (Contact Centre) [Collection Due to Commence in Q3]	0	0
30	Council Tax collection rate	R	G
31	Business Rates collection rate	R	G
32	Short-term staff sickness days lost per full time equivalent (FTE) (rolling 12-month total)	R	A
33	Long-term sickness days lost per full time equivalent (FTE) (rolling 12-month total)	R	G
34	Staff Turnover (per month)	G	G
35	Average length of staff service (years)	G	G

Outcome: Improving the happiness and wellbeing of residents

PI 1: Attendances at Active Lifestyles & Sports Development Activities



Latest Commentary from Service:

Attendances are 25% up year to date compared to Q3 2024/25 (54,303 v 43,327). Despite the sessions taking a break for the Christmas period, over 4,000 attendances were recorded at all activities - 16% up compared to December 2024. Sessions with the highest attendances YTD include Right Start 3 (Strength and Balance) (8,296), Right Start Aqua (5,174), Walking Sports (3,052), Over 60's Club (2,964), Wellbeing Walks (2,832) and Right Start 5 (Older Adults Circuits) (2,500). In total, there have been over 5,000 attendances at Specialist Exercise Classes for people with long-term health conditions, including more than 2,000 at Postural Stability and 1,500 at both Cancer and Cardiac Sessions. 2026 sees the addition of 'Tai Chi Qi Gong', so we are expecting attendances to grow further.

Latest year-end forecast:

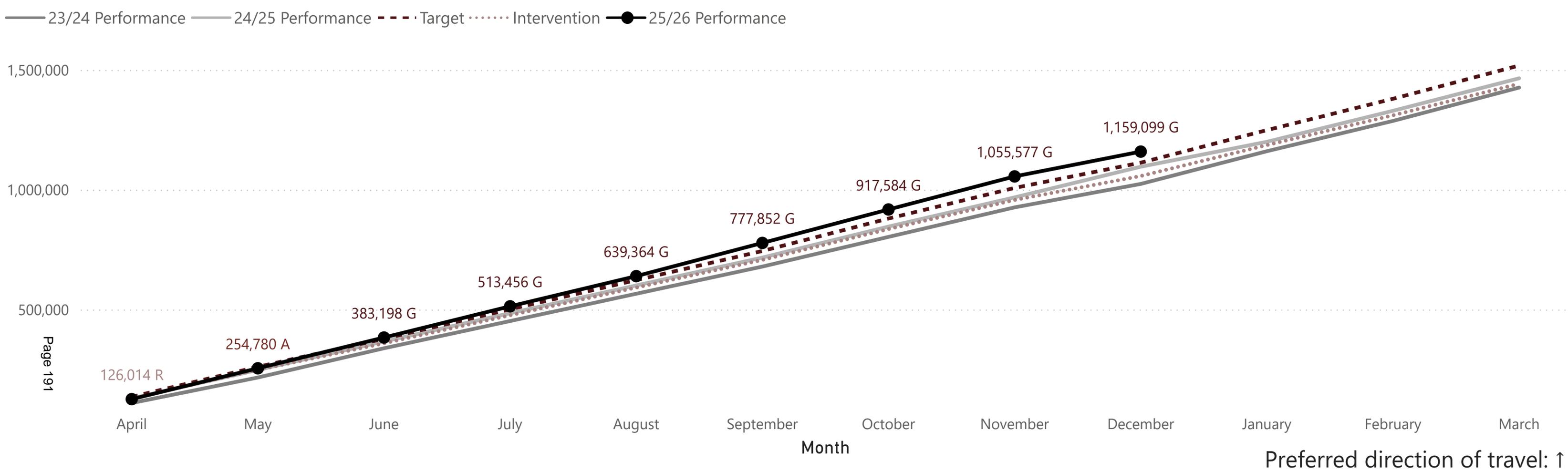
70,000

Latest projected outturn status:

G

Outcome: Improving the happiness and wellbeing of residents

PI 2: Number of One Leisure Facilities admissions - swimming, Impressions, fitness classes, sports hall and pitches (Exc Burgess Hall & school admissions)



Latest Commentary from Service:

Performance across all One Leisure Centres continues to exceed both target and 2024/25 performance. December attendances were 103,522, which is 2,670 attendances higher than the performance in December last year. Year to date performance is 46,505 ahead of target and 90,069 ahead of last year. The main drivers of positive performance remain the Gym refurbishments , Group Exercise, and Swimming.

Latest year-end forecast:

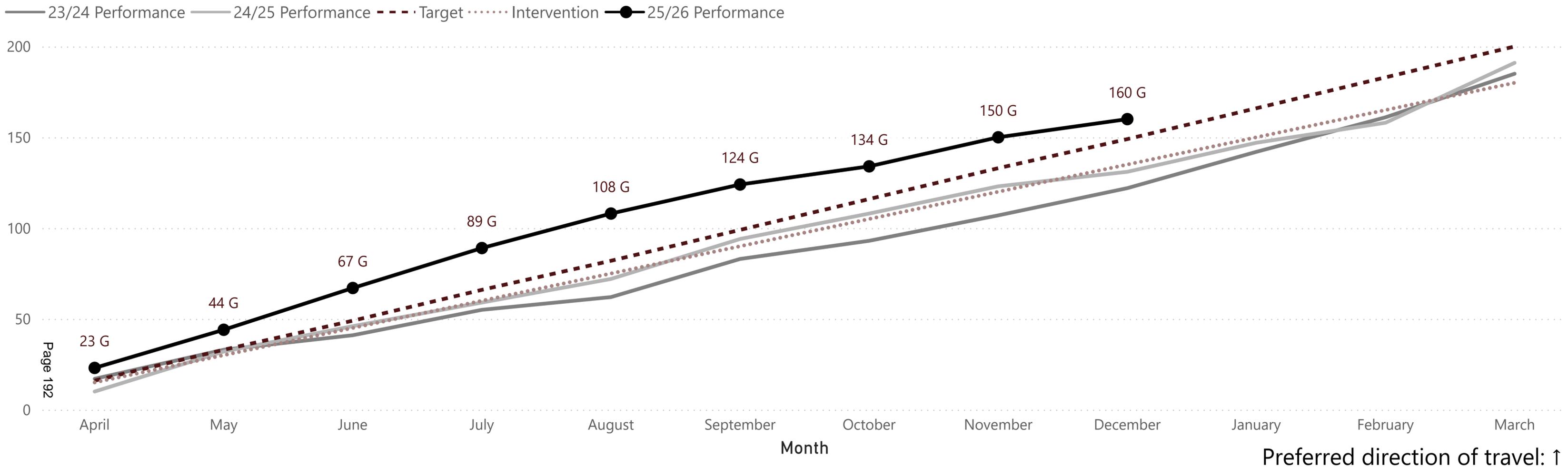
1,561,099

Latest projected outturn status:

G

Outcome: Keeping people out of crisis

PI 3: The number of residents enabled to live safely at home and prevented from requiring care or a prolonged stay in hospital due to a Disabled Facilities Grant (DFG)



Latest Commentary from Service:

Latest year-end forecast:

225

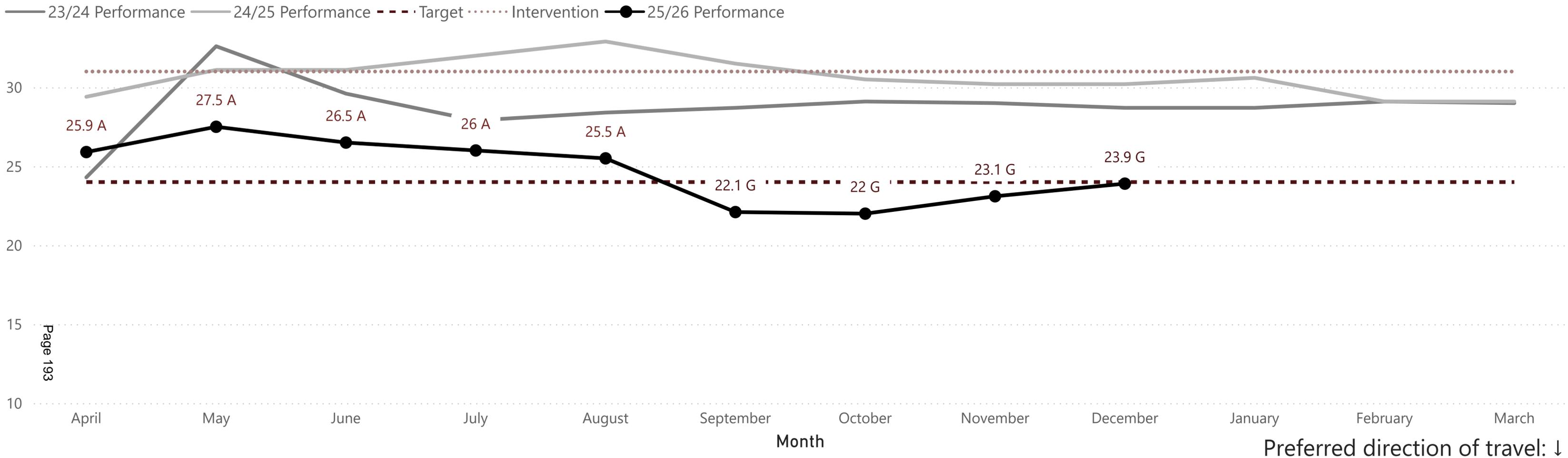
An additional 10 residents have been supported by the Disabled Facilities Grant in December, totalling 36 in Q3. Overall, an additional 29 residents have been supported compared to December 2024. Some delays persist with approval for the work from Places for People.

Latest projected outturn status:

G

Outcome: Keeping people out of crisis

PI 4: Average time (weeks) between referral and completion of jobs funded through Disabled Facilities Grants



Page 193

Latest Commentary from Service:

The number of weeks between referral and completion of work funded through the Disabled Facilities Grant is now 23.9, an improvement of 6.3 weeks from December 2024. The performance has been positively impacted in the last 12 months by fewer complex cases being submitted. These types of works significantly increase the time taken for Disabled Facilities Grants. The quicker approval times from Places for People also contribute to the lower timescale

Latest year-end forecast:

25

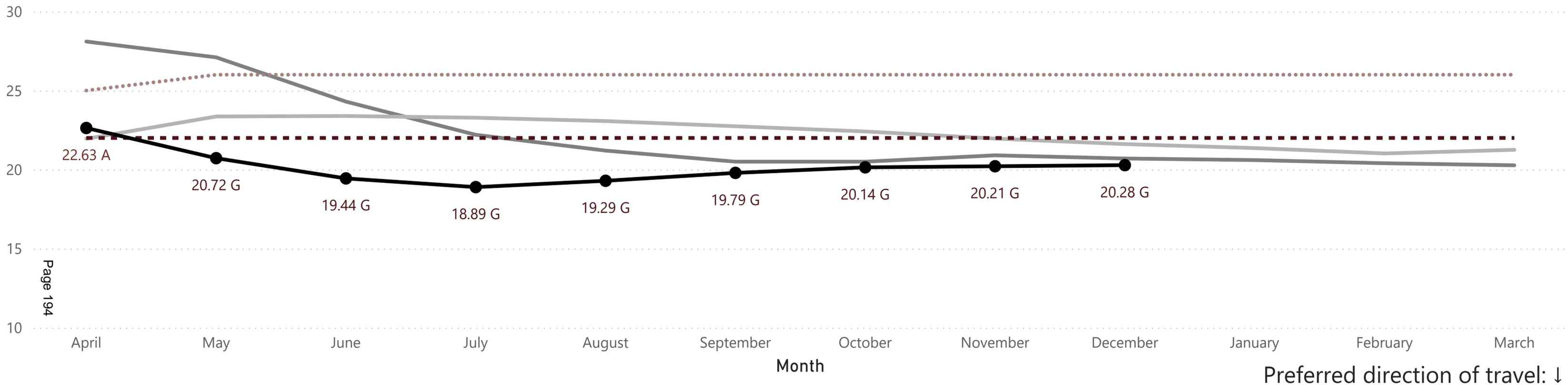
Latest projected outturn status:

A

Outcome: Keeping people out of crisis

PI 5: Average number of days to process new claims for Housing Benefit and Council Tax support

— 23/24 Performance — 24/25 Performance - - - Target Intervention ● 25/26 Performance



Latest Commentary from Service:

At the end of December, the average number of days was 1.72 days ahead of target and 1.33 days faster than the same month in 2025. This improvement reflects the positive impact of changes made to the Council Tax Support Scheme. The final outturn remains unchanged.

Latest year-end forecast:

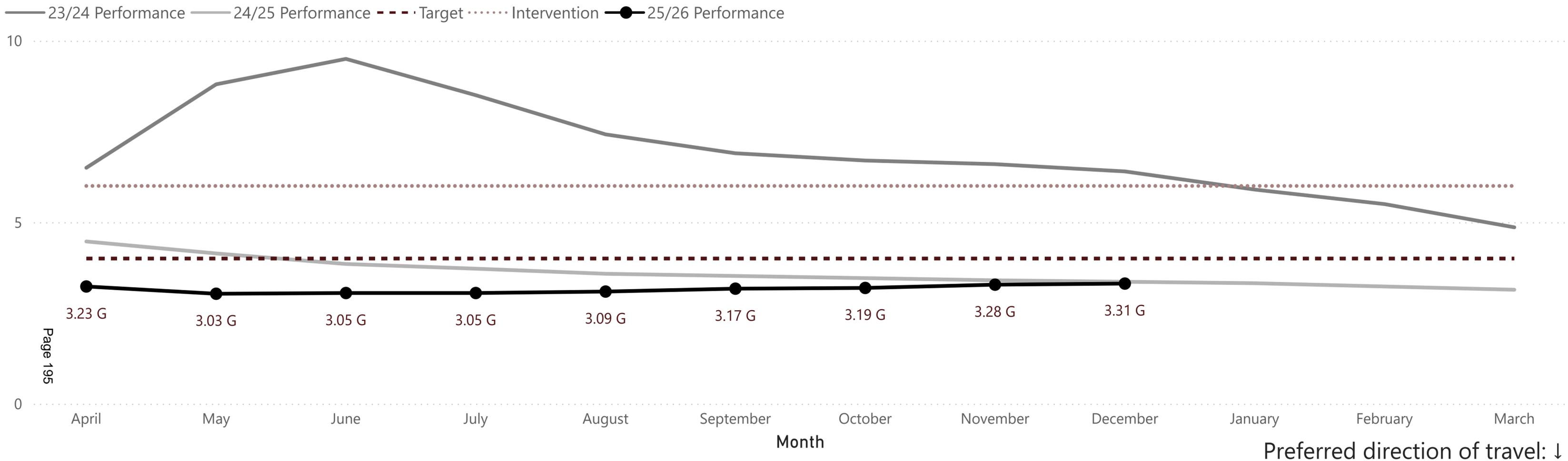
22

Latest projected outturn status:

G

Outcome: Keeping people out of crisis

PI 6: Average number of days to process changes of circumstances for Housing Benefits and Council Tax support



Latest Commentary from Service:

The average number of days to process changes of circumstances is 0.69 days better than the target. This is despite a significant increase in the volume of changes processed. This positive performance has been achieved through automation of the process, brought about by the implementation of the new Council Tax Support Scheme.

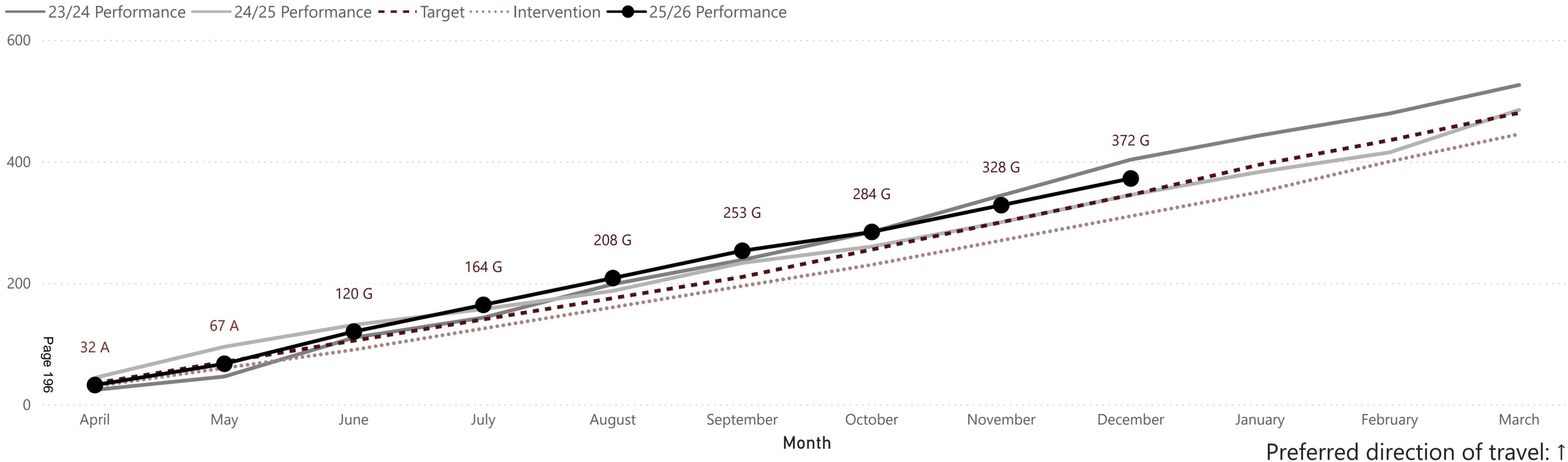
Latest year-end forecast:

4

Latest projected outturn status:

G

PI 7: The number of homelessness preventions achieved



Latest Commentary from Service:

The number of successful homelessness preventions fluctuates throughout the year, depending on the rate of homelessness presentations and the opportunity to intervene in a timely way. Since April, 372 successful preventions have been achieved - compared to 345 during the same period last year (an 8% increase). The current end-of-year projection stands at 490, though this will continue to be reviewed as the year progresses. When evaluating this PI, it is important to consider its interaction with PI 8 (number of households housed through the register) and PI 9 (the number of households in temporary accommodation). Although we are achieving significant numbers of homelessness preventions, the reduction in the number of households housed through the register means that when homelessness is unavoidable, households are staying in temporary accommodation longer, and the number in temporary accommodation is increasing.

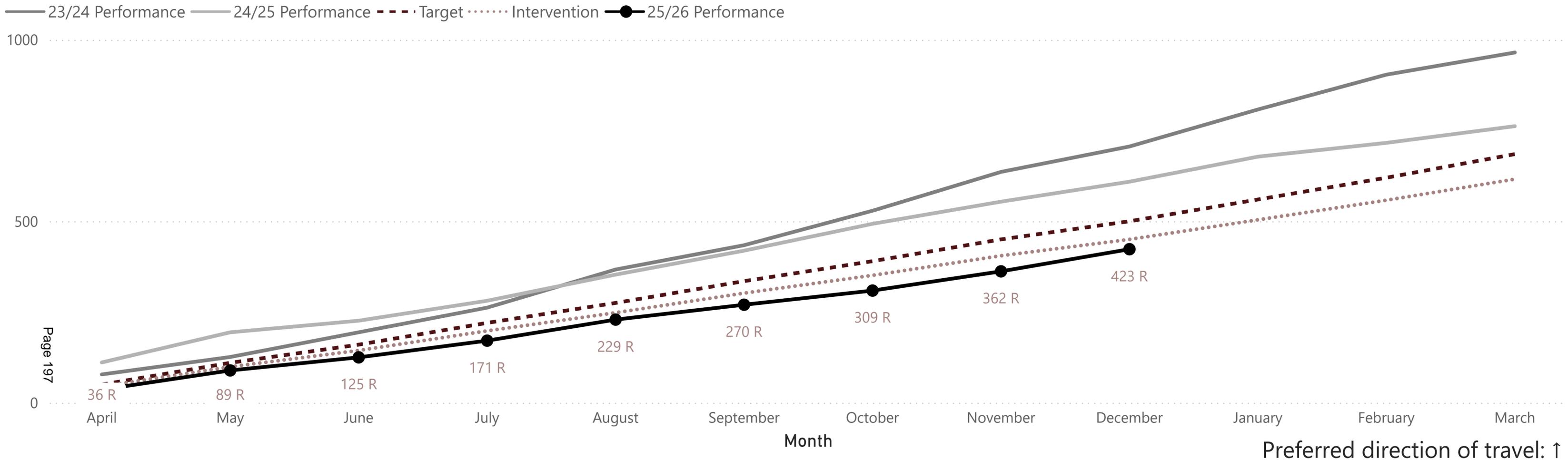
Latest year-end forecast:

490

Latest projected outturn status:

G

PI 8: The number of households housed through the Housing Register and Home-Link scheme



Latest Commentary from Service:

The number of households housed varies each month depending on the number of vacancies within the existing social rented stock, plus any additional units delivered through the new build programme. Since the start of the year, 423 households have been housed, down from 609 through the same period in 2024/25 (a 31% reduction). This decrease in the number of lettings is due to the lower number of new-build completions compared to last year, together with a decrease in vacancies becoming available for letting in the existing stock. Although we anticipate new builds will increase later in the year, we have adjusted the year end forecast figure to 565. Officers have escalated questions regarding the new build delivery programme to Registered Provider partners to ensure the programme will still deliver the projected number of homes this year. Questions have also been asked of Places for People about their increase in disposal of properties that are becoming available for reletting, impacting the number of relets that are available.

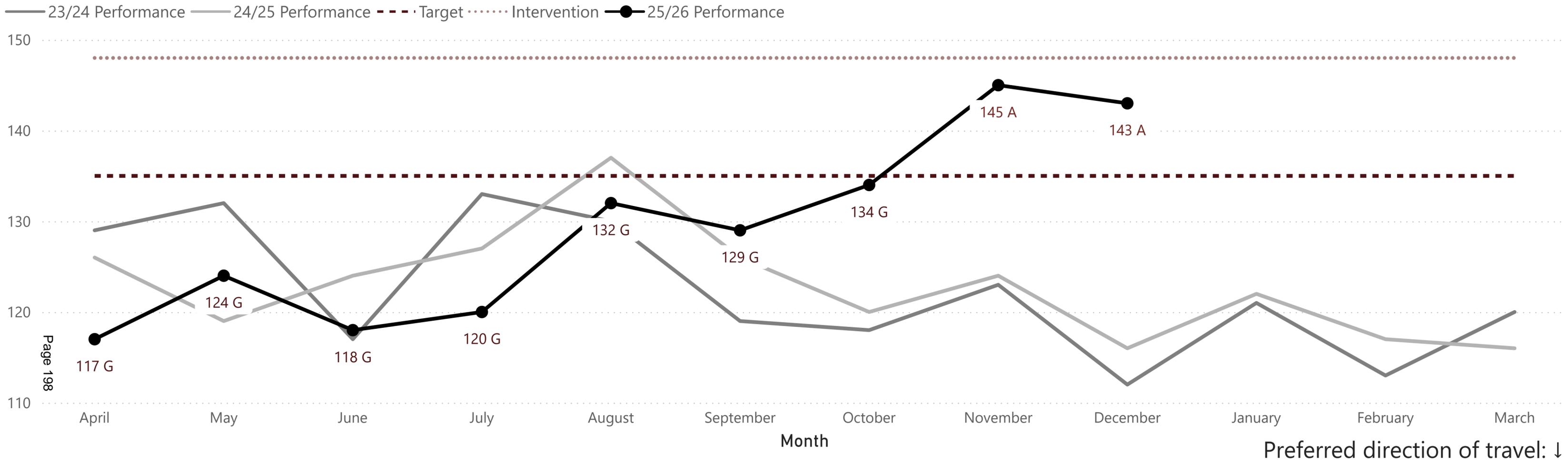
Latest year-end forecast:

565

Latest projected outturn status:

R

PI 9: The number of households in temporary accommodation



Latest Commentary from Service:

The number of households in temporary accommodation (TA) at any one time will depend upon the number of homelessness presentations to the council, how successful officers are at preventing homelessness wherever possible, and the ability to move households through TA into settled housing promptly. The figure at the end of December was 143, which compares to 116 at the same point last year. This increase is mainly due to the reduction in the number of social tenancy lettings (PI8), which impacts our ability to move households through temporary accommodation.

Although it is forecast that the number of lettings will increase slightly as more new build sites deliver over the coming months, some of these may be delayed into next financial year, meaning that the target for this PI may not be achieved.

Latest year-end forecast:

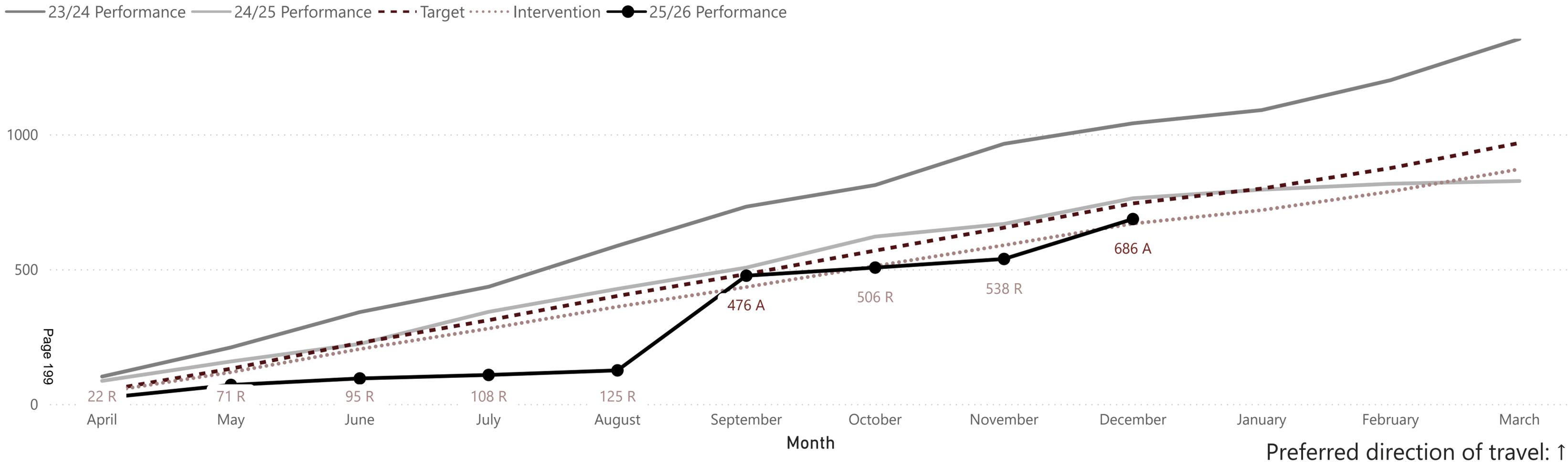
145

Latest projected outturn status:

A

Outcome: Improving Housing

PI 10: Net change in the number of homes with a council tax banding



Latest Commentary from Service:

An additional 148 properties were banded in November in Huntingdonshire. A total of 211 new properties are awaiting banding, with 61 of these being older than 4 months. The oldest case is now over a year old, as the property has been awaiting banding since December 2024. This long delay is due to the VOA prioritising banding properties within the same location (for example multiple houses on a new street or estate) rather than the oldest properties.

Latest year-end forecast:

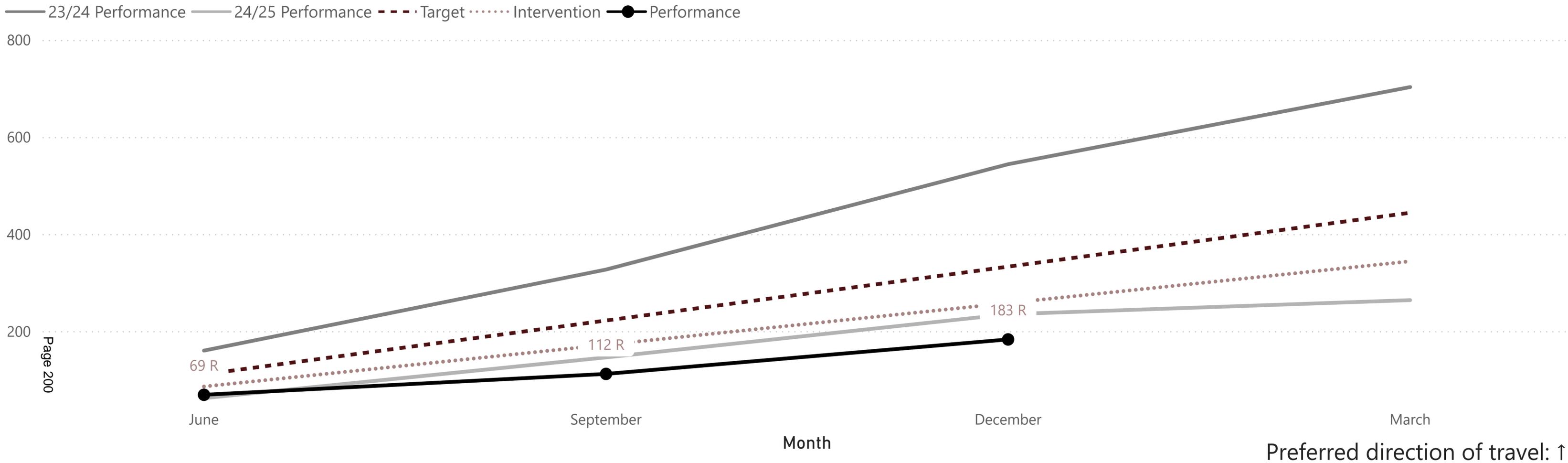
871

Latest projected outturn status:

A

Outcome: Improving Housing

PI 11: The number of affordable houses delivered



Latest Commentary from Service:

Since the end of Quarter 2, we have experienced significant delays on some larger developments. In order to lay services and complete road construction, highway closures are necessary, and legal agreements must be completed. Homes can only be accessed once the works are completed. Revised forecasting is now circa 249 completions. As last time, a large proportion is expected in Quarter 4, amounting to further risk of slippage. However, the homes delayed are not lost and will slip into next year.

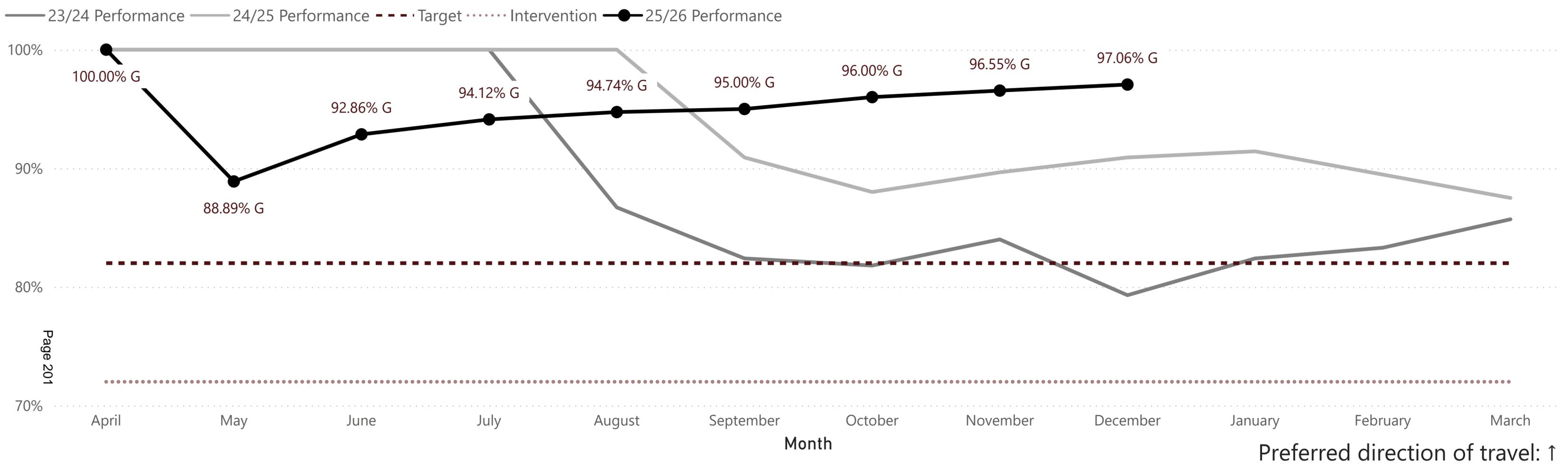
Latest year-end forecast:

249

Latest projected outturn status:

R

PI 12: Percentage of planning applications processed on target - Major (within 8 weeks or agreed extended period)



Latest Commentary from Service:

All 5 Major applications were determined on time in December. 33 out of 34 Major applications are determined on time year to date, including 14 out of 14 in Quarter 3. Performance continues to remain strong, on track to achieve the forecast performance figure.

Latest year-end forecast:

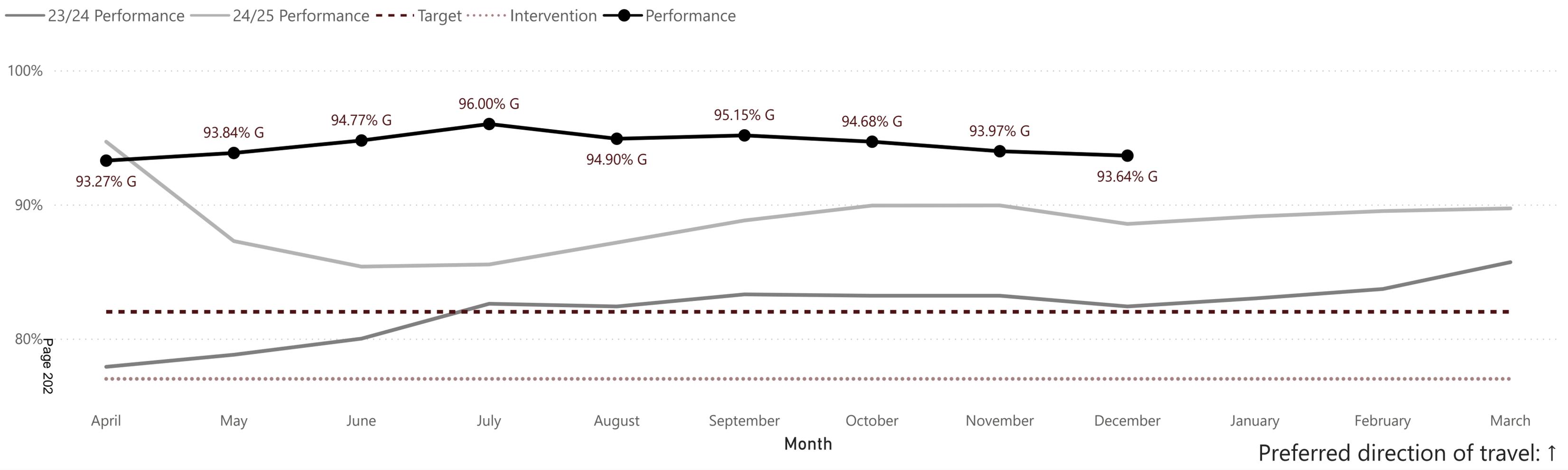
92%

Latest projected outturn status:

G

Outcome: Improving Housing

PI 13: Percentage of planning applications processed on time - Minor (within 8 weeks or agreed extended period)



Latest Commentary from Service:

81 out of 89 Minor & Other applications were determined in December within the 8-week time frame. Year to date, 751 out of 802 applications have been determined within their time frame, including 241 out of 266 in Quarter 3. Whilst the year to date performance has decreased by 0.33% in the past month, the service remains on track to achieve the forecast performance figure.

Latest year-end forecast:

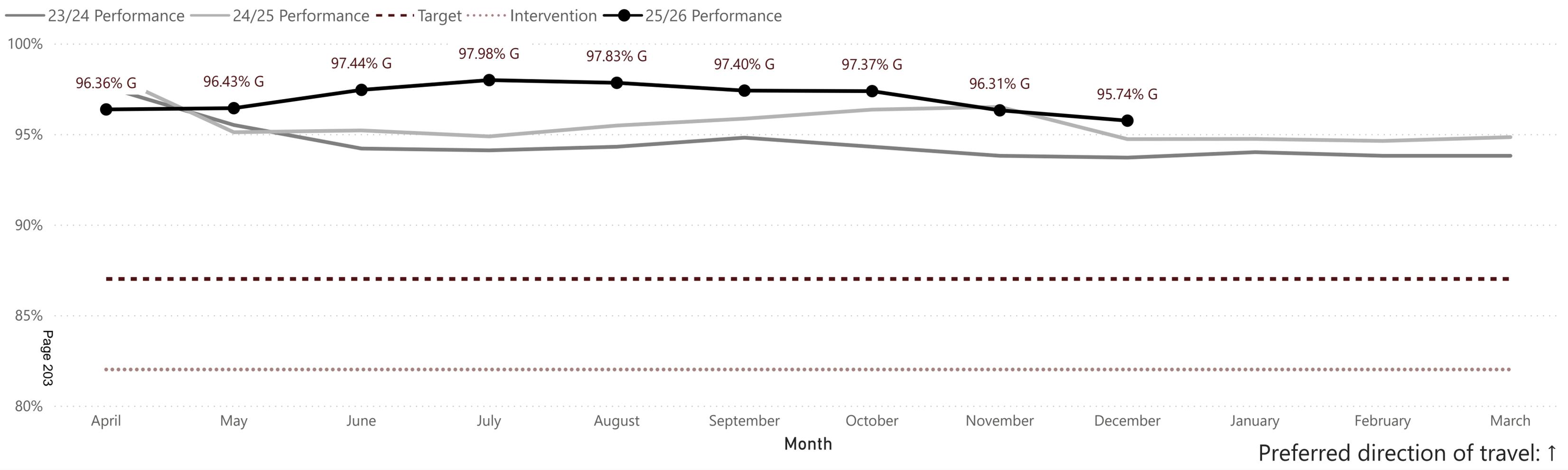
92%

Latest projected outturn status:

G

Outcome: Improving Housing

PI 14: Percentage of planning applications processed on target - Household Extension (within 8 weeks or agreed extension period)



Latest Commentary from Service:

43 out of 47 Householder applications were determined in December within the 8-week time frame. Year to date, 382 out of 399 Householder applications were determined within time. Year to date performance has increased by over 1%, and the service is still on track to achieve the forecast performance figure.

Latest year-end forecast:

93%

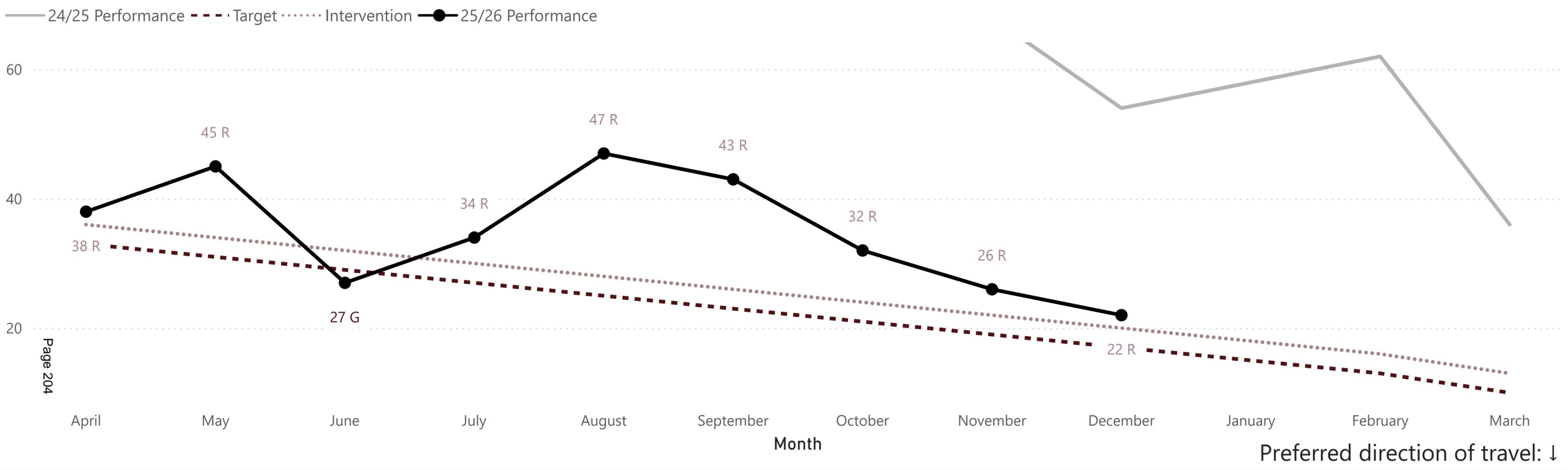
Latest projected outturn status:

G

Preferred direction of travel: ↑

Outcome: Improving Housing

PI 15: The number of planning applications over 16 weeks old where there is no current extension in place.



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Preferred direction of travel: ↓

Latest Commentary from Service:

Latest year-end forecast:

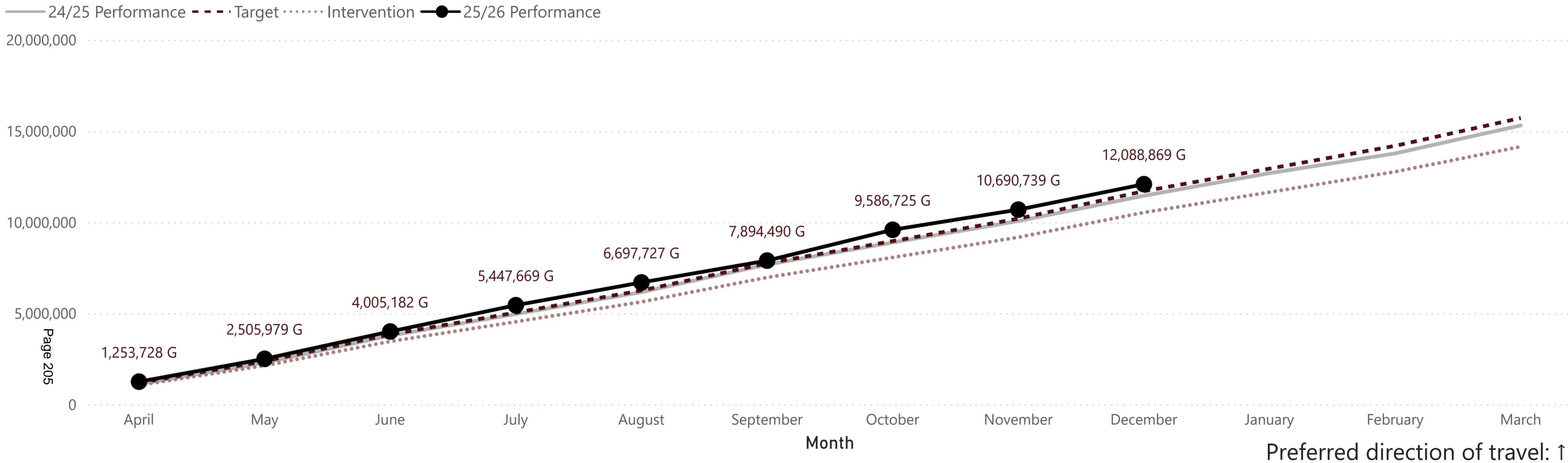
10

The backlog of planning applications decreased by 4 in December, bringing the final Quarter 3 reduction to 21. While the current backlog is behind target, a significant proportion of applications are for sensitive sites, and it is anticipated they they will be taken to the upcoming Development Management Committees. The service still expects to achieve the forecasted figure.

Latest projected outturn status:

G

PI 16: Cumulative footfall in our market towns



Latest Commentary from Service:

Latest year-end forecast:

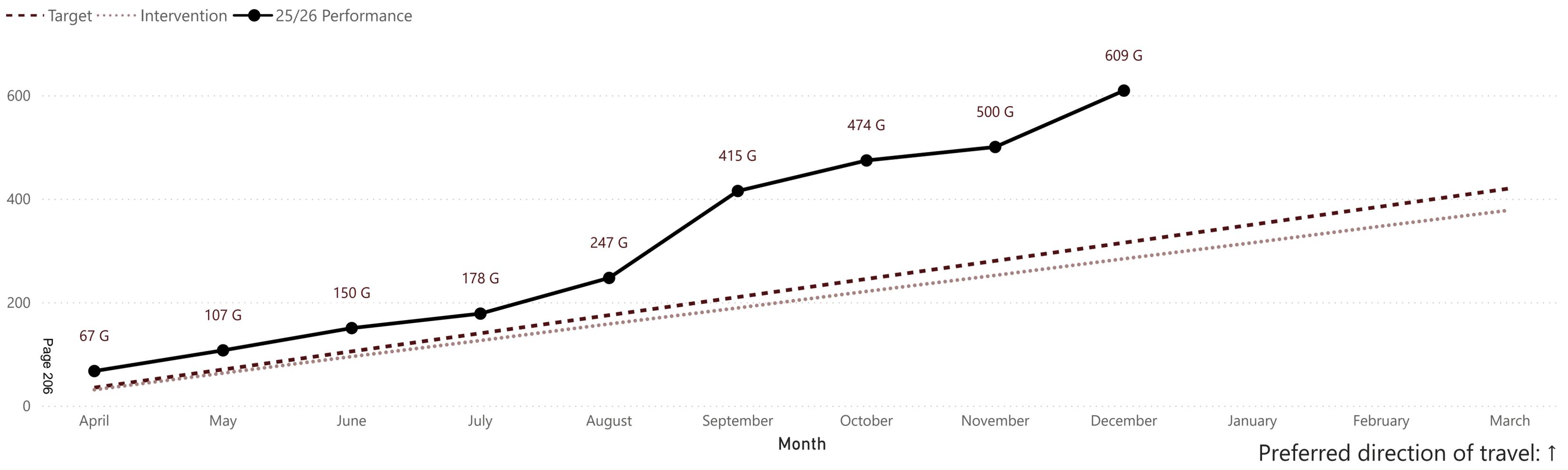
15,719,143

Latest projected outturn status:



Huntingdon recorded a total footfall of 544,496 in December, with the busiest day driven by Christmas shopping on the 23rd December. St Ives saw a total footfall of 410,349, with its peak day likely linked to Christmas shopping, as over 21,000 visitors attended on 22nd December. Ramsey recorded 11,065 visits in December, with the second week showing the strongest footfall. The 13th December, the busiest day, coincided with the Festive Extravaganza organised by HDC and Ramsey Town Council. St Neots recorded 432,220 visits in December, with the third week seeing the highest footfall. Overall, the month showed consistently strong figures, likely boosted by the Christmas Trail organised by HDC and St Neots Town Council. In Quarter 3, Huntingdon saw the highest footfall with 1,502,831 visitors. St Neots and St Ives both saw a boost in visitors, with 1,129,420 and 1,084,560 footfall respectively. Ramsey totalled 31,368 visitors.

PI 17: Total Number of business engagements by the Economic Development Team



Latest Commentary from Service:

Business support activity in December was relatively quiet but delivered key outcomes. Digital grant recipients were contacted for feedback, with responses received from most. Engagements included follow-up grant support, Business Booster sessions, targeted assistance linked to the defence supply chain, and ongoing inward investment work on a potential aviation maintenance and repair facility. Partnership meetings took place, referrals were exchanged with CPCA, and planning continued for Business Booster programmes launching in January 2026 and later in the year.

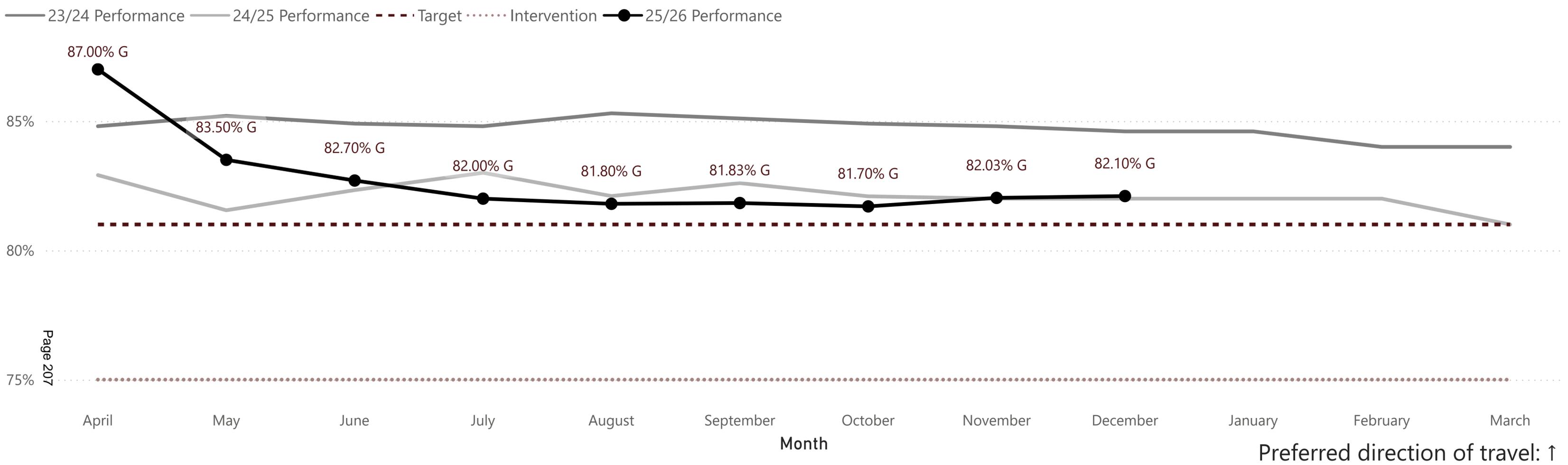
Latest year-end forecast:

700

Latest projected outturn status:

G

PI 18: Efficiency of vehicle fleet driving - Energy Efficient Driving Index Score for the waste service



Latest Commentary from Service:

With a cumulative fleet driving efficiency (EEDI) score of 82.10%, the Waste Service has outperformed its target. Regular performance reviews and the sharing of successful practices will help sustain and potentially enhance this efficiency over the remainder of the year.

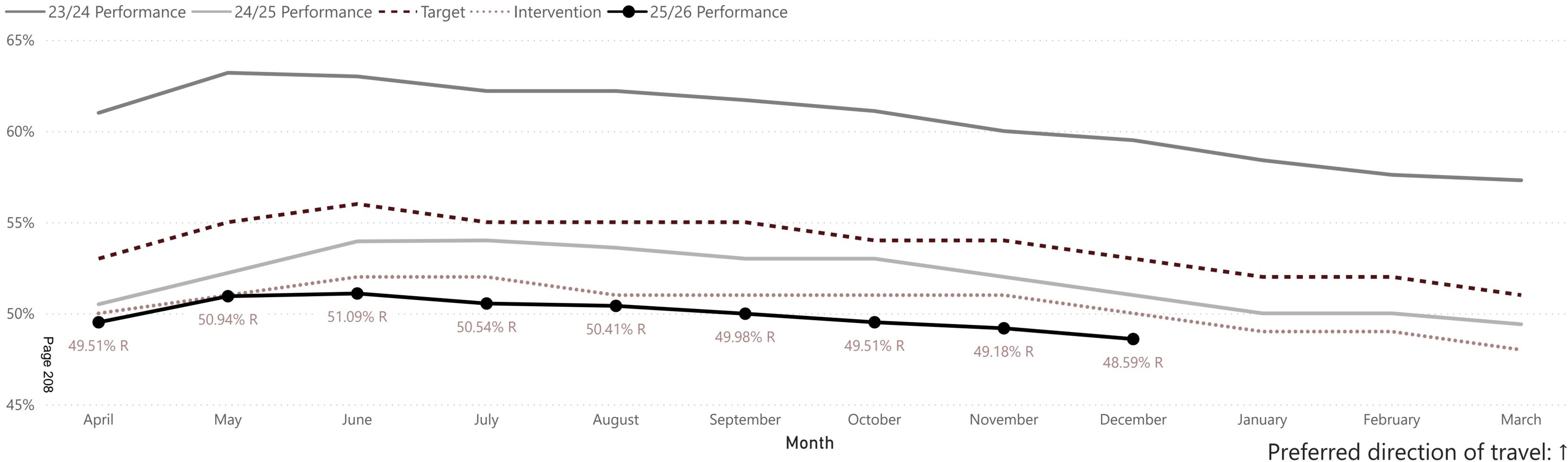
Latest year-end forecast:

81%

Latest projected outturn status:

G

PI 19: Percentage of household waste reused / recycled / composted



Latest Commentary from Service:

In December, a total of 4789.58 tonnes of waste were collected from domestic properties across the district, with 43.37% either recycled or composted. In Quarter 3, a total of 14,861.18 Tonnes of waste have been collected, with 45.55% of this being either recycled or composted. The forecast outturn has been revised to 45%, reflecting last year's outcome of 49% (the first year of the garden waste subscription scheme). The lower forecasted result remains due to the extremely dry summer the area experienced, which meant there was significantly less heavy garden waste collected which is recycled and increases the recycling percentage. To further support residents in recycling, the number of textile recycling banks has been expanded, and 28 electrical recycling bins have been introduced in various locations across the district. Weekly food waste collections are being implemented with collections starting week commencing 30 March 2026. Food waste will be diverted from residual waste and will contribute to the recycling rate for the district.

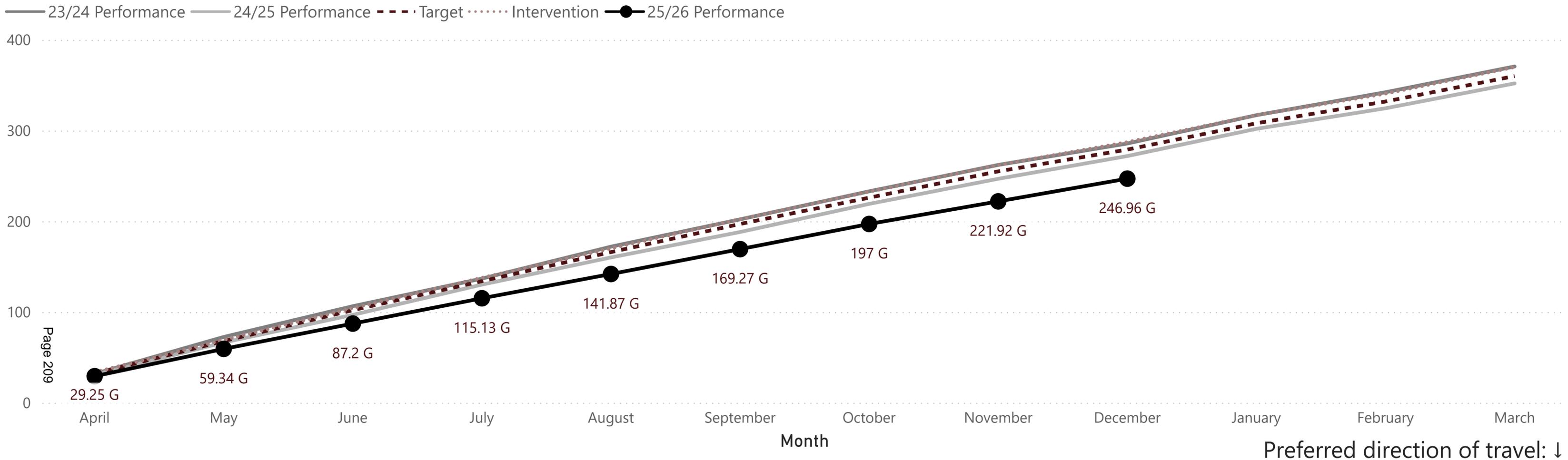
Latest year-end forecast:

45%

Latest projected outturn status:



PI 20: Collected household waste per person (Kilograms)



Latest Commentary from Service:

Household waste generation per person continues to show improvement, with 25.04 kg collected in December, and is below the UK monthly average of 34 kg. This continued downward trend is primarily attributed to the reduced garden waste tonnages observed in previous months.

Latest year-end forecast:

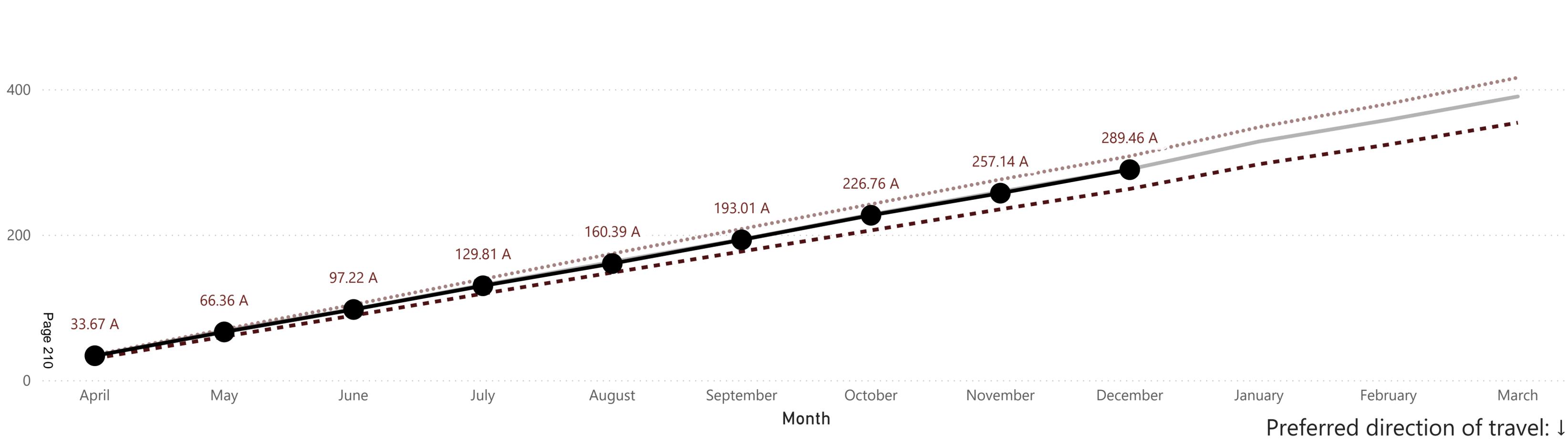
360

Latest projected outturn status:

G

PI 21: Residual waste collected per household (kilograms)

— 24/25 Performance - - - Target ····· Intervention —●— 25/26 Performance



Latest Commentary from Service:

The residual waste collected per household is currently underperforming compared to the cumulative target, standing at 289.46 kg as of the year to date.

Encouragingly, performance continues to outperform the UK average of 74 kg per household per month, with December's figure at 32.33 kg per household.

Looking ahead, preparations are underway for the introduction of a weekly food waste collection service commencing in April 2026. The team is developing a resident-focused behaviour change campaign aimed at reducing the amount of food waste disposed of ahead of the service launch.

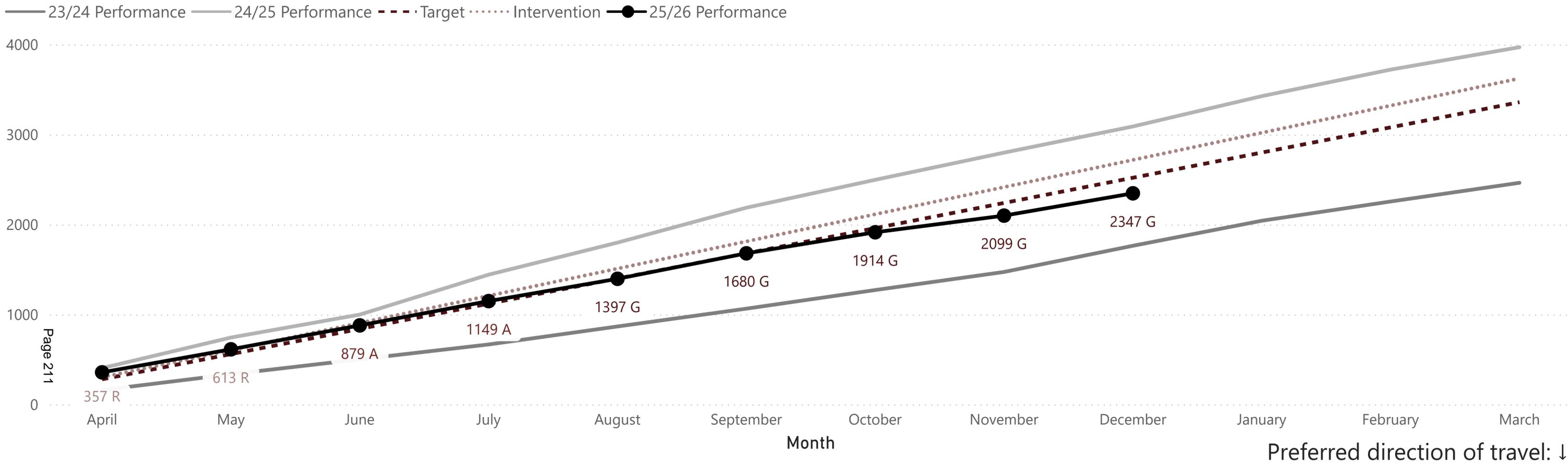
Latest year-end forecast:

352

Latest projected outturn status:

G

PI 22: Number of missed bins



Latest Commentary from Service:

In December, a total of 513,039 waste collections were completed, with 248 missed collections reported, resulting in a missed collection rate of 0.048% and remains better than the APSE benchmark average of 0.076%.
 In Quarter 3, a total of 1,470,473 waste collections were completed, with a total of 667 missed collections reported. This resulted in a missed collection rate of 0.045% for the quarter.

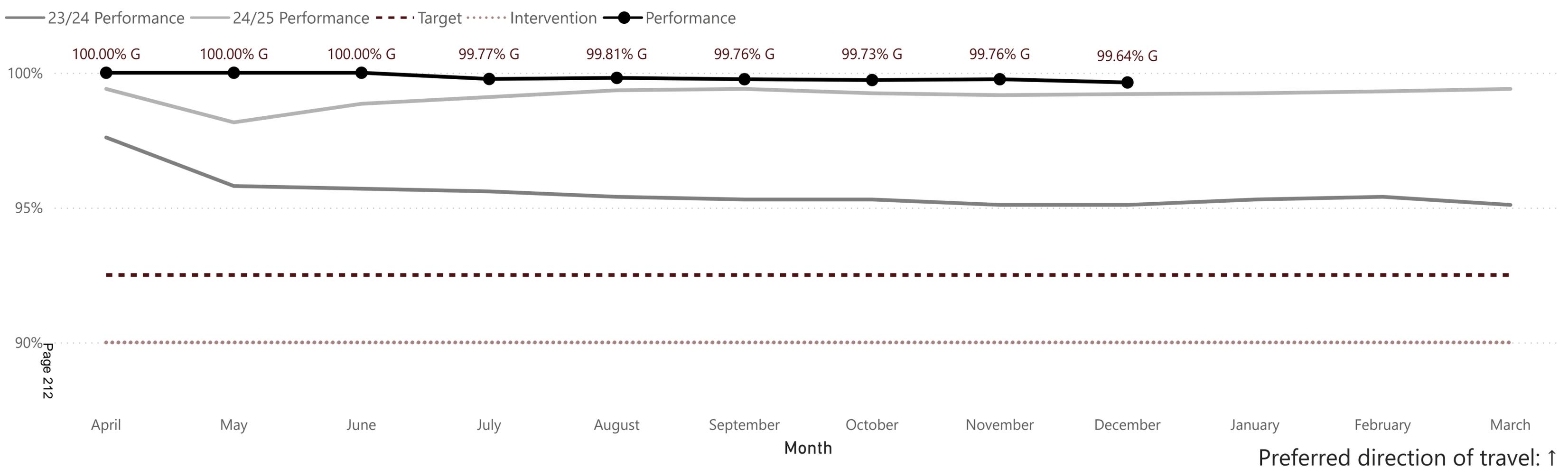
Latest year-end forecast:

3360

Latest projected outturn status:

G

PI 23: The percentage of sampled areas which were clean or predominantly clean of litter, detritus, graffiti, flyposting or weed accumulations



Page 212

Latest Commentary from Service:

250 inspections were completed across 11 wards in December. 247 of these achieved the passable A or B grade. The three failures were regarding detritus following leaf fall and adverse weather. All the failed inspections have now been rectified, and the team continues to work well across the district.

In Quarter 3, a total of 683 inspections were completed, with 679 receiving a passing grade A or B.

Latest year-end forecast:

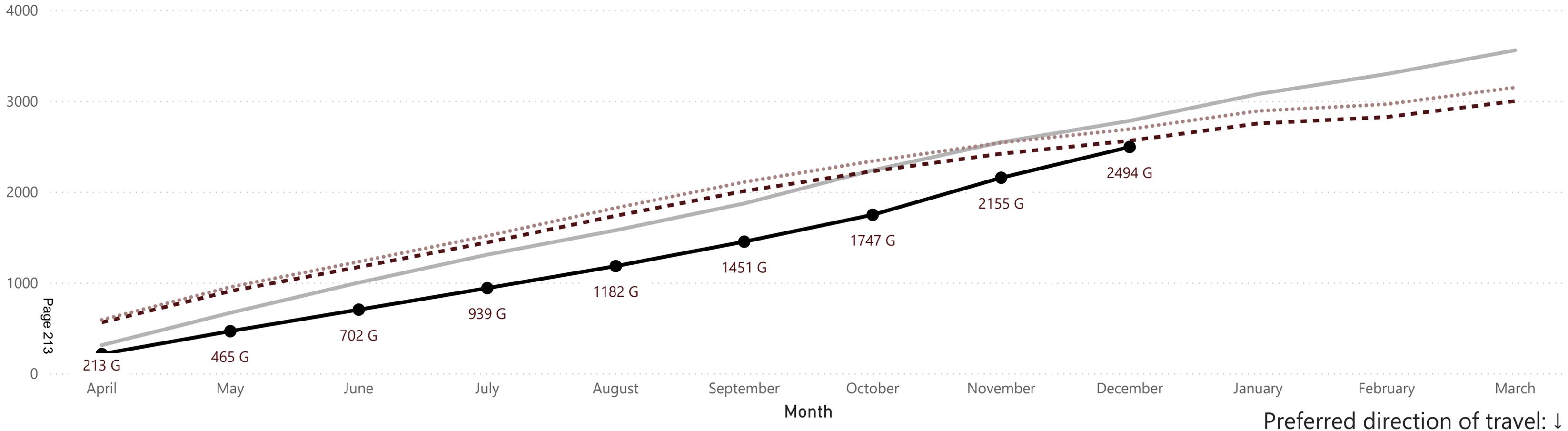
95%

Latest projected outturn status:

G

PI 24: The number of flytips reported

— 24/25 performance - - - Target Intervention —●— 25/26 Performance



Preferred direction of travel: ↓

Latest Commentary from Service:

Latest year-end forecast:

3100

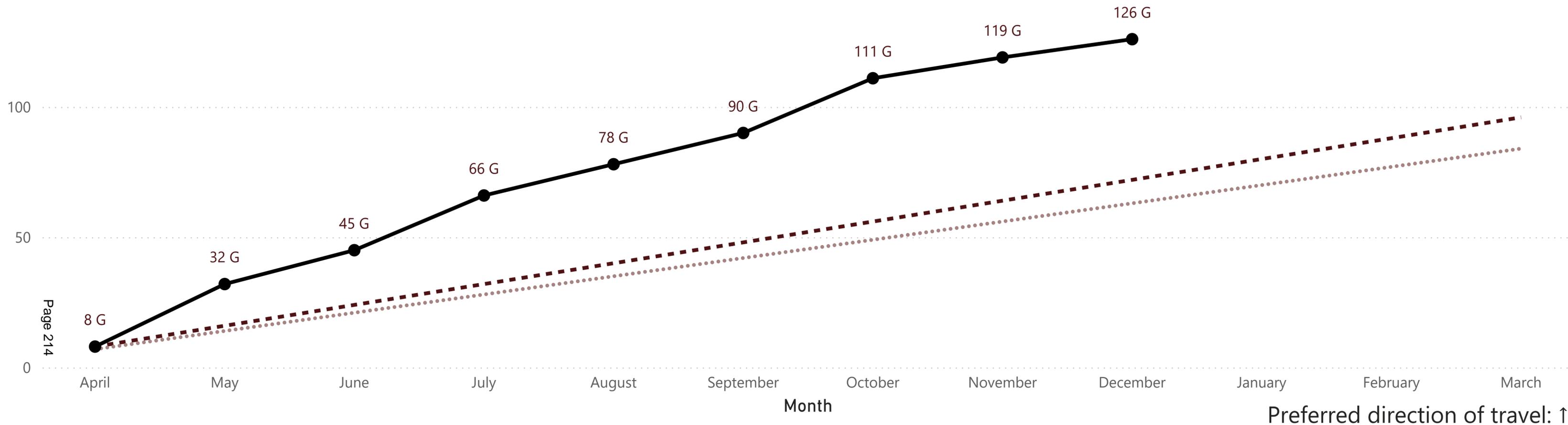
Latest projected outturn status:

A

339 flytips were cleared in December, which is 17% less than in November. It is likely that the enhanced November figure was a seasonal spike, as we sometimes see, however the team continue to do preventative work where possible. There were 18 green waste flytips collected in December. The current cumulative total is 11% lower than this time last year.

PI 25: Sanctions against environmental crimes and anti-social behaviour

--- Target Intervention ● Performance



Latest Commentary from Service:

In Quarter 3, four Fixed Penalty Notices were issued. Two for breach of PSPO, one for residential fly tipping, and one for commercial fly tipping.

Latest year-end forecast:

150

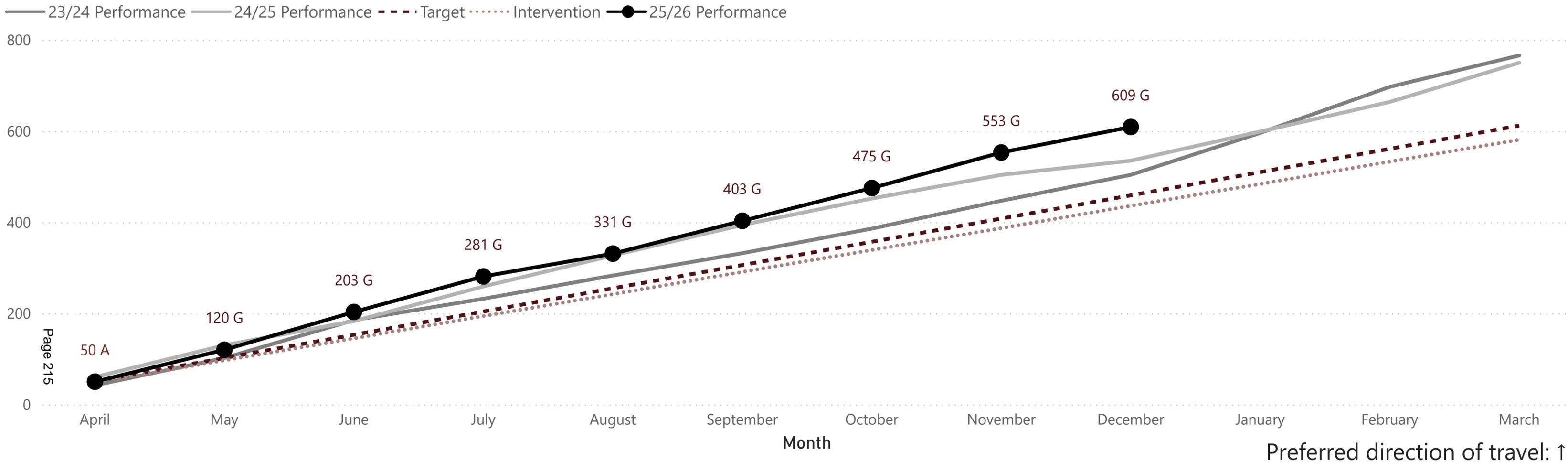
One court result was settled in quarter three with a guilty verdict issued for a refusal to adhere to a remedial order in relation to a High Hedge Complaint as per Anti-Social Behaviour legislation.

Latest projected outturn status:

A further 31 prevention/intervention sanctions were issued in quarter 3. Twelve for abandoned vehicle removal, eight for CPW in relation to dogs, seven for CPW waste, two for CPW in relation to Anti-Social Behaviour (ASB), one for CPN in relation to Cannabis Smells under ASB legislation, and one S47 sanction in relation to commercial bins.

G

PI 26: The number of programmed food safety inspections undertaken (cumulative)



Latest Commentary from Service:

A total of 56 food hygiene inspections were completed in December, which is slightly less than previous months due to the holiday period and the team still not operating at full capacity. The target for each month of 51 has still been exceeded.

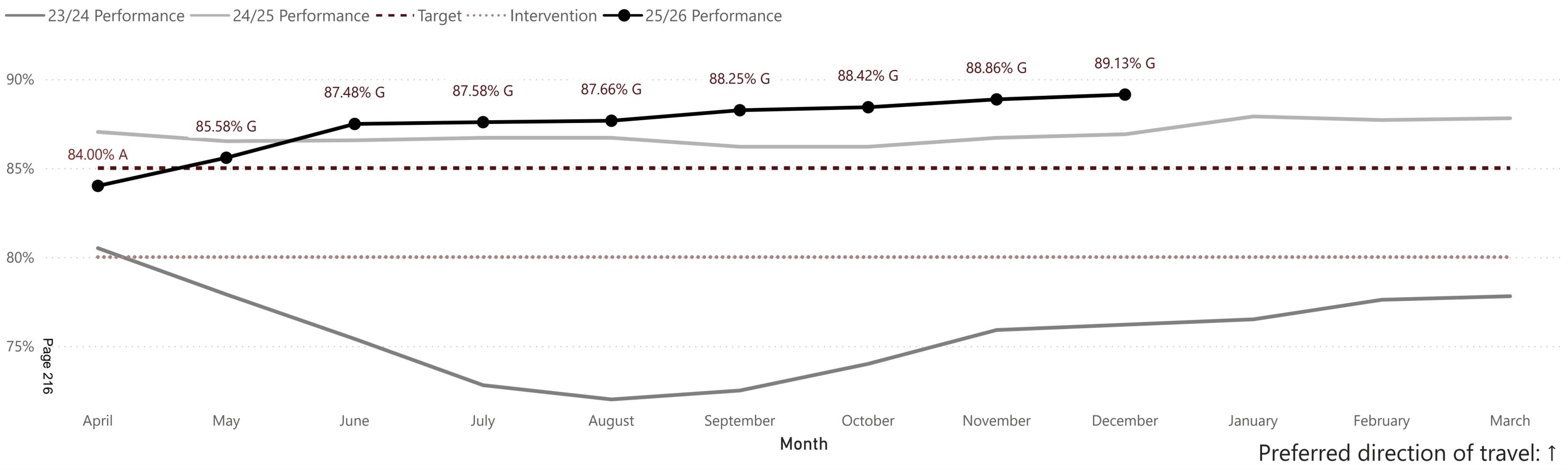
Latest year-end forecast:

812

Latest projected outturn status:

G

PI 27: Percentage of calls to the Contact Centre answered



Latest Commentary from Service:

The cumulative Calls Answered performance for December has increased for the eighth consecutive month to 89.13% from 88.86% in November. We are within our 85% answered target. Low staff turnover and an experienced team contribute to this performance.

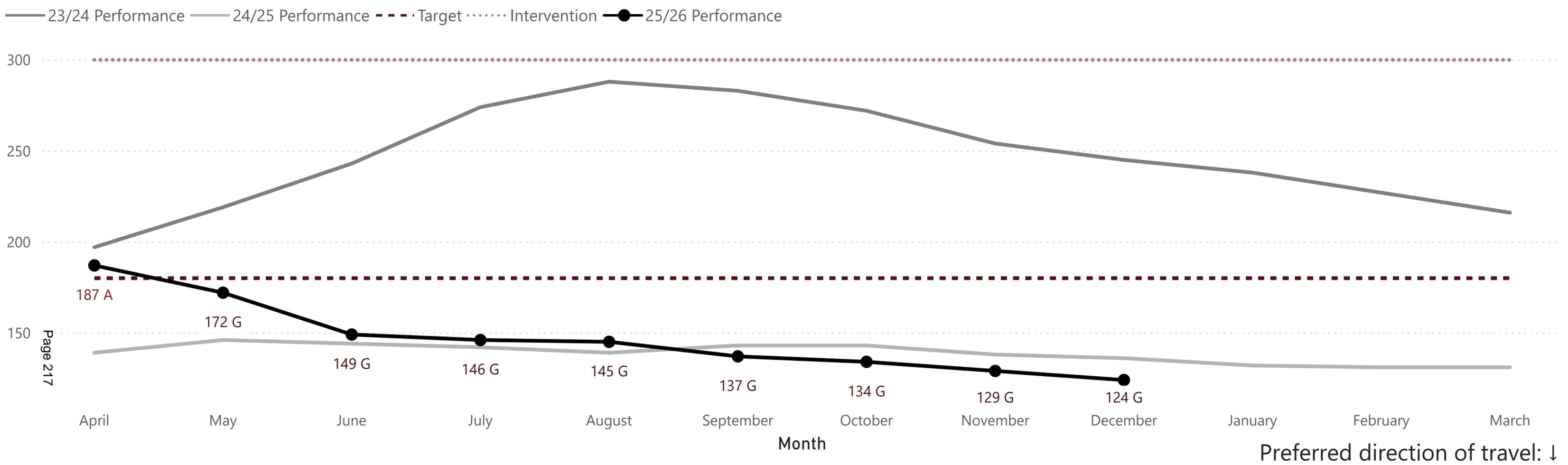
Latest year-end forecast:

88%

Latest projected outturn status:

G

PI 28: Average wait time for customers calling the Contact Centre (seconds)



Latest Commentary from Service:

The cumulative average wait performance is within the 3-minute target and has cumulatively reduced slightly to an average wait of 2 minutes and 4 seconds. Low staff turnover and an experienced team contribute to this performance.

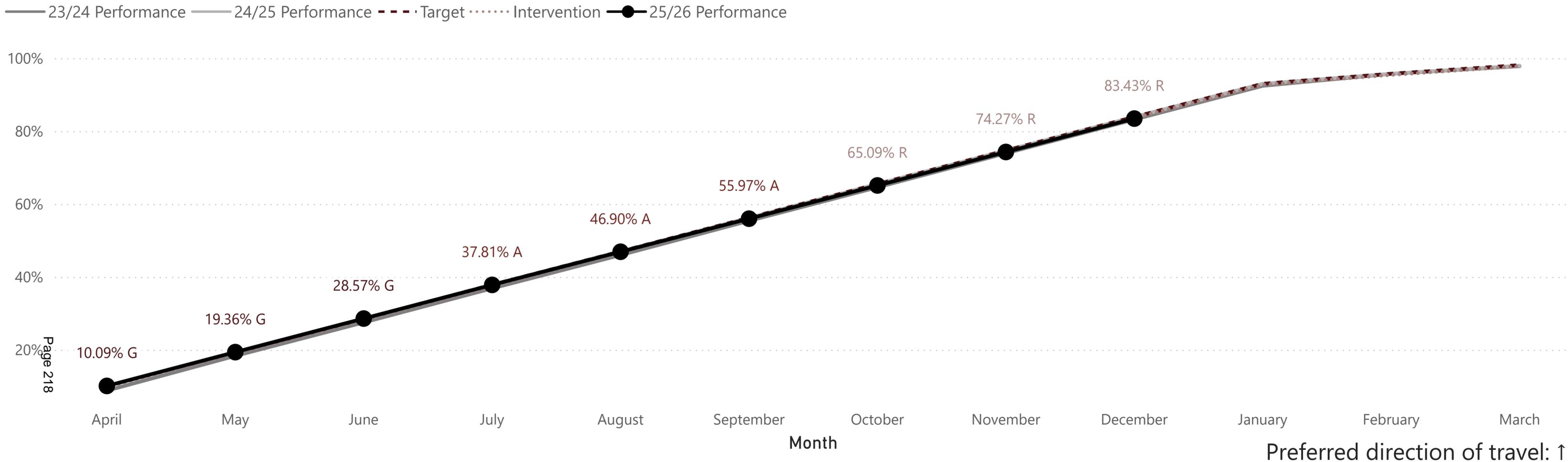
Latest year-end forecast:

140

Latest projected outturn status:

G

PI 30: Council Tax collection rate



Latest Commentary from Service:

Council tax collection was 0.45% below its performance target in December, reflecting the reprofiling of instalments rather than non-payment. An additional 560 dwellings have been added to the Council Tax system from September to December, compared to 126 that we had previously added over the period April to August (see PI 10 for more details). This has had the effect of increasing the net amount collectable, but the instalments are not yet due for payment. The final forecast remains unchanged, and performance will continue to be monitored closely.

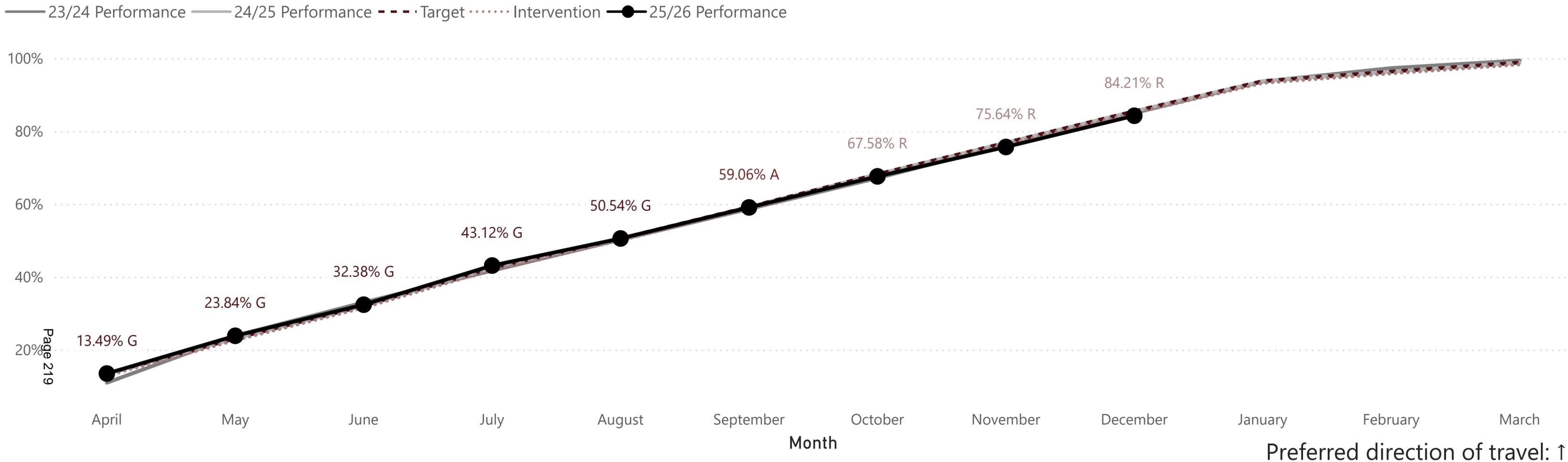
Latest year-end forecast:

98.09%

Latest projected outturn status:

G

PI 31: Business Rate collection rate



Latest Commentary from Service:

Target figures are based on previous year actuals, and following a detailed investigation, it appears that last year saw an unusual uplift in collection percentage in November to February, mainly due to a reduction in net collectable as a result of RV changes. As such, comparisons against last year's results do not truly reflect the position, and when compared to 23/24 (which had a better end of year result), current performance varies by 0.13%. The team is still optimistic that the end of year target will be achieved of 98.79%.

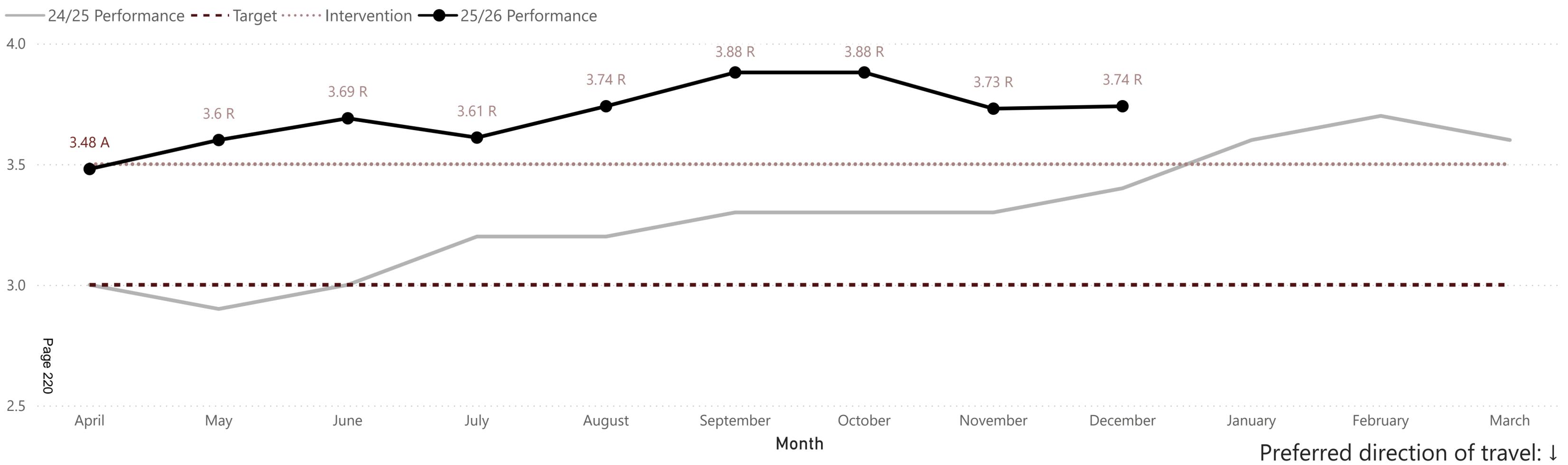
Latest year-end forecast:

98.79%

Latest projected outturn status:

G

PI 32: Short-term staff sickness days lost per full time equivalent (FTE) (rolling)



Latest Commentary from Service:

December's performance has increased by 0.01 days from November, and remains higher than this time last year. 116 days were lost to stress (personal) and 75 days to colds, with gastrointestinal and operation recovery, both losing over 60 days.

The national average for short-term and long-term days lost per FTE has increased by 1.6 days (21%) over the last two years and is continuing to rise, reaching a 15 year high. **The organisational trend is in line with the national trend.** HR is closely monitoring absence and ensuring managers are taking the appropriate action at the right time to attempt to mitigate the effects of the current rise nationally in the private and public sectors.

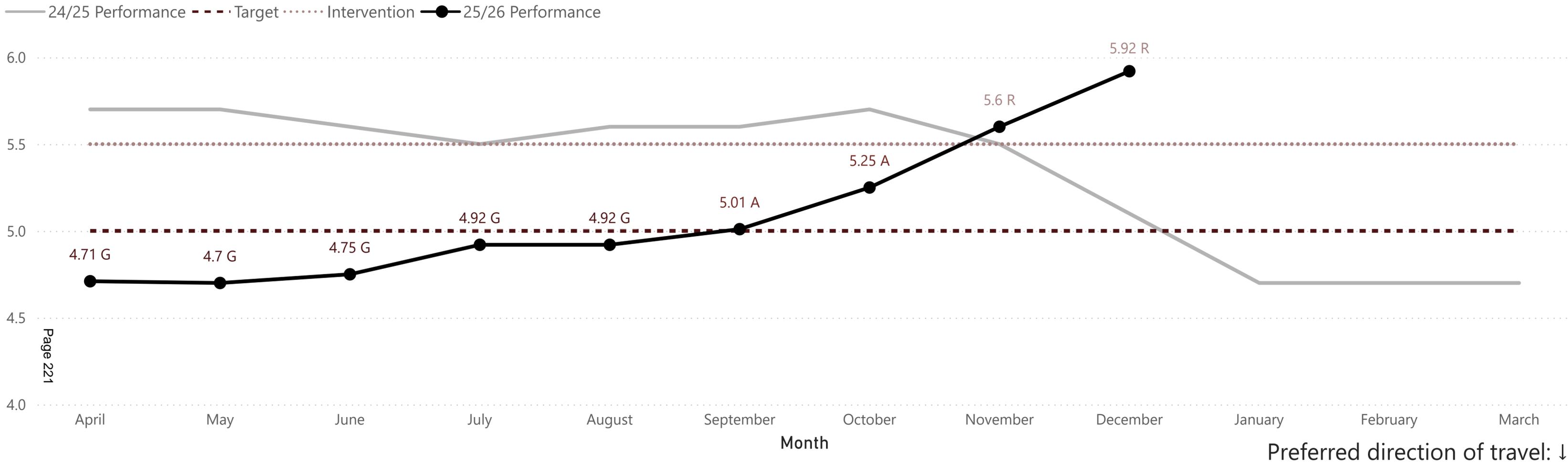
Latest year-end forecast:

3.5

Latest projected outturn status:

A

PI 33: Long-term sickness days lost per full time equivalent (FTE) (rolling)



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Latest Commentary from Service:

We have seen another increase in long-term sickness days lost per FTE in December. Four new cases have been converted from short-term sick to long-term sick, with two of these returning to work in December, and more are anticipated to return to work at the start of Quarter Four. We are actively managing these new cases with managers to get staff back into work quicker if suitable. Of the 17 long-term sickness cases we have, a number of these are moving to the AS3 stage of the absence policy.

The national average for short-term and long-term days lost per FTE has increased by 1.6 days (21%) over the last two years and is continuing to rise, reaching a 15 year high. **The organisational trend is in line with the national trend.**

Latest year-end forecast:

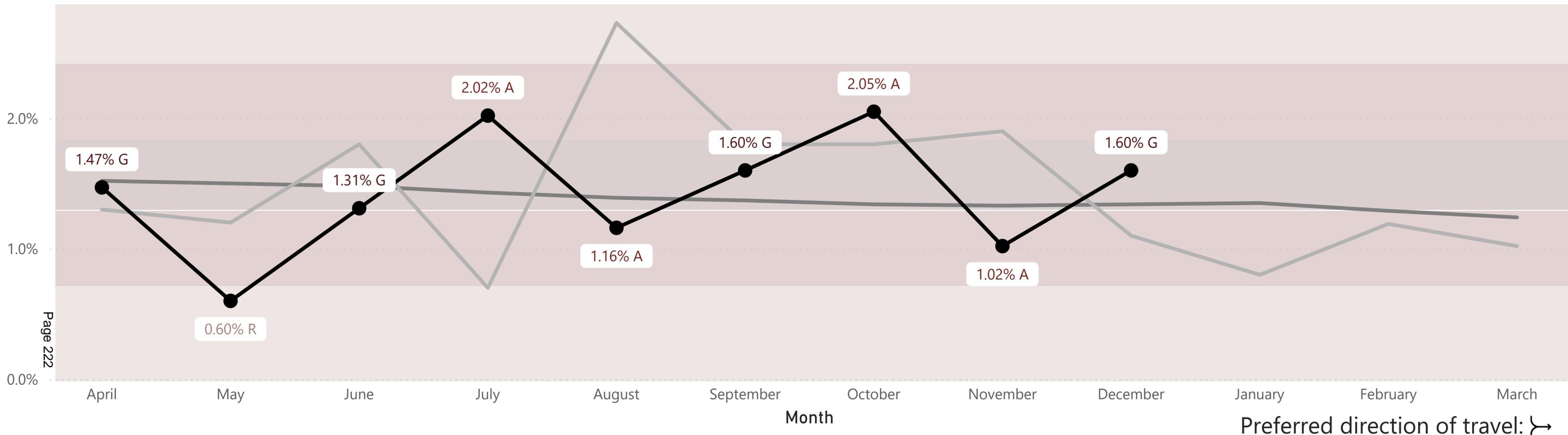
5

Latest projected outturn status:

G

PI 34: Staff Turnover (per month)

— 23/24 Performance — 24/25 Performance ● 25/26 Performance



Latest Commentary from Service:

In December, we had 14 leavers. This totalled 35 in Quarter 3. The turnover of staff is currently sustained at a healthy rate.

Latest year-end forecast:

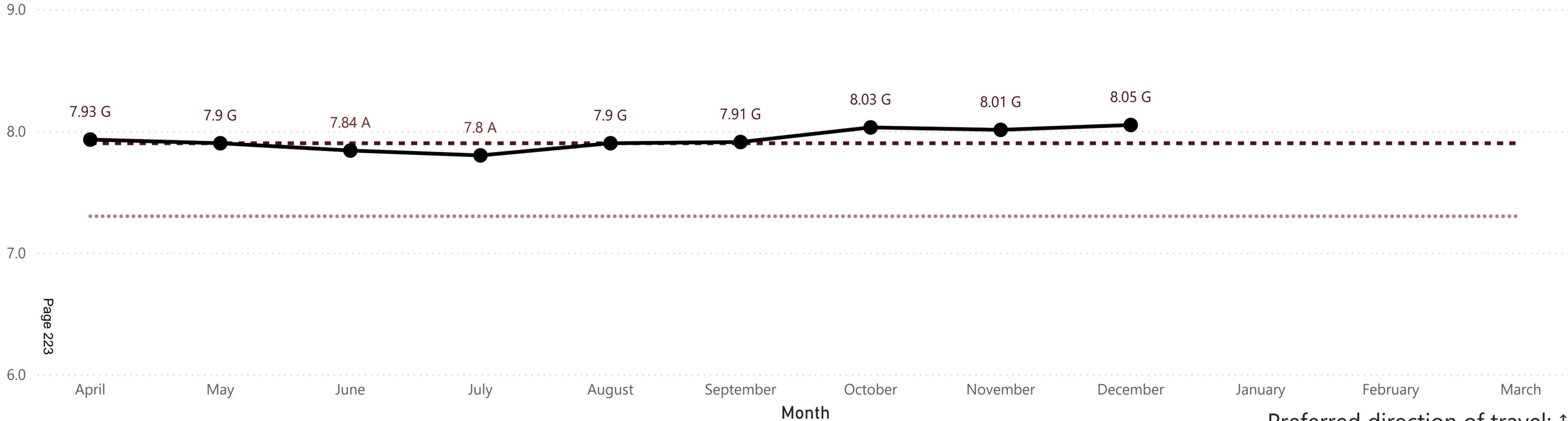
1.50%

Latest projected outturn status:

G

PI 35: Average length of staff service (years)

--- Target Intervention —●— Performance



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Preferred direction of travel: ↑

Latest Commentary from Service:

We had double the number of leavers in December compared to November. The average length of service of those employees who resigned was 2.5 years, down from the average length of service of leavers for November.

Latest year-end forecast:

7.9

Latest projected outturn status:

G

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